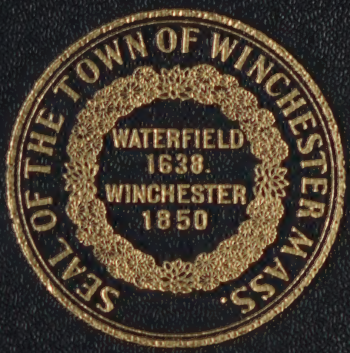
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Reports

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Town Officers

WINCHESTER
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TOWN OF WINCHESTER

Incorporated 1850

DISTRICT AND COUNTY OFFICERS

DISTRICT

FIFTH CONGRESSIONAL DISTRICT
Edith N. Rogers, Lowell (deceased)
F. Bradford Morse (to fill unexpired term)

SIXTH COUNCILLOR DISTRICT
Joseph R. Crimmins, Somerville

SIXTH MIDDLESEX SENATORIAL DISTRICT
C. Eugene Farnham, Medford

TWENTY-NINTH

MIDDLESEX REPRESENTATIVE DISTRICT
Harrison Chadwick, Winchester

DISTRICT ATTORNEY, NORTHERN DISTRICT
John J. Droney, Cambridge

COUNTY

COUNTY COMMISSIONERS, MIDDLESEX COUNTY
Edward L. Buckley, Chairman, Somerville
William G. Andrew, Cambridge
Thomas B. Brennan, Medford

SHERIFF
Howard W. Fitzpatrick, Malden

REGISTER OF PROBATE AND INSOLVENCY
John V. Harvey, Belmont

INCOME TAX DIVISION—SECOND DISTRICT

ANNUAL ELECTION OF TOWN OFFICERS
First Monday in March

Sept 2/63

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Town Officers and Committees

1960

As of March 7

Assessors

Marshall R. Pihl, Chairman	Term Expires 1961
Charles E. Howe	Term Expires 1962
Alfred D. Elliott	Term Expires 1963

Cemetery Commissioners

Stephen B. Neiley	Term Expires 1961
Kingman P. Cass	Term Expires 1962
Ralph W. Hatch	Term Expires 1963
Lowell R. Smith, Chairman	Term Expires 1964
John P. Carr	Term expires 1965

Collector of Taxes
Town Treasurer

E. Abbot Bradlee	Term Expires 1963

Constables

Gleason W. Ryerson	Term Expires 1961
Earle C. Jordan	Term Expires 1962
Joseph T. Callahan	Term Expires 1963

Director of County Aid to Agriculture

Coleman G. Foley, Jr.	Term Expires 1961

Board of Health

Richard A. Sawyer, Chairman	Term Expires 1961
Lawrence F. Quigley, Jr., D.D.S	Term Expires 1962
Harry L. Wildasin, Ph.D.	Term Expires 1963

Moderator

Harrison Chadwick	Term Expires 1961

Park Commissioners

William L. Davis, M.D.	Term Expires 1961
James H. Coon	Term Expires 1962
Gordon D. Peckham	Term Expires 1962
John J. Shanahan, Chairman	Term Expires 1963
Albert A. MacDonnell	Term Expires 1963

Planning Board

Harris S. Richardson	Term Expires 1961
George B. Redding, Chairman	Term Expires 1962
Nicholas H. Fitzgerald	Term Expires 1963
Joseph C. Gray, Secretary	Term Expires 1964
Franklin J. Lane	Term Expires 1965

Trustees of Public Library

Marion N. Chandler	Term Expires 1961
Thomas M. Downes	Term Expires 1961
Betsey G. Morton	Term Expires 1962
John A. Dolan	Term Expires 1962
Eugene M. Pollard	Term Expires 1963
Philip P. Wadsworth, Chairman	Term Expires 1963

Board of Public Welfare

Gustav G. Kaufmann, M.D.	Term Expires 1961
Robert B. Kittredge	Term Expires 1961
Nellie M. Sullivan	Term Expires 1962
Howard W. Bates, Chairman	Term Expires 1963
Esther P. Borden	Term Expires 1963

School Committee

Mary M. Brink	Term Expires 1961
Austin Broadhurst, Chairman	Term Expires 1961
Arthur L. Johns	Term Expires 1962
Barbara C. Bailey	Term Expires 1962
Richard M. Alt	Term Expires 1963
Joseph Dolben	Term Expires 1963

Board of Selectmen

H. Gardner Bradlee, Chairman	Term Expires 1961
Ronald J. Chisholm	Term Expires 1961
Frederick M. Ives, Jr.	Term Expires 1962
Sherman W. Saltmarsh, Jr.	Term Expires 1962
Paul C. Dunn	Term Expires 1963

Town Clerk

Elsie M. Nelson	Term Expires 1963

Assistant Town Clerk

Kathleen C. Redding

Clerical Assistants

Marjorie H. Bradford (resigned)
Rhona M. French
Roberta C. Watson

Commissioners of Trust Funds

Edward H. Kenerson	Term Expires 1961
Charles W. Butler	Term Expires 1962
Francis E. Smith, Chairman	Term Expires 1963

Water and Sewer Board

James F. Dwinell, Jr., Chairman to 9/13/60	Term Expires 1961
Charles T. Main II, Chairman	Term Expires 1962
Olcott L. Hooper	Term Expires 1963

APPOINTMENTS

BY MODERATOR, VARIOUS BOARDS AND DEPARTMENTS

BY BOARD OF SELECTMEN

Administrative Assistant

Oscar E. Merrow	Resigned February 19, 1960

Board of Appeal

Edward V. French	To April 1, 1961
Gilman Wallace, Chairman	To April 1, 1962
Evander French (deceased)	To April 1, 1963
Henry L. Clark, Jr. (appointed 10/17)	To fill vacancy

Associate Members

Allen O. Eaton	To May 1, 1961
Alfred F. Samuel	To May 1, 1961
Raymond F. Conard	To May 1, 1961

Building Commissioner

William B. MacDonald	Tenure of Office

Building Department Clerk

Mary A. Haggerty	To April 1, 1961

Burial Agent of Deceased Soldiers & Sailors

Joseph E. Flaherty	To April 1, 1961

Caretaker of Veterans' Graves

John T. Horn	To April 1, 1961

Civil Defense Director

Theodore J. Boecker

Clerk of Selectmen

Marion C. Beranger	To April 1, 1961

Clerical Assistant

Pauline J. Cerulli	To April 1, 1961

Constable

Charles J. Harrold	Resigned March 1, 1960
Joseph J. Derro	To April 1, 1961

Custodians of Town Hall

Francis Muraco, Custodian	To April 1, 1961
Anthony C. Barbaro, Assistant Custodian	To April 1, 1961
Angelo J. Marotto, Assistant Custodian	To April 1, 1961

Dog Officer

Robert G. Heitz	To May 1, 1961

Fence Viewers

James A. Wakefield, Jr.	To April 1, 1961
William P. Supple	To April 1, 1961

Fire Department

Chief

James E. Callahan

Captains

Ignatius F. Amico — Michael M. Connolly — Peter L. Galuffo

Lieutenants

Walter J. Carroll — Joseph M. Connolly — Ernest A. Howard

Joseph E. Shea

Fire Alarm

Walter J. Skerry — Hubert H. O'Donnell

Mechanic

Robert F. Haggerty

Clerk

John J. Flaherty

Fire Fighters

James T. Callahan
David N. Dalton
Norman J. Delorey
Norman E. Doucette
Joseph E. Faga
James J. Haggerty, Jr.
Paul J. Haggerty
Frank J. Hennelly
John W. Kimball
Robert W. McElhinney
Charles R. Moran
John F. Nash
William J. O'Leary
Henry P. O'Melia
John S. Pearson
Douglas S. Rae
Bernard F. Stygles
Robert C. Sullivan
Robert J. Sullivan, Jr.
Joseph J. Riga
Francis B. Welch
John R. Wyman

Forest Warden

James E. Callahan — To April 1, 1961

Inspector of Animals

E. William Johansen, D.V.M. — To April 1, 1961

Inspector of Wires

William B. MacDonald — Tenure of Office

Keeper of the Lockup

Edward W. O'Connell — To April 7, 1960
Joseph J. Derro — To April 1, 1961

Local Moth Superintendent

James A. Wakefield, Jr. — Calendar Year

Measurer of Wood and Bark

John F. Coakley — To April 1, 1960

Plumbing Inspector

John B. Byrne, Jr.

Police Department

Chief

Charles J. Harrold (resigned March 1, 1960)
Joseph J. Derro

Lieutenant

Edward W. O'Connell

Acting-Lieutenant

Edward F. Bowler

Sergeants

John J. Dolan
John H. Elliott
Daniel I. Reardon

Acting-Sergeant

James E. Farrell

Secretary

Mary R. McGoff

Patrolmen

Amico, Angelo
Baird, Robert G.
Beaton, Richard W.
Boyle, John H.
Buzzotta, Mario
Callahan, William J.
Cogan, James J.
Crawford, Andrew
Elliott, Robert A.
Farrell, John P.
Flaherty, James E.
Frongillo, John J.
Greel, David R.
Haggerty, William T.
Kennedy, Thomas E. Jr.
McHugh, John P.
Martell, Douglas
Murphy, Donald L.
Nash, William E.
Nurnberger, Erwin W. Jr.
O'Connell, Archie T.
Parsons, Thomas C.
Pearson, Daniel C. Jr.
Poole, Alfred W.
Pronski, Anthony
Quigley, Joseph L.
Reardon, John F.
Roy, Roland
Tranchita, Francesco

School Traffic Officers

Bairstow, Beatrice
Cogliano, Angela
Dalton, Edward F.
Dunbury, George J.
Fiore, Rose
Flaherty, Marion E.
Higgins, Catherine E.
Horn, Louise D.
Jordan, Earle C.
Lambiase, Alphonse
Nurnberger, Evelyn
Richardson, George W.
Scherban, Lois
Sullivan, Mary E.
Sullivan, Robert J.
Walker, Patricia A.
Wharf, James H.

Registrars of Voters

George J. Barbaro, Chairman	To April 1, 1961
Harry J. Donovan	To April 1, 1962
Henry P. Murray	To April 1, 1963

Retirement Board

James J. Costello, Town Accountant	Tenure of Office
Vincent P. Clarke, (appointed by Selectmen)	Term Expires 1961
James A. Wakefield, Jr. (elected by employees)	Term Expires 1962

Sealer of Weights and Measures

William F. Branley	Civil Service

Superintendent of Streets

James A. Wakefield, Jr.	To April 1, 1961

Town Accountant

James J. Costello	To July 16, 1961

Town Counsel

Vincent P. Clarke	To April 1, 1961

Town Engineer

James A. Wakefield, Jr.	To April 1, 1961

Town Forest Committee

Edward A. McKenzie, Chairman	To April 1, 1961
Richard Parkhurst	To April 1, 1962
Sherman B. Russell	To April 1, 1963

Town Physician

Richard W. Sheehy (fire and police)	Term Expires April 1, 1961

Tree Warden

James A. Wakefield, Jr.	To April 1, 1961

Veterans' Services

Joseph E. Flaherty, Director	To April 1, 1961

Advisory Committee to the Director of Veterans' Services

Richard W. Sheehy, M.D.
Wade L. Grindle
Miss A. Natalie Jewett
Henry J. McInnis
Vincent C. Ambrose
William J. Spears, Jr.
Mrs. Margaret W. Erskine

Weighers of Coal

John F. Coakley
P. Joseph McElhinney
Charles Capone
Kenneth F. Cullen
William F. Branley (By virtue of office as Sealer)

Workmen's Compensation Agent

William P. Supple — To April 1, 1961

BY BOARD OF ASSESSORS

Deputy Assessor

Katherine M. Foley

Clerks

Ethel G. Cassidy
Sadie E. Barstow

BY COLLECTOR OF TAXES

Deputy Collectors

Marguerite E. Troop
Angelina Politano
Lillian G. Donaghey

BY BOARD OF HEALTH

Agent

Michael D. Saraco

Dentist

Dr. Roy Y. Raymond
(retired October 31, 1960)

Dental Assistant

Helen C. Richardson

Public Health Nurse

Winchester Visiting Nurse Association

Sanitarian

Robert W. Rimbach

Inspector of Slaughtering

E. William Johansen, D.V.M.

Inspector of Tuberculosis Work

Roger M. Burgoyne, M.D.

Senior Clerk

Mary A. Haggerty

APPOINTED BY THE MODERATOR

Personnel Board

John G. McElwee, Chairman	To 1961
Michael M. Connolly	To 1962
Warren L. Price	To 1962
Emmons S. Ellis	To 1963
David S. Wardwell	To 1963

BY SCHOOL COMMITTEE

Superintendent of Schools

Harry V. Gilson	Tenure of Office

BY TOWN CLERK

Assistant Town Clerk

Kathleen C. Redding

Clerical Assistant

Marjorie H. Bradford
(resigned July 29, 1960)

BY TOWN TREASURER

Assistant Treasurer

Marguerite H. Troop

BY WATER AND SEWER BOARD

Superintendent

James D. Halwartz	At the pleasure of the Board

Assistant Superintendent

Thomas W. Conlon, Jr.

Registrar and Clerk

C. Norman Noonan

Senior Clerk

Janet E. Manzie

SPECIAL BOARDS AND COMMITTEES

1960-1961 Finance Committee

***John F. Sexton, Chairman
***Shailer Avery
*John J. Barry
*Richard E. Bennink
***Bouldin G. Burbank
*F. Lee Foster
**John M. Harrington, Jr.
**Edward E. Hicks
*Podgoro Iannacci
***Robert D. Lowry
**John H. Lyman
**Henry C. Murphy
***Alvan G. Smith
*Fred F. Stockwell
**J. Henry VanDyke
Charles W. Craven, Secretary

*First year **Second year ***Third year

Insurance Committee

Sherman W. Saltmarsh, Jr.	From the Selectmen
Robert S. Apsey, Jr.	Appointed by Moderator
Henry C. Valcour, Chairman	Appointed by Moderator
James J. Costello	Secretary

Committee on Names

Ronald J. Chisholm	From the Selectmen
Albert A. MacDonnell, Chairman	From the Park Commissioners
Joseph C. Gray	From the Planning Board

Public Works Council

(Designated by Town Vote in 1947)

Chairman of Selectmen
Chairman of Park Commissioners
Chairman of Water & Sewer Board
Chairman of Cemetery Commissioners
Superintendent of Streets
Chairman of Personnel Board
Clerk of Selectmen, Clerk

Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices

Lewis L. Wadsworth, Jr., Chairman	Appointed by Moderator
Barbara P. Bailey	Appointed by School Committee
Seymour P. Bingham	Appointed by Moderator
Carleton E. Bolivar	Appointed by Moderator

John Carruthers	Appointed by Moderator
J. Joseph Maloney	Appointed by Moderator
Richard W. Sheehy, Jr.	Appointed by Moderator
Paul J. Whitney	Appointed by Moderator
Joseph J. Ciarcia	Appointed by Moderator

Building Committee Johnson Road
Ridge Street School

Sumner R. Andrews, Chairman	Appointed by Moderator
Joseph F. Cincotta	Appointed by Moderator
Joseph Dolben	Appointed by School Committee
John S. Eaton	Appointed by Moderator
Margery J. Surtees	Appointed by Moderator

New Waterways Committee

Edward G. Barker, Chairman	Appointed by Moderator
Lawrence A. Hutchings	Appointed by Moderator
John J. Shanahan	Appointed by Park Commissioners
Charles W. Butler	Appointed by Moderator
Henry K. Spencer	From Old Waterways Committee

By-Law and Representative Town Meeting Revision Committee

John M. Harrington, Jr., Chairman	Lane McGovern
Frank P. Hurley	Ruth L. Dennett, Sec.
Arthur W. Collins	

Building Laws Revision Committee

Albert G. H. Dietz, Chairman	Irving W. Dingwell, Jr., Sec.
James B. L. Lane	Harry J. Stabile, Jr.

Robert S. Baylies

Group Insurance Committee

Richard L. Emerson, Chairman	Richard E. Bennink
Emmons S. Ellis	Sherman W. Saltmarsh, Jr.

Joseph L. Quigley

Methods & Procedures Committee

Arthur R. Hills	Term Expires 1961
Thomas L. Morison	Term Expires 1962
R. Ashley Lewis	Term Expires 1963

Development & Industrial Commission

William C. Cusack, Chairman	Appointed by Moderator
Robert S. Apsey, Jr.	Appointed by Moderator
H. Gardiner Bradlee	Appointed by Selectmen
Joseph C. Gray	Appointed by Planning Board
Marshall R. Pihl	Appointed by Assessors
Alvan G. Smith	Appointed by Finance Committee
Fred F. Stockwell	Appointed by Moderator

Report of Town Clerk

ANNUAL TOWN ELECTION

March 7, 1960

In pursuance of the Warrant the legal voters of the Town of Winchester, Mass. met in their respective voting places in said Town on Monday, the seventh day of March in the year of our Lord One Thousand Nine Hundred and Sixty at seven o'clock in the forenoon.

The Town Hall was designated by the Board of Selectmen as the voting place for Precincts 1-2-3-4-5-6.

The following Election Officers were duly appointed by the Board of Selectmen and assigned for duty at the various Precincts as follows:

PRECINCT 1

Republican

Clerk	Marguerite M. Hanlon	6 Bridge St.
Deputy Clerk	William H. Mason	5 Lewis Rd.
Inspector	Virginia M. Nelson	44 Water St.
Deputy Inspector	Barbara Lamarche	97 Highland Ave.

Democrat

Warden	Alice B. Doherty	17 Sargent Rd.
Deputy Warden	Irene P. Carroll	207 Highland Ave.
Inspector	Theresa McPartland	404 Highland Ave.
Deputy Inspector	Mary Avakian	190 Cross St.

PRECINCT 2

Republican

Clerk	Reina L. Stewart	155 Highland Ave.
Deputy Clerk	Jayne M. Nault	203 Washington St.
Inspector	Agatha Tully	556 So. Border Rd.
Deputy Inspector	Pauline M. Hill	42 Winthrop St.

Democrat

Warden	Hannah M. Dowling	40 Sargent Rd.
Deputy Warden	Helen V. McHugh	5 Webster St.
Inspector	Priscilla Clarke	149 Highland Ave.
Deputy Inspector	Helen Nadeau	71 Middlesex St.

PRECINCT 3

Republican

Warden	Fred L. Stratton	6 Winslow Rd.
Deputy Warden	Everett W. Goss	41 Allen Rd.
Inspector	Gertrude S. Bergquist	154 Cambridge St.
Deputy Inspector	Katherine V. Callahan	5 Russell Rd.

Democrat

Clerk	Eleanor Russo	9 Adams Rd.
Deputy Clerk	Margaret Haggerty	14 Adams Rd.
Inspector	Ruth Peterson	159 Cross St.
Deputy Inspector	Anna M. Mawn	51 Forest St.

PRECINCT 4

Republican

Warden	Mary F. Cass	5 Lewis Rd.
Deputy Warden	Mary H. Roberts	14 Rangeley Ridge
Inspector	Elizabeth M. Ryerson	23 New Meadows Rd.
Deputy Inspector	Arthur A. Driscoll	14 Park Rd.

Democrat

Clerk	Vivian C. Haggerty	41 Middlesex St.
Deputy Clerk	Margaret E. Farrell	34 Oneida Rd.
Inspector	Susan G. Winn	11 Kirk St.
Deputy Inspector	Elizabeth Kirk	15 New Meadows Rd.

PRECINCT 5

Republican

Warden	Marian K. Wright	11 Lloyd St.
Deputy Warden	Sara F. Riley	71 Church St.
Inspector	John W. Thornton	1 Indian Hill Rd.
Deputy Inspector	Theodore Burleigh	7 Sheffield Rd.

Democrat

Clerk	Mary K. MacDonald	8 Parker Rd.
Deputy Clerk	Anna M. Collins	6 Parker Rd.
Inspector	Helen R. Scott	25 Nelson St.
Deputy Inspector	Mary V. Serieka	3 Middlesex St.

PRECINCT 6

Republican

Clerk	Marilyn C. Preston	217 Highland Ave.
Deputy Clerk	Verna G. Morison	11 Bruce Rd.
Inspector	Martha Hutchings	22 Hancock St.
Deputy Inspector	Dorothy Ward	1 Webster St.

Democrat

Warden	Mary E. Powers	10 Glenwood Ave.
Deputy Warden	Margaret L. Stevens	27 Eaton St.
Inspector	Mary Reardon	20 Arthur St.
Deputy Inspector	Mary A. Colella	245 Cross St.

The foregoing officers were sworn to the faithful performance of their duties.

The necessary ballots prepared for each Precinct and the paraphernalia for the proper conduct of the Election were supplied by the Town Clerk and turned over to the Wardens of the various Precincts.

The polls were declared open in each Precinct at seven o'clock A.M. and remained open until seven o'clock P.M., at which time, after due notice, they were declared closed.

Immediately after the closing of the polls, the Town Clerk turned over to the Wardens of Precincts 1-2-3-4-5-6 the envelopes received by her purporting to contain Absent Voter Ballots, together with the applications therefor filed by said voters for registration as Absent Voters.

The Wardens caused all of the twenty (20) envelopes containing Absent Voter Ballots to be opened and signatures, affidavits, postmarks, etc., to be examined in accordance with Section 95, Chapter 54 of the General Laws, and any amendments there may be thereto, and twenty (20) were found to be correct. The names of the twenty (20) Absent Voters were checked on the voting list in the proper Precincts and then the twenty (20) Absent Voter Ballots were deposited in the proper Ballot Boxes.

The number of Absent Voter Ballots cast in the Precincts were as follows:

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Absent Voter Ballots	3	4	6	1	4	2	20

The Ballots were counted by the Election Officers in each Precinct, the tally sheets and total vote sheets prepared by the Town Clerk being used, and the results of the same declared in the respective Precincts.

The Ballots cast, after being counted, were enclosed in envelopes, sealed and encased in cases, together with envelopes containing spoiled ballots, which were strapped up and sealed with the Precinct seal, and the same delivered to the Registrars of Voters in the Town Clerk's Office.

The Town Clerk and Registrars of Voters, upon receipt of the returns from the several Precincts, forthwith canvassed the same and announced the results at 3.05 A.M.

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Ballots Cast	601	734	652	777	802	716	4282

MODERATOR FOR ONE YEAR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Harrison Chadwick	475	603	589	688	743	466	3564
Blanks	126	131	63	89	59	250	718

SELECTMAN FOR THREE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Paul C. Dunn	325	386	458	482	556	197	2404
Robert G. Dunn	161	238	82	148	104	454	1187
Charles S. Eaton	93	91	91	127	127	50	579
Blanks	22	19	21	20	15	15	112

TOWN CLERK FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Elsie M. Nelson	490	615	593	683	742	551	3674
Blanks	111	119	59	94	60	165	608

ASSESSOR FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Alfred D. Elliott	492	606	577	681	719	532	3607
Thomas W. Conlon						1	1
Blanks	109	128	75	96	83	183	674

BOARD OF HEALTH FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Harry L. Wildasin	253	331	399	437	480	182	2122
John F. Hogan, Jr.	203	211	89	174	110	461	1248
Richard F. Norris	101	135	112	110	161	47	666
Blanks	44	57	52	56	51	26	286

BOARD OF PUBLIC WELFARE FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Howard W. Bates	434	574	558	650	684	449	3349
*Esther P. Borden	463	580	557	646	679	440	3365
Blanks	305	314	189	258	239	543	1850

CEMETERY COMMISSIONER FOR FIVE YEARS

Precinct	1	2	3	4	5	6	Total
*John P. Carr	468	584	578	664	707	478	3479
Blanks	133	150	74	113	95	238	803

CEMETERY COMMISSIONER FOR TWO YEARS

Precinct	1	2	3	4	5	6	Total
*Kingman P. Cass	450	566	564	652	690	469	3391
Blanks	151	168	88	125	112	247	891

CEMETERY COMMISSIONER FOR ONE YEAR

Precinct	1	2	3	4	5	6	Total
*Stephen B. Neiley	439	563	552	647	678	446	3325
Blanks	162	171	100	130	124	270	957

COMMISSIONER OF TRUST FUNDS FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Francis E. Smith	456	590	572	661	699	460	3438
Blanks	145	144	80	116	103	256	844

CONSTABLE FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Joseph T. Callahan	478	615	571	658	708	538	3568
Blanks	123	119	81	119	94	178	714

PARK COMMISSIONERS FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Albert A. MacDonnell	435	588	541	602	681	522	3369
*John J. Shanahan	388	493	473	532	609	358	2853

Podgoro Iannacci	198	172	118	176	118	202	984
Blanks	181	215	172	244	196	350	1358

PLANNING BOARD FOR FIVE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Franklin J. Lane	464	577	563	657	675	469	3405
Blanks	137	157	89	120	127	247	877

SCHOOL COMMITTEE FOR THREE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Joseph Dolben	342	449	462	514	578	336	2681
*Richard M. Alt	353	427	436	544	589	286	2635
Ann R. Blackham	253	319	264	266	260	349	1711
Blanks	254	273	142	230	177	461	1537

TOWN TREASURER FOR THREE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*E. Abbot Bradlee	424	522	476	516	555	543	3036
Henry B. Harris	126	156	153	223	220	112	990
Blanks	51	56	23	38	27	61	256

TRUSTEES OF PUBLIC LIBRARY FOR THREE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Eugene M. Pollard	456	581	572	638	695	453	3395
*Philip P. Wadsworth	439	575	574	646	700	446	3380
Blanks	307	312	158	270	209	533	1789

WATER AND SEWER BOARD FOR THREE YEARS

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Olcott L. Hooper	440	578	575	644	702	448	3387
Eugene B. Rotondi	20	6		7		1	34
Blanks	141	150	77	126	100	267	861

The vote on the Town Meeting Members in the various Precincts resulted as follows:

TOWN MEETING MEMBERS

PRECINCT 1

Three Year Term—Term Expires 1963

		Votes
*Robert S. Apsey, Jr.	22 Prince Ave.	408
*Anthony C. Barbaro	12 Lebanon St.	388
*Henry L. Clark, Jr.	16 Hillcrest Pkwy.	430
*Donald J. Fritch,	8 Kenwin Rd.	397
*James E. Haley	34 Hillcrest Pkwy.	432
*Joseph D. Hall	16 Kenwin Rd.	404
*Richard R. Keppler	12 Fells Rd.	413
Mark J. Apsey	22 Prince Ave.	329
*Edward G. Barker	389 Washington St.	397

*John F. Doherty	137 Highland Ave.	412
*Richard B. Lawrance	15 Kenwin Rd.	391
*John J. Shanahan	12 Bonad Rd.	382
Blanks		1829
Total		6612

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1962

		Votes
*Mortimer A. French	11 Sawmill Brook Rd.	434
Blanks		167
Total		601

(*Elected Town Meeting Member)

One Year Term—Term Expires 1961

		Votes
*Erskine H. Kelley, Jr.	191 Forest St.	284
Walter B. Stockwood	136 Highland Ave.	223
Blanks		94
Total		601

(*Elected Town Meeting Member)

PRECINCT 2

Three Year Term—Term Expires 1963

		Votes
*Walter J. Appleton	28 Elm St.	462
*Charles A. Buchanan	166 Highland Ave.	450
*Vincent F. Erhard	194 Washington St.	493
*Frank D. Hawkins	242 Highland Ave.	460
*Arthur R. Keehn	23 Hancock St.	454
*Paul F. Stoneman	247 Washington St.	421
*William E. Twombly	17 Stevens St.	418
*Harry L. Wood, Jr.	182 Highland Ave.	459
Harriet H. Dieterich	158 Highland Ave.	279
Emidio DiLoreto	36 Winthrop St.	189
*R. Francis Haley	28 Crescent Rd.	376
Roland A. Nault	203 Washington St.	281
William B. Schmink	221 Mystic Valley Pkwy.	332
*Caroline P. Spaulding	379 Main St.	340
Richard B. Tofuri	42 Holland St.	226
*David S. Wardwell	39 Lorena Rd.	377
Blanks		2057
Total		8074

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1962

		Votes
*Frank T. Barnes, Jr.	10 Summit Ave.	413
H. Rushton Harwood, Jr.	30 Ledgewood Rd.	183
Blanks		138
Total		734

(*Elected Town Meeting Member)

PRECINCT 3

Three Year Term—Term Expires 1963

		Votes
*Robert P. Bigelow	39 Grove St.	522
*Richard W. Freeman, Jr.	14 Franklin Rd.	488
*Albert A. Kajander	4 Alden Lane	475
*M. Bernice Keane	22 Lloyd St.	474
*Dudley F. Kimball	16 Madison Ave.	457
*Denton W. Randall	19 Everell Rd.	491
*Benton W. Stewart	6 Alden Lane	473
Walter J. Farrell, Jr.	33 Pierrepont Rd.	277
*George S. Hebb, Jr.	3 Stowell Rd.	381
*Ernest A. Phillips, Jr.	30 Sargent Rd.	358
David H. Pingree	50 Allen Rd.	304
*Royce H. Randlett	27 Ridgefield Rd.	377
Leo F. Roche, Jr.	26 Sargent Rd.	216
James F. Ryder	14 Grove St.	299
*Edwin W. Zimmerman	390 Highland Ave.	308
Blanks		1272
Total		7172

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1962

		Votes
*Louise A. Kugler	26 Winslow Rd.	560
Blanks		92
Total		652

(*Elected Town Meeting Member)

PRECINCT 4

Three Year Term—Term Expires 1963

		Votes
*Bernhardt M. Anderson	56 Dunster Lane	492
*Daniel F. Barnard	6 Indian Hill Rd.	520
*Theodore E. Burleigh	7 Sheffield Rd.	526
*John Carruthers	1 Birch Lane	520

*Francis J. Haslach	15 Thornberry Rd.	493
*Robert B. Kittredge	27 Everett Ave.	521
*Stephen E. Root	14 Seneca Rd.	509
Joseph F. Cincotta, Jr.	41 Hutchinson Rd.	226
*James H. Coon, Jr.	31 Myopia Rd.	458
Aubrey W. Doane	135 High St.	260
*Paul D. Garrity	29 Thornberry Rd.	320
Richard J. Gray	6 Wincrest Drive	311
*Arthur D. Hall	63 Swan Rd.	404
*Thomas E. Kneeland, Jr.	99 Wildwood St.	339
Paul J. Mahoney	236 Cambridge St.	233
Robert A. Nyere	4 Squanto Rd.	273
Barbara A. Zrodowski	26 Squire Rd.	256
Blanks		1886
Total		8547

(*Elected Town Meeting Members)

PRECINCT 5

Three Year Term—Term Expires 1963

		Votes
Josiah E. Bacon	40 Wildwood St.	466
*Kern E. Folkers	79 Yale St.	579
*Ralph T. Jope	37 Dix St.	642
*James B. L. Lane	8 Ardley Rd.	588
*Maxwell McCreery	4 Curtis St.	615
*Edwin L. Palmer, Jr.	30 Ginn Rd.	527
*William Rozett	29 Wildwood St.	523
*Otto E. Schaefer, Jr.	79 Pond St.	602
*Kate W. Shoemaker	1 Wildwood St.	623
*Kendall H. Spencer	7 Inverness Rd.	568
*Richard M. Alt	7 Pine St.	569
Richard E. Bennink	16 Yale St.	324
Sydney L. Crook	85 Bacon St.	251
*Howard A. Stockwell, Jr.	60 Oxford St.	502
Blanks		1443
Total		8822

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1962

		Votes
*Harrison S. Richardson, Jr.	17 Cabot St.	672
Blanks		130
Total		800

(*Elected Town Meeting Member)

PRECINCT 6

Three Year Term—Term Expires 1963

		Votes
*Patrick H. Allen	270 Cross St.	486
*Joseph T. Callahan	5 Russell Rd.	497
*Robert J. Callahan	28 Richardson St.	484
*Arthur W. Collins	106 Wendell St.	510
*Thomas J. Drapeau	78 Sylvester Ave.	469
*John T. Horn	26 Hemingway St.	506
*Elizabeth McDonald	10 Hill St.	520
*William C. Regan	7 Russell Rd.	463
*John M. Bradley	4 Highland View Ave.	305
*William F. Branley	81 Brookside Ave.	397
Howard E. Chase, Jr.	22 Clematis St.	267
James J. Russo	9 Adams Rd.	270
*Michael D. Saraco	34 Farrow St.	306
Harry L. Wildasin	110 Wendell St.	292
Frank A. Smith	247 Swanton St.	1
Blanks		2103
Total		7876

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1962

		Votes
*Sara J. O'Connor	25 Rock Ave.	480
Blanks		236
Total		716

(*Elected Town Meeting Member)

All Ballots used and unused, tally sheets, total vote sheets, Precinct Records of the Election and all other records pertaining to the Election, properly signed and sealed were delivered to the Town Clerk to be preserved by her during the time required by law.

A true record of the Election.

Attest:

ELSIE M. NELSON
Town Clerk

ANNUAL REPRESENTATIVE TOWN MEETING

MARCH 17, 1960

Pursuant to the Warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Mass., by Charles J. Harrold, Constable of said Town, notices having been sent by mail by the Town Clerk seven days before the day of the meeting to the Town Meeting Members elected and qualified to act in Town Meetings in Winchester, the Town

Meeting Members met in the Memorial Auditorium in the Senior High School in said Town of Winchester, March 17, 1960 at 7:45 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members entitled to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-seven (187) Town Meeting Members attended the meeting.

Harrison Chadwick, elected Moderator on March 7, 1960 was sworn to the faithful and impartial performance of his duties by Elsie M. Nelson, Town Clerk.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Dr. Dwight L. Cart.

The reading of the Call of the Meeting and the Constable's Return of the Service of the Warrant were waived as there was no objection. The reading of the Articles in the Warrant was also waived as there was no objection.

Voted, That it be the sense of the meeting that we will meet each Monday and Thursday evening until the work of the meeting is completed.

Voted, That when we adjourn it be to Monday evening, March 21st at 7:45 P.M. at the Memorial Auditorium in the Senior High School.

ARTICLE 1

To hear and act upon reports of the Town Officers and the Finance Committee.

Voted, That the reports of the Town Boards and Officers, and the report of the Finance Committee as printed be received and placed on file.

ARTICLE 2

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning January 1, 1960, and to issue a note or notes therefor, payable within one year, and to refund any note or notes issued for a period of less than one year in accordance with Section 17 of Chapter 44 of the General Laws.

Voted, That the Town Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money, from time to time in anticipation of the revenue of the financial year beginning January 1, 1960, and to issue a note or notes therefor, payable within one year, and to refund any note or notes issued for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws.

WINCHESTER PUBLIC LIBRARY
WINCHESTER, MASS.

ARTICLE 3

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of revenue of the financial year beginning January 1, 1961, and to issue a note or notes of the Town therefor.

Voted, That the Town Treasurer, with the approval of the Selectmen, be and hereby is, authorized to borrow money on and after January 1, 1961, in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year.

ARTICLE 4

To hear and act on the report of the Personnel Board and take any action in connection with its recommendations as to wages and salaries, working conditions, new or revised standard rates of salaries, changes, additions or revisions of wages and salaries and in classifications and definitions and in amending the wage and salary guide, together with uniform procedures as to vacations and sick leaves.

(Personnel Board)

Moved and Seconded, That Emmons Ellis, Chairman of the Personnel Board, be permitted to sit within the bounds of the town meeting area while Articles 4, 5 and 6 are being considered.

Voted, That Emmons Ellis, Chairman of the Personnel Board, be permitted to sit within the bounds of the town meeting area while Articles 4, 5 and 6 are being considered.

Moved and Seconded, That Articles 4, 5 and 6 be considered together.

Voted, That Articles 4, 5 and 6 be considered together.

Moved and Seconded, That the written report of the Personnel Board as presented at this meeting be received and placed on file.

Voted, That the written report of the Personnel Board as presented at this meeting be received and placed on file.

Moved and Seconded, That the Wage and Salary Guide as published in the Finance Committee Report of 1950 and as thereafter amended be further amended by making the following changes, additions, eliminations and substitutions as herein stated:

In Section 1 entitled Clerical Employees, change minimum and 1st step of the weekly salary of a junior clerk so that it shall read:

	WEEKLY SALARY Steps Yearly				
	Minimum	**1st**	**2nd**	**3rd**	**Maximum**
Junior Clerk	$53.66	$56.77	$59.89	——	$59.89

Under Section 2 entitled Hourly Paid Workers, add below the line stating "$.10 per hour additional when collecting garbage," the following two lines:

.15 per hour additional when assigned to granolithic work

$200 per year additional when assigned to Blacksmith & Welder

Under Section 3 entitled Town Departments add under the words "Executive Clerk": "plus $200 per year for attending meetings after normal working hours."

Under Section 3 entitled Town Departments under School Department make the following changes:

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Office Manager and Secretary Supt. of Schools	4140	4320	4500	4680	—	4680

Under Section 3 entitled Town Departments add under Veterans' Graves the following increase:

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Caretaker (Part time)	100					100

Under Section 3 entitled Town Departments substitute the present maximum annual salary of the Town Clerk of $4652 to maximum salary of $5050.

Under Section 3 entitled Town Departments under Cemetery add

Gate Closer $4.00 per week

Under Section 3 entitled Town Departments make the following changes:

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Engineer (part time)	1391					2000

Under Section 3 entitled Town Departments under Personnel make the following changes:

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Exec. Secretary (part time)	None					1400

Under Section 4 entitled Town Departments under Head Custodians make the following changes:

	WEEKLY					
	Minimum	1st	2nd	3rd	4th	Maximum
Senior High School	$84.23	87.41	90.59	93.77	—	93.77
Junior High School	80.79	83.97	87.15	—	—	87.15
Town Hall	80.79	83.97	87.15	—	—	87.15
and under						
Custodians—All Bldgs.	76.91	79.22	81.53	—	—	81.53
Asst. Custodians and Janitors—All Bldgs.	69.98	72.29	74.60	—	—	74.60

Under Section 5A entitled Public Safety under Fire Department add a new classification:

	ANNUAL SALARY Steps Yearly				
	Minimum	1st	2nd	3rd	Maximum
Lieutenant-Inspector	None				5334

also change the compensation of Clerk to $300 additional per year.

Under Section 5B entitled Public Safety under Police Department increase the pay of Patrolmen—temporary per week minimum and maximum $78. Under "Patrolmen when assigned to any of the following duties:" add

Special Duty Assignments $2.50/hr. (Minimum payment $10)

Under Section 3 entitled Town Departments add:

Town Census

Registrar of Voters (Supervision) $.025 per name (plus $100)

Asst. Registrar of Voters (temporary) $.075 per name

Under Section 3 entitled Town Departments add:

Town Meetings

Checkers $1.00 per hour (minimum payment $2.00)

Under Section 3 entitled Town Departments substitute the following figures for the annual salary of the Asst. Superintendent under Highway & Bridges Classification:

	ANNUAL SALARY Steps Yearly						
	Minimum	1st	2nd	3rd	4th	5th	Maximum
Asst. Superintendent	5400	5675	5950	6225	6500	—	6500

Under Section 3 entitled Town Departments under Engineering add:

	WEEKLY SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Student draftsman	$50	52	55	—	—	55

Under Section 3 entitled Town Departments under Public Welfare make change in title of Agent to that of Director of Public Assistance.

Under Section 3 entitled Town Departments under Recreation make the following changes:

	WEEKLY SALARY	
	Minimum	Maximum
Head Playground Supervisor	$70.00	$75.00
and add Basketball Supervisor	15.00	15.00

Under Section 3 entitled Town Departments under Building Department add

Deputy Inspector

(Gas, Wire or Bldg.) $50 for each week of substitute service

Under Section 3 entitled Town Departments add under Health Department the following:

Clerk—$200 additional for issuance of burial permits after normal working hours.

Voted, That the Wage and Salary Guide as published in the Finance Committee Report of 1950 and as thereafter amended be further amended by making the following changes, additions, eliminations and substitutions as herein stated:

In Section 1 entitled Clerical Employees, change minimum and 1st step of the weekly salary of a junior clerk so that it shall read

	WEEKLY SALARY Steps Yearly				
	Minimum	**1st**	**2nd**	**3rd**	**Maximum**
Junior Clerk	$53.66	$56.77	$59.89	——	$59.89

Under Section 2 entitled Hourly Paid Workers, add below the line stating "$.10 per hour additional when collecting garbage," the following two lines:

.15 per hour additional when assigned to granolithic work

$200 per year additional when assigned to Blacksmith & Welder

Under Section 3 entitled Town Departments add under the words "Executive Clerk": "plus $200 per year for attending meetings after normal working hours."

Under Section 3 entitled Town Departments under School Department make the following changes:

	ANNUAL SALARY Steps Yearly					
	Minimum	**1st**	**2nd**	**3rd**	**4th**	**Maximum**
Office Manager and Secretary Supt. of Schools	4140	4320	4500	4680	——	4680

Under Section 3 entitled Town Departments add under Veterans' Graves the following increase:

	ANNUAL SALARY Steps Yearly					
	Minimum	**1st**	**2nd**	**3rd**	**4th**	**Maximum**
Caretaker (Part time)	100					100

Under Section 3 entitled Town Departments substitute the present maximum annual salary of the Town Clerk of $4652 to maximum salary of $5050.

Under Section 3 entitled Town Departments under Cemetery add

Gate Closer $4.00 per week

Under Section 3 entitled Town Departments make the following changes:

	ANNUAL SALARY Steps Yearly					
	Minimum	**1st**	**2nd**	**3rd**	**4th**	**Maximum**
Engineer (part time)	1391					2000

Under Section 3 entitled Town Departments under Personnel make the following changes:

	ANNUAL SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Exec. Secretary (part time)	None					1400

Under Section 4 entitled Town Departments under Head Custodians make the following changes:

	WEEKLY					
	Minimum	1st	2nd	3rd	4th	Maximum
Senior High School	$84.23	87.41	90.59	93.77	—	93.77
Junior High School	80.79	83.97	87.15	—	—	87.15
Town Hall	80.79	83.97	87.15	—	—	87.15
and under						
Custodians—All Bldgs.	76.91	79.22	81.53	—	—	81.53
Asst. Custodians and						
Janitors—All Bldgs.	69.98	72.29	74.60	—	—	74.60

Under Section 5A entitled Public Safety under Fire Department add a new classification:

	ANNUAL SALARY Steps Yearly				
	Minimum	1st	2nd	3rd	Maximum
Lieutenant-Inspector	None				5334

also change the compensation of Clerk to $300 additional per year.

Under Section 5B entitled Public Safety under Police Department increase the pay of Patrolmen—temporary per week minimum and maximum $78. Under "Patrolmen when assigned to any of the following duties:" add

Special Duty Assignments $2.50/hr. (Minimum payment $10)

Under Section 3 entitled Town Departments add:

Town Census

Registrar of Voters (Supervision) $.025 per name (plus $100)

Asst. Registrar of Voters (temporary) .075 per name

Under Section 3 entitled Town Departments add:

Town Meetings

Checkers $1.00 per hour (minimum payment $2.00)

Under Section 3 entitled Town Departments substitute the following figures for the annual salary of the Asst. Superintendent under Highway & Bridges Classification:

	ANNUAL SALARY Steps Yearly						
	Minimum	1st	2nd	3rd	4th	5th	Maximum
Asst. Superintendent	5400	5675	5950	6225	6500	—	6500

Under Section 3 entitled Town Departments under Engineering add:

	WEEKLY SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Student draftsman	$50	52	55	—	—	55

Under Section 3 entitled Town Departments under Public Welfare make change in title of Agent to that of Director of Public Assistance.

Under Section 3 entitled Town Departments under Recreation make the following changes:

	WEEKLY SALARY	
	Minimum	**Maximum**
Head Playground Supervisor	$70.00	$75.00
and add Basketball Supervisor	15.00	15.00

Under Section 3 entitled Town Departments under Building Department add:

Deputy Inspector
(Gas, Wire or Bldg.) $50 for each week of substitute service

Under Section 3 entitled Town Departments add under Health Department the following:

Clerk—$200 additional for issuance of burial permits after normal working hours.

Moved and Seconded, That consideration of Articles 5 and 6 relating to salary increases for members of the Police and Fire Departments be postponed until the next special town meeting.

Voted, That consideration of Articles 5 and 6 relating to salary increases for members of the Police and Fire Departments be postponed until the next special town meeting.

Moved and Seconded, That the town hereby approves the recommendation of the Personnel Board that the wages and salaries of all permanent full time and part time employees, as well as temporary help of hourly paid workers, with the exception of all those employees hereafter listed, be increased by 3%. This increase is to be made effective as of April 1, 1960. The following employees are expected from this general increase: school teachers, superintendent of schools, principals of all schools, all school supervisors and recreational personnel, temporary clerks part time, additional payments to hourly rated employees 10c per hour when collecting garbage, 15c per hour when assigned to granolithic work, election and registration wardens, clerks, deputy clerks, etc., payment for taking town census, payment to checkers at town meetings, part time hourly rated students (library), cemetery gate closer and bus boys in the cafeteria.

Further, that the wage and salary guide as published in the Finance Committee Report in 1950 and as thereafter amended be further amended by increasing all minimum and maximum ranges in accordance with this vote.

Voted, That the town hereby approves the recommendation of the Personnel Board that the wages and salaries of all permanent full time and part time employees, as well as temporary help of hourly paid workers, with the exception of all those employees hereafter listed, be increased by 3%. This increase is to be made effective as of April 1, 1960. The following employees are excepted from this general increase: school teachers, superintendent of schools, principals of all schools, all school supervisors and

recreational personnel, temporary clerks part time, additional payments to hourly rated employees 10c per hour when collecting garbage, 15c per hour when assigned to granolithic work, election and registration wardens, clerks, deputy clerks, etc., payment for taking town census, payment to checkers at town meetings, part time hourly rated students (library), cemetery gate closer and bus boys in the cafeteria.

Further, that the wage and salary guide as published in the Finance Committee Report in 1950 and as thereafter amended be further amended by increasing all minimum and maximum ranges in accordance with this vote.

Moved and Seconded, That the town hereby changes and modifies its vacation policy as established by vote under Article 7 of the 1953 town meeting and that the town will now grant its employees three (3) calendar weeks vacation with pay within each calendar year after ten (10) years of service, excluding school teachers and professional librarians. Said vacation period may be granted at such time during each calendar year as the head of each department may determine will cause the least interference with the performance of the regular work of the town. This change applies only to those employees who work on a schedule of 52 weeks per year.

Voted, That the town hereby changes and modifies its vacation policy as established by vote under Article 7 of the 1953 town meeting and that the town will now grant its employees three (3) calendar weeks vacation with pay within each calendar year after ten (10) years of service, excluding school teachers and professional librarians. Said vacation period may be granted at such time during each calendar year as the head of each department may determine will cause the least interference with the performance of the regular work of the town. This change applies only to those employees who work on a schedule of 52 weeks per year.

ARTICLE 7

To raise and appropriate money to defray the expenses of the Town for the current financial year and especially for or relating to all or any of the boards, departments and purposes hereinafter mentioned, to fix the salary and compensation of all elective officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as amended, namely Town Treasurer, Assessors and Town Clerk, and to take any other action in relation thereto.

General Department
- Selectmen
- General Services
- Accounting
- Treasurer
- Assessors
- Legal
- Town Clerk
- Election and Registration
- Planning
- Engineering
- Town Hall
- Personnel
- Finance Committee

Protection
- Police
- Parking Meter Maintenance
- School Traffic Control
- Dog Officer

Fire
Civil Defense
Sealer of Weights and Measures
Forestry
Building
Board of Appeal

Health and Sanitation
Health
Contagious Diseases and Premature Births
Sewer
Sanitation
Inspector of Animals

Highways
Highways and Bridges
Street Lights
Street Beacons
Snow and Ice

Charities
Public Welfare Administration
Public Welfare Assistance (General Relief)
Aid to Dependent Children—Town
Old Age Assistance—Town

Veterans' Affairs
Veterans' Benefits, Administration
Veterans' Benefits, Assistance
Veterans' Quarters
Caretaker of Graves

Education
Schools
Athletics
School Lunch Program
School Rentals

Library
Public Library

Parks and Recreation
Parks, Playgrounds, Recreation and Waterways

Employees' Retirement and Compensation
Contributory Retirement Contribution
Contributory Retirement System Expenses
Non contributory Pensions and Annuities
Workmen's Compensation Law, Administration
Workmen's Compensation Law, Compensation

Unclassified
Judgments and Claims
Insurance
Public Celebrations
Reserve Fund

Public Service Enterprises
Water
Cemetery Maintenance

Debt Service
Payment of Funded Debt
Interest on Funded Debt
Interest on Temporary Loans

Voted, That to defray the expenses of the town for the current financial year, the sums hereinafter set forth be and they hereby are appropriated, each item being considered as a separate appropriation, and the salary and compensation of all elective officers of the town being fixed as herein designated, all to be raised by taxation unless another source is mentioned, for expediture by or under the direction of the several town boards and officers as specified in the following items:

1000 Selectmen

Personal Services	$ 14,543.00	
Other Expenses	4,045.00	
Total		$ 18,588.00

1050 General Services		
Personal Services	$ 100.00	
Other Expenses	6,390.00	
Capital Outlay	285.00	
Total		$ 6,775.00
1100 Accounting		
Personal Services	$ 14,936.00	
Other Expenses, of which $225 may be expended for travel outside the Commonwealth	1,902.00	
Capital Outlay	170.00	
Total		$ 17,008.00
1400 Assessors		
Personal services, including salary of the Chairman of the Board of Assessors hereby fixed at the rate of $1,980.00 per annum effective from January 1, 1960 up to April 1, 1960, and thereafter fixed at the rate of $2,040.00 per annum; and the salary of the other two assessors hereby fixed at the rate of $1,768.00 each per annum from January 1, 1960 up to April 1, 1960, and thereafter fixed at the rate of $1,822.00 each per annum	$ 16,916.00	
Other Expenses	1,798.00	
Capital Outlay	191.00	
Total		$ 18,905.00
1500 Legal		
Personal Services	$ 4,213.00	
Other Expenses	3,000.00	
Total		$ 7,213.00
1600 Town Clerk		
Personal services, including Town Clerk's salary hereby fixed at the rate of $4,652.00 per annum effective from January 1, 1960 up to April 1, 1960, and thereafter fixed at the rate of $5,202.00 per annum	$ 13,936.00	
Other Expenses, of which $225 may be expended for travel outside the Commonwealth	1,336.00	
Capital Outlay	305.00	
Total		$ 15,577.00
The Town Clerk's salary is fixed as aforesaid upon condition that she shall pay into the town treasury all fees received by virtue of her office.		
1700 Election and Registration		
Personal Services	$ 8,958.00	
Other Expenses	3,959.00	
Total		$ 12,917.00

1900 Engineering		
Personal Services	$ 22,741.00	
Other Expenses	904.00	
Capital Outlay	190.00	
Total		$ 23,835.00
2000 Town Hall (Selectmen)		
Personal Services	$ 14,210.00	
Other Expenses	8,465.00	
Capital Outlay	200.00	
Total		$ 22,875.00
2100 Personnel Board		
Other Expenses	$2,119.00	
Total		$ 2,119.00
2300 Finance Committee		
Personal Services	$ 1,736.00	
Other Expenses	1,875.00	
Total		$ 3,611.00
3000 Police		
Personal services, of which $4,930.00 is to be transferred from Parking Meter Revenue Account	$201,516.00	
Other Expenses, of which $70 may be expended for travel outside of the Commonwealth	13,457.00	
Capital Outlay	2,650.00	
Total		$217,623.00
Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
3050 Parking Maintenance		
Other Expenses	$ 3,101.00	
Capital Outlay	600.00	
Total		$ 3,701.00
all of which shall be appropriated from the Parking Meter Revenue Account.		
3100 School Traffic Control		
Personal Services	$ 19,993.00	
Other Expenses	364.00	
Capital Outlay	90.00	
Total		$ 20,447.00
3200 Dog Officer		
Personal Services	$ 1,014.00	
Other Expenses	400.00	
Total		$ 1,414.00
3500 Sealer of Weights and Measures		
(Sealer with approval of Selectmen)		
Personal Services	$ 1,014.00	
Other Expenses	65.00	
Total		$ 1,079.00

3700 Building (Building Commissioner)		
Personal Services	$ 12,224.00	
Other Expenses	2,311.00	
Total		$ 14,535.00
3750 Board of Appeal		
Personal Services	$ 364.00	
Other Expenses	320.00	
Total		$ 684.00
4000 Health		
Personal Services	$ 9,241.00	
Other Expenses	12,799.00	
Capital Outlay	50.00	
Total		$ 22,090.00
4050 Contagious Diseases and Premature Births		
Other Expenses	$ 5,165.00	
Total		$ 5,165.00
4100 Sewer (Water and Sewer Board)		
Personal Services	$ 25,588.00	
Other Expenses	12,415.00	
Total		$ 38,003.00
4300 Sanitation		
Personal Services	$ 54,572.00	
Other Expenses	5,538.00	
Capital Outlay	3,000.00	
Total		$ 63,110.00
Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
4400 Inspector of Animals		
Personal Services	$ 688.00	
Other Expenses	50.00	
Total		$ 738.00
4900 Street Lights		
Other Expenses	$ 41,030.00	
Total		$ 41,030.00
5000 Street Beacons		
(Superintendent of Streets under direction of Selectmen)		
Personal Services	$ 56.00	
Other Expenses	1,885.00	
Capital Outlay	360.00	
Total		$ 2,301.00
Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
5500 Public Welfare Administration		
(Board of Public Welfare)		
Personal Services	$ 9,273.00	

Other Expenses, of which $140 may be expended for travel outside of the Commonwealth	1,684.00	
Total		$ 10,957.00
5550 Public Welfare, Assistance, General Relief		
Other Expenses	$ 10,300.00	
Total		$ 10,300.00
5600 Aid to Dependent Children—Town		
(Board of Public Welfare)		
Other Expenses	$ 6,200.00	
Total		$ 6,200.00
5700 Disability Assistance—Town		
(Board of Public Welfare)		
Other Expenses	$ 7,100.00	
Total		$ 7,100.00
5800 Old Age Assistance—Town		
(Board of Public Welfare)		
Other Expenses	$ 74,000.00	
Total		$ 74,000.00
5900 Veterans' Benefits, Administration		
(Director of Veterans' Services with approval of Selectmen)		
Personal Services	$ 2,175.00	
Other Expenses	130.00	
Total		$ 2,305.00
5950 Veterans' Benefits—Assistance		
(Director of Veterans' Services with approval of Selectmen)		
Other Expenses	$ 13,850.00	
Total		$ 13,850.00
6050 Caretaker of Veterans' Graves		
Personal Services	$ 103.00	
Other Expenses	998.00	
Total		$ 1,101.00
6120 School Lunch		
Other Expenses	$ 4,550.00	
Total		$ 4,550.00
6200 School Rentals		
Personal Services	$ 3,000.00	
Total		$ 3,000.00
6800 Public Library		
Maintenance and increase of the Public Library		
Personal Services	$ 69,769.00	
Other Expenses, of which $200 may be expended for travel outside of the Commonwealth	25,480.00	
Capital Outlay	871.00	
Total		$ 96,120.00
of which $1,962.91 is to be transferred from the County Dog Fund.		

	Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
7500	**Contributory Retirement Contribution**		
	(Board of Retirement)		
	Other Expenses	$ 94,902.00	
	Total		$ 94,902.00
7550	**Contributory Retirement Expense**		
	(Board of Retirement)		
	Personal Services	$ 1,944.00	
	Other Expenses	250.00	
	Total		$ 2,194.00
7600	**Non-Contributory Pensions and Annuities**		
	Other Expenses	$ 31,635.00	
	Total		$ 31,635.00
7700	**Workmen's Compensation Law—Administration**		
	(Workmen's Compensation Agent with approval of Selectmen)		
	Personal Services	$ 1,141.00	
	Other Expenses	7.00	
	Total		$ 1,148.00
7750	**Workmen's Compensation Law—Compensation**		
	Other Expenses	$ 10,000.00	
	Total		$ 10,000.00
8000	**Judgments and Claims**		
	Other Expenses	$ 400.00	
	Total		$ 400.00
8150	**Insurance**		
	Other Expenses	$ 25,650.00	
	Total		$ 25,650.00
8200	**Public Celebrations**		
	(Winchester Post No. 97 of the American Legion and Aberjona Post No. 3719 of the Veterans of Foreign Wars — with approval of Selectmen)		
	For observance of Memorial Day and Independence Day	$ 1,675.00	
	Total		$ 1,675.00
8300	**Reserve Fund**		
	$34,825.22 to be raised by taxation, and when that amount shall have been transferred out to the Reserve Fund, such additional amount or amounts as may be required, not exceeding $25,174.78 in the aggregate, shall be transferred thereto from the "Overlay Reserve Fund" on requisition by the Finance Committee to the Town Accountant.	$ 60,000.00	
	Total		$ 60,000.00

8800 Cemetery (Cemetery Commissioners)

$26,155.91 to be raised by taxation

$10,000 of the Cemetery Fund, reported by the Cemetery Commissioners and the Selectmen as available for the care and maintenance of Wildwood Cemetery and the purchase of equipment therefor, in addition to income of $6,484.09 from the Permanent Care Fund and the Henry F. Johnson Fund, available without appropriation. The appropriations from revenue are based on expenditures not in excess of

Personal Services	$ 35,786.00	
Other Expenses	3,975.00	
Capital Outlay	2,879.00	
Total		$ 42,640.00

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

9000 Payment of Funded Debt

Other Expenses	$210,000.00	
Total		$210,000.00

9100 Interest on Funded Debt

Other Expenses	$ 61,930.00	
Total		$ 61,930.00

9150 Interest on Temporary Loans

Other Expenses	$ 4,688.00	
Total		$ 4,688.00

Deferred Items (Article 7)

1200 Treasurer

Moved and Seconded, That $21,704 be appropriated for expenditure by the Treasurer, $18,603 thereof for personal services, including the town treasurer's salary hereby fixed at the rate of $6,034 per annum effective from January 1, 1960 up to April 1, 1960 and thereafter fixed at the rate of $6,216 per annum, $2,486 for other expenses and $615 for capital outlay.

Voted, That $21,704 be appropriated for expenditure by the Treasurer, $18,603 thereof for personal services, including the town treasurer's salary hereby fixed at the rate of $6,034 per annum effective from January 1, 1960 up to April 1, 1960 and thereafter fixed at the rate of $6,216 per annum, $2,486 for other expenses and $615 for capital outlay.

1800 Planning Board

Moved and Seconded, That $5,691 be appropriated for expenditure by the Planning Board, $2,531 thereof for personal services and $3,160 for other expenses.

Moved and Seconded, to amend by substitution of the following figures, for those appearing in the pending motion—

Personal Services	$2,531.00
Other Expenses	1,160.00
Total	$3,691.00

Motion Lost

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

The following persons were appointed and sworn as tellers by Harrison Chadwick, Moderator:

Robert P. Bigelow J. Joseph Tansey Donald L. Puffer

Vote: Yes 54 No 114

Motion was declared lost.

Voted, That $5,691 be appropriated for expenditure by the Planning Board, $2,531 thereof for personal services and $3,160 for other expenses.

3300 Fire

Moved and Seconded, That $210,372 be appropriated for expenditure by the Board of Selectmen for the expenses of the Fire Department, $192,085 thereof for personal services, $13,534 for other expenses, of which $225 may be expended for travel outside of the Commonwealth, and $4,753 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, to amend by substitution of the following figures, for those appearing in the pending motion—

Personal Services	$192,085.00
Other Expenses	13,534.00
Capital Outlay	253.00
Total	$205,872.00

Moved and Seconded, to postpone this matter and take it up first order of business in the meeting of March 24. 1960.

Motion carried.

Voted, That we now adjourn to Monday evening, March 21, 1960 at 7:45 o'clock P.M.

The meeting adjourned at 11:17 P.M.

Attest: ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 17, 1960 to March 21, 1960 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 17, 1960 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass. on March 21, 1960 at 7:45 P.M. to act on Articles 7 through 45 of the Warrant, together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
MARCH 21, 1960

Pursuant to the vote of adjournment on March 17, 1960, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday evening, March 21, 1960, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of Two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-five (185) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Monsignor Thomas McGarrahan.

Voted, That when we adjourn it be to Thursday evening, March 24, 1960 at 7:45 P.M. at the Memorial Auditorium in the Senior High School on Main Street, Winchester, Mass.

Deferred Items (Article 7)

3400 Civil Defense

Moved and Seconded, That $14,150 be appropriated for expenditure by the Board of Selectmen for the expenses of the Civil Defense Department, $3,186 thereof for personal services, $3,294 for other expenses, of which $150 may be expended for travel outside of the Commonwealth, and $7,670 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That $14,150 be appropriated for expenditure by the Board of Selectmen for the expenses of the Civil Defense Department, $3,186 thereof for personal services, $3,294 for other expenses, of which $150 may be expended for travel outside of the Commonwealth, and $7,670 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

3500 Sealer of Weights and Measures

Moved and Seconded, That $1,079 be appropriated to be expended by the Sealer of Weights and Measures with the approval of the Board of Selectmen, $1,014 thereof for personal services and $65 for other expenses.

Voted, That $1,079 be appropriated to be expended by the Sealer of Weights and Measures with the approval of the Board of Selectmen, $1,014 thereof for personal services and $65 for other expenses.

3600 Forestry (Tree Warden)

Moved and Seconded, That item No. 3600 be deferred until after all other deferred items.

Motion carried.

4500 Highways and Bridges

Moved and Seconded, That item No. 4500 be laid on the table until after Accepted Ways.

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

As two tellers previously appointed were not in attendance, it was necessary to appoint two (2) new tellers.

The following persons were appointed and sworn as tellers by Harrison Chadwick, Moderator:

Robert M. Winn George L. Billman

Tellers:

Robert M. Winn George L. Billman Robert P. Bigelow

Vote: Yes 78 No 81

Motion to defer was declared lost.

Moved and Seconded, That $226,080 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen, $153,845 thereof for personal services, $57,735 for other expenses and $14,500 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

This appropriation is for the construction, reconstruction and repair of public ways; construction, reconstruction and repair of sidewalks, surface drainage sewers, payments of damages and expenses, and general expenses of the Highway Department, and including the cost of material and equipment.

Voted, That $226,080 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen, $153,845 thereof for personal services, $57,735 for other expenses and $14,500 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

This appropriation is for the construction, reconstruction and repair of public ways; construction, reconstruction and repair of sidewalks, surface drainage sewers, payments of damages and expenses, and general expenses of the Highway Department, and including the cost of material and equipment.

5100 Snow and Ice

Moved and Seconded, That $69,000 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen for the removal of snow and ice and street and sidewalk sandings, $37,000 of which is for personal services, $22,000 for other expenses and $10,000 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, To amend by striking out $10,000.00 for Capital Outlay and inserting the sum of $4,000.00.

Amendment lost.

Voted, That $69,000 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen for the removal of snow and ice and street and sidewalk sandings, $37,000 of which is for personal services, $22,000 for other expenses and $10,000 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

6000 Veterans' Quarters

Moved and Seconded, That $1,860 be appropriated to be expended under the direction of the Board of Selectmen of which $1,080 is for other expenses to be expended for rental of quarters for Winchester Post No. 97 of the American Legion and $780 for rental of quarters for the Aberjona Post No. 3719, of the Veterans of Foreign Wars.

Voted, That $1,860 be appropriated to be expended under the direction of the Board of Selectmen of which $1,080 is for other expenses to be expended for rental of quarters for Winchester Post No. 97 of the American Legion and $780 for rental of quarters for the Aberjona Post No. 3719, of the Veterans of Foreign Wars.

6100 Schools

Moved and Seconded, That $1,639,742 be appropriated for expenditure under the direction of the School Committee for the support of the public schools, supplies and equipment therefor, care and maintenance of the public school buildings and grounds, and for conveying pupils to and from the public schools, $1,430,353 thereof for personal services, $197,174 for other expenses, of which $1200 may be expended for travel outside of the Commonwealth, and $12,215 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That $1,639,742 be appropriated for expenditure under the direction of the School Committee for the support of the public schools, supplies and equipment therefor, care and maintenance of the public school buildings and grounds, and for conveying pupils to and from the public schools, $1,430,353 thereof for personal services, $197,174 for other expenses, of which $1200 may be expended for travel outside of the Commonwealth, and $12,215 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

6110 Athletics

Moved and Seconded, That $14,512 be appropriated for other expenses for expenditure under the direction of the School Committee.

Voted, That $14,512 be appropriated for other expenses for expenditure under the direction of the School Committee.

7000 Parks, Playgrounds, Recreation & Waterways

Moved and Seconded, That $90,162 be appropriated for expenditure by the Board of Park Commissioners for improvement and maintenance of

public parks, playgrounds and common and public plots, material and new equipment $75,175 thereof for personal services, $13,660 for other expenses and $1,327 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, To amend by increasing Personal Services $240.00 and Other Expenses $125.00.

Amendment lost.

Voted, That $90,162 be appropriated for expenditure by the Board of Park Commissioners for improvement and maintenance of public parks, playgrounds and common and public plots, material and new equipment $75,175 thereof for personal services, $13,660 for other expenses and $1,327 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

8500 Water

Moved and Seconded, That $205,554 be appropriated for expenditure by the Water & Sewer Department for the extension, maintenance and protection of the water supply system including material and equipment $85,-421 thereof for personal services, $112,983 for other expenses, of which $200 may be expended for travel outside of the Commonwealth, and $7150 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, That Articles 13 and 17 be taken up at this time, in conjunction with item No. 8500.

Motion carried.

As the voice vote was not unanimous, it was requested that a standing vote be taken.

James E. Haley was appointed to replace George L. Billman as teller and was sworn in by Harrison Chadwick, Moderator.

Vote: Yes 131 No 17

The Moderator declared that Articles 13 and 17 be taken up at this time.

Moved and Seconded, That the motion dealing with item No. 8500 "Water" be laid upon the table at this time.

Motion carried to lay item No. 8500 on the table.

ARTICLE 13

Moved and Seconded, That $32,000 be appropriated and raised by taxation for expenditure by the Superintendent of Streets and under the direction of the Selectmen for maintaining, repairing, improving and constructing town or county ways for a share of the cost of which the town is to be reimbursed by funds allotted by the Department of Public Works or the County Commissioners, or both.

All or any part of the work to be done may, if deemed advisable, be done by contract of the town, Department of Public Works, or the County Commissioners.

Voted, That $32,000 be appropriated and raised by taxation for expenditure by the Superintendent of Streets and under the direction of the Selectmen for maintaining, repairing, improving and constructing town or county ways for a share of the cost of which the town is to be reimbursed by funds allotted by the Department of Public Works or the County Commissioners, or both.

All or any part of the work to be done may, if deemed advisable, be done by contract of the town, Department of Public Works, or the County Commissioners.

Moved and Seconded, That item No. 8500 "Water" be taken from the table.

Motion carried.

Item No. 8500 then taken from the table.

Moved and Seconded, To amend by striking out $112,983 for other expenses and inserting the sum of $78,083.

Motion to amend lost.

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

Vote: Yes 47 No 95

Motion to amend lost.

Voted, That $205,554 be appropriated for expenditure by the Water & Sewer Department for the extension, maintenance and protection of the water supply system including material and equipment $85,421 thereof for personal services, $112,983 for other expenses, of which $200 may be expended for travel outside of the Commonwealth, and $7150 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

ARTICLE 17

Moved and Seconded, That $45,000 be appropriated for expenditure by the Water & Sewer Board for the extension of its sewerage system from the Arlington line to Lockeland Road in Ridge Street and that general vicinity, said appropriation to be used in providing material and equipment, together with payment of personal services and for other expenses in connection therewith.

Voted, That $45,000 be appropriated for expenditure by the Water & Sewer Board for the extension of its sewerage system from the Arlington line to Lockeland Road in Ridge Street and that general vicinity, said appropriation to be used in providing material and equipment, together with payment of personal services and for other expenses in connection therewith.

3600 Forestry

Moved and Seconded, That $30,102.00 be appropriated to be expended by the Tree Warden, $18,591.00 thereof for personal services, $7,340.00 for other expenses, and $4,081.00 for capital outlay.

For the purpose of suppressing the Dutch elm disease and elm bark beetles under Chapter 132 of the General Laws and for the combating of Gypsy and Brown Tail moths and other insect pests and plant diseases and for general forestry work.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That $30,102.00 be appropriated to be expended by the Tree Warden, $18,591.00 thereof for personal services, $7,340.00 for other expenses, and $4,081.00 for capital outlay.

For the purpose of suppressing the Dutch elm disease and elm bark beetles under Chapter 132 of the General Laws and for the combating of Gypsy and Brown Tail moths and other insect pests and plant diseases and for general forestry work.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That we now adjourn to Thursday evening, March 24, 1960 at 7:45 o'clock P.M.

The meeting adjourned at 11:30 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 17, 1960 to March 24, 1960 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 17, 1960 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass. on March 24, 1960 at 7:45 P.M. to act on Articles 7 through 12, 14 through 16, and 18 through 45 of the Warrant, together with any unfinished business.

Attest:

ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
MARCH 24, 1960

Pursuant to the vote of adjournment on March 21, 1960, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Thursday evening, March 24, 1960, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of Two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred seventy-three (173) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:53 P.M.

The invocation was given by Rev. Ralph Putney.

Voted, That when we adjourn it be to Monday evening, March 28, 1960 at 7:45 P.M. at the Memorial Auditorium in the Senior High School on Main Street, Winchester, Mass.

Deferred Item (Article 7)

3300 Fire

Moved and Seconded, That Chief James E. Callahan and Mr. Robert F. Haggerty be allowed to sit within the bounds of the town meeting area while item No. 3300 is being considered, without a vote.

Voted, That Chief James E. Callahan and Mr. Robert F. Haggerty be allowed to sit within the bounds of the town meeting area while item No. 3300 is being considered, without a vote.

Moved and Seconded to move the previous question.

Joseph T. Callahan was appointed as a teller and duly sworn, taking the place of an absent teller.

Motion lost. **Vote:** Yes 73 No 142

Moved and Seconded, To amend the pending motion by striking out $4,753.00 for Capital Outlay and inserting the sum of $253.00.

Amendment lost.

Moved and Seconded, To amend the pending motion by striking out $4,753.00 for Capital Outlay and inserting the sum of $30,000.00.

Amendment lost.

Moved and Seconded, That $210,372 be appropriated for expenditure by the Board of Selectmen for the expenses of the Fire Department, $192,085 thereof for personal services, $13,534 for other expenses, of which $225 may be expended for travel outside of the Commonwealth, and $4,753 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That $210,372 be appropriated for expenditure by the Board of Selectmen for the expenses of the Fire Department, $192,085 thereof for personal services, $13,534 for other expenses, of which $225 may be expended for travel outside of the Commonwealth, and $4,753 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

ARTICLE 8

To see if the Town will raise and appropriate a sum of money for the purpose of paying certain unpaid bills incurred in previous years.

(Town Accountant)

Moved and Seconded, That the sum of one hundred ninety and 30/100 ($190.30) dollars be appropriated and expended by the following departments for the purpose of paying the following unpaid bills incurred by and in the years as follows:

1. Park Department	$138.04	1952-1955
2. Water & Sewer Department	1.92	1958
3. Highway Department	36.54	1952
4. Cemetery Department	13.80	1950
	$190.30	

Voted, That the sum of one hundred ninety and 30/100 ($190.30) dollars be appropriated and expended by the following departments for the purpose of paying the following unpaid bills incurred by and in the years as follows:

1. Park Department	$138.04	1952-1955
2. Water & Sewer Department	1.92	1958
3. Highway Department	36.54	1952
4. Cemetery Department	13.80	1950
	$190.30	

ARTICLE 9

To see if the Town will authorize the expenditure and appropriate a part of the Cemetery Fund for the embellishment of Wildwood Cemetery.

Moved and Seconded, That the Board of Cemetery Commissioners and the Selectmen having reported that the sum of seven thousand four hundred seventy-five and 39/100 ($7,475.39) dollars of the Cemetery Fund is available for the embellishment and improvement of Wildwood Cemetery, said sum is hereby appropriated therefor.

Voted, That the Board of Cemetery Commissioners and the Selectmen having reported that the sum of seven thousand four hundred seventy-five and 39/100 ($7,475.39) dollars of the Cemetery Fund is available for the embellishment and improvement of Wildwood Cemetery, said sum is hereby appropriated therefor.

ARTICLE 10

To fix the number of Measurers of Wood and Bark and to delegate the appointment of the same to the Selectmen.

Moved and Seconded, That the appointment of not more than eight Measurers of Wood and Bark for the year ending April 1, 1961, be and hereby is delegated to the Selectmen.

Voted, That the appointment of not more than eight Measurers of Wood and Bark for the year ending April 1, 1961, be and hereby is delegated to the Selectmen.

ARTICLE 11

To see if the Town will accept the layouts of certain town ways hereinafter described, made by the Selectmen under the provisions of Law relating to the assessment of betterments, filed in the office of the Town Clerk and which with plans therein mentioned are hereby referred to for more particular descriptions; and will raise and appropriate money for the construction of said ways and for the payment of any damages resulting from the taking of land and easements therefor.

Sylvester Avenue

The layout of a Town way, beginning at the end of the existing public portion and extending northwesterly about three hundred fifty (350) feet, substantially in the location of a private way known as Sylvester Avenue.

Wendell Street

The layout of a Town way, beginning at Loring Avenue and extending southeasterly about four hundred three (403) feet, substantially in the location of a private way known as Wendell Street.

Highland View Avenue

The layout of a Town way, beginning at Cross Street and extending northwesterly about four hundred seventy-three (473) feet, substantially in the location of a private way known as Highland View Avenue.

Leslie Road

The layout of a Town way, beginning at South Border Road and extending northwesterly about eight hundred fifty-six (856) feet, substantially in the location of a portion of a private way known as Leslie Road.

Dothan Street

The layout of a Town way, beginning at James Street and extending southwesterly about three hundred fifty-four (354) feet to the Arlington-Winchester Town Line; substantially in the location of a private way known as Dothan Street.

Columbus Road

The layout of a Town way, beginning at Florence Street and extending southeasterly and northeasterly about four hundred sixteen (416) feet to Raymond Place, substantially in the location of a private way known as Columbus Road.

Moved and Seconded, That the reading of the reports of the Selectmen containing the laying out of Sylvester Avenue, Wendell Street, Highland View Avenue, Leslie Road, Dothan Street and Columbus Road, now in the hands of the Moderator, be waived.

Motion carried.

Moved and Seconded, That the laying out of said town ways as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

A town way, beginning at the end of the existing public portion and extending northwesterly about three hundred fifty (350) feet, substantially in the location of a private way known as SYLVESTER AVENUE.

A town way, beginning at Loring Avenue and extending southeasterly about four hundred three (403) feet, substantially in the location of a private way known as WENDELL STREET.

A town way, beginning at Cross Street and extending northwesterly about four hundred seventy-three (473) feet, substantially in the location of a private way known as HIGHLAND VIEW AVENUE.

A town way, beginning at South Border Road and extending northwesterly about eight hundred fifty-six (856) feet, substantially in the location of a portion of a private way known as LESLIE ROAD.

A town way, beginning at James Street and extending southwesterly about three hundred fifty-four (354) feet to the Arlington-Winchester Town Line; substantially in the location of a private way known as DOTHAN STREET.

A town way, beginning at Florence Street and extending southeasterly and northeasterly about four hundred sixteen (416) feet to Raymond Place, substantially in the location of a private way known as COLUMBUS ROAD.

be accepted and that sixty-eight thousand seven hundred ($68,700.00) dollars shall be raised by taxation and appropriated for the construction of said ways, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said ways and recording fees.

Moved and Seconded to amend the motion by reducing the appropriation by twenty-seven thousand, six hundred ($27,600.00) dollars and eliminating the paragraph relating to Leslie Road from the motion.

Motion to amend carried.

Moved and Seconded, That the laying out of said town ways as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

A town way, beginning at the end of the existing public portion and extending northwesterly about three hundred fifty (350) feet, substantially in the location of a private way known as SYLVESTER AVENUE.

A town way, beginning at Loring Avenue and extending southeasterly about four hundred three (403) feet, substantially in the location of a private way known as WENDELL STREET.

A town way, beginning at Cross Street and extending northwesterly about four hundred seventy-three (473) feet, substantially in the location of a private way known as HIGHLAND VIEW AVENUE.

A town way, beginning at James Street and extending southwesterly about three hundred fifty-four (354) feet to the Arlington-Winchester Town Line; substantially in the location of a private way known as DOTHAN STREET.

A town way, beginning at Florence Street and extending southeasterly and northeasterly about four hundred sixteen (416) feet to Raymond Place, substantially in the location of a private way known as COLUMBUS ROAD.

be accepted and that forty-one thousand, one hundred ($41,100.00) dollars shall be raised by taxation and appropriated for the construction of said

ways, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said ways and recording fees.

Voted, That the laying out of said town ways as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

A town way, beginning at the end of the existing public portion and extending northwesterly about three hundred fifty (350) feet, substantially in the location of a private way known as SYLVESTER AVENUE.

A town way, beginning at Loring Avenue and extending southeasterly about four hundred three (403) feet, substantially in the location of a private way known as WENDELL STREET.

A town way, beginning at Cross Street and extending northwesterly about four hundred seventy-three (473) feet, substantially in the location of a private way known as HIGHLAND VIEW AVENUE.

A town way, beginning at James Street and extending southwesterly about three hundred fifty-four (354) feet to the Arlington-Winchester Town Line; substantially in the location of a private way known as DOTHAN STREET.

A town way beginning at Florence Street and extending southeasterly and northeasterly about four hundred sixteen (416) feet to Raymond Place, substantially in the location of a private way known as COLUMBUS ROAD.

be accepted and that forty-one thousand, one hundred ($41,100.00) dollars shall be raised by taxation and appropriated for the construction of said ways, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said ways and recording fees.

ARTICLE 12

To see if the Town will accept the layout of a certain town way hereinafter described, made by the Selectmen under the provisions of law relating to the assessment of betterments, filed in the office of the Town Clerk and which with a plan therein mentioned is hereby referred to for more particular description; and will raise and appropriate money for the construction of said way and for the payment of any damages resulting from the taking of land and easements therefor.

Sunset Road

The layout of a Town way, beginning at the end of the existing public portion and extending northeasterly about four hundred nine (409) feet to the northerly line of Laurel Hill Lane, substantially in the location of a portion of a private way known as Sunset Road.

Moved and Seconded, That the reading of the report of the Selectmen containing the laying out of Sunset Road, now in the hands of the Moderator, be waived.

Motion carried.

Moved and Seconded, That the subject matter of Article 12 be indefinitely postponed.

As there was doubt regarding the voice vote, a standing vote was taken.

Vote: Yes 31 No 98

Motion lost.

Moved and Seconded, That the laying out of said town way as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

> A town way, beginning at the end of the existing public portion and extending northeasterly about four hundred nine (409) feet to the northerly line of Laurel Hill Lane, substantially in the location of a portion of a private way known as SUNSET ROAD.

be accepted and that nine thousand six hundred ($9,600) dollars shall be raised by taxation and appropriated for the construction of said way, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said way and recording fees.

Voted, That the laying out of said town way as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

> A town way, beginning at the end of the existing public portion and extending northeasterly about four hundred nine (409) feet to the northerly line of Laurel Hill Lane, substantially in the location of a portion of a private way known as SUNSET ROAD.

be accepted and that nine thousand six hundred ($9,600) dollars shall be raised by taxation and appropriated for the construction of said way, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said way and recording fees.

ARTICLE 14

To see if the Town will raise and appropriate money for the purpose of making necessary repairs, alterations, renovations and improvements to the Town Hall, and to provide furnishings and equipment therefor, and to take any action in relation thereto.

Moved and Seconded, That the sum of $20,000 be appropriated for expenditure by the Board of Selectmen for the purpose of making necessary and advisable repairs, alterations, renovations and improvements to any portion of the Town Hall and the heating system therein, together with material equipment and furnishings therefor. The work may be done by contract, sub-contract, or by town employees, all under the direction of the Board of Selectmen.

Voted, That the sum of $20,000 be appropriated for expenditure by the Board of Selectmen for the purpose of making necessary and advisable repairs, alterations, renovations and improvements to any portion of the Town Hall and the heating system therein, together with material equip-

ment and furnishings therefor. The work may be done by contract, subcontract, or by town employees, all under the direction of the Board of Selectmen.

ARTICLE 15

To see if the Town will authorize the transfer of a sum of money from the Parking Meter Account to be expended by the Board of Selectmen for the purpose of constructing a public parking place on the land off Waterfield Road by land of the Boston and Maine Railroad, near the Winchester Railroad Station, and take any action in connection therewith.

Moved and Seconded, That the sum of $14,000 be appropriated and transferred from the Parking Meter Revenue Account to be expended by the Board of Selectmen for the purpose of constructing a public parking place on the land off Waterfield Road by land of the Boston & Maine Railroad near the Winchester railroad station.

Voted, That the sum of $14,000 be appropriated and transferred from the Parking Meter Revenue Account to be expended by the Board of Selectmen for the purpose of constructing a public parking place on the land off Waterfield Road by land of the Boston & Maine Railroad near the Winchester railroad station.

ARTICLE 16

To see if the Town will raise and appropriate money to be expended by the Park Department for the purpose of improving the Common, and take any action in connection therewith.

(Park Department)

Moved and Seconded, That consideration of Article 16 be indefinitely postponed.

Motion carried.

ARTICLE 18

To see if the Town will amend the composition of the Public Works Council established by vote of the adjourned annual town meeting of March 20, 1947 as amended by action taken under Article 30 of the 1952 town meeting, by adding to its membership the Superintendent of the Water and Sewer Department, and take any action in relation thereto.

(Water and Sewer Board)

Moved and Seconded, To amend the composition of the Public Works Council as established by vote of the adjourned annual town meeting of March 20, 1947 and as amended by action taken under Article 30 of the 1952 town meeting by adding at the end of paragraph No. 1, as appears under action taken under Article 30 of the 1952 town meeting, the following sentence: "Any of the above may appoint a voting alternate to act in the event of his absence," and also to strike out after the words "the Chairman of the Personnel Board" the words "when and if a Board is appointed" so that said paragraph as amended shall read:

1. The Committee shall consist of the Chairmen of the Board of Selectmen, the Water and Sewer Board, the Board of Park Commissioners, the Board of Cemetery Commissioners, the Superintendent of Streets, the Chairman of the Personnel Board, and the Clerk of the Board of Selectmen ex-officio. Any of the above may appoint a voting alternate to act in the event of his absence.

Voted, To amend the composition of the Public Works Council as established by vote of the adjourned annual town meeting of March 20, 1947 and as amended by action taken under Article 30 of the 1952 town meeting by adding at the end of paragraph No. 1, as appears under action taken under Article 30 of the 1952 town meeting, the following sentence: "Any of the above may appoint a voting alternate to act in the event of his absence," and also to strike out after the words "the Chairman of the Personnel Board" the words "when and if a Board is appointed" so that said paragraph as amended shall read:

1. The Committee shall consist of the Chairmen of the Board of Selectmen, the Water and Sewer Board, the Board of Park Commissioners, the Board of Cemetery Commissioners, the Superintendent of Streets, the Chairman of the Personnel Board, and the Clerk of the Board of Selectmen ex-officio. Any of the above may appoint a voting alternate to act in the event of his absence.

Voted, That we now adjourn to Monday evening, March 28, 1960 at 7:45 o'clock P.M.

The meeting adjourned at 11:10 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 17, 1960 to March 28, 1960 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER

MIDDLESEX COUNTY, MASSACHUSETTS

(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 17, 1960 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass. on March 28, 1960 at 7:45 P.M. to act on Articles 19 through 45 of the Warrant, together with any unfinished business.

Attest:

ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
MARCH 28, 1960

Pursuant to the vote of adjournment on March 24, 1960, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday evening, March 28, 1960, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-eight (188) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Rt. Rev. John Manion.

Voted, That when we adjourn it be to Thursday, March 31, 1960 at 7:45 P.M. at the Memorial Auditorium in the Senior High School on Main Street, Winchester, Mass.

Moved and Seconded, That the proceedings of this Town Meeting session be tape recorded by the Winchester High School students.

Motion carried.

Moved and Seconded, That Mr. Fred F. Stockwell, a member of the Development and Industrial Commission, be allowed to sit within the bounds of the town meeting area, without a vote.

Motion carried.

Moved and Seconded, That the subject matter of Articles 19, 20 and 21 be considered together.

Motion carried.

ARTICLE 19

To consider the advisability of amending Article VI, Section 13 of the General By-Laws of the Town so as to provide for an increase in water and meter rates, and take any action in relation thereto.

(Water and Sewer Board)

ARTICLE 20

To see if the Town will amend Article VI, Section 13 of the General By-Laws of the Town by striking out the words "Meter rates shall be as follows: For each 100 Cubic feet — 23 cents. In no case, however, for any six months less than $4.00, which is a minimum rate," and inserting in place thereof substantially the following: "The Water and Sewer Board shall establish a schedule of water rates and other charges which will produce revenue sufficient to offset all departmental expenditures."

(Finance Committee)

ARTICLE 21

To see if the Town will amend Article VI of the General By-Laws of the Town by adding at the end thereof substantially the following new section: Sect. 20. "If in any calendar year, the aggregate amount received from Water Revenue, including revenue received for services furnished to Town Departments, exceeds the aggregate amount appropriated for the Water Department, such excess shall be set up on the books of the town as "available water surplus" and may be appropriated subsequently for water purposes. If the amount appropriated for the Water Department exceeds the aggregate amount of such water revenue the deficit shall be considered a charge due from the Water Department, and the Water and Sewer Board shall take action under Section 13 to adjust the schedule of rates. If a deficit exists, any unexpended balances of water appropriations at the close of the year shall be applied to the reduction of such deficit, so far as may be necessary, and when there is no deficit, such balance shall be credited to "water available surplus."

(Finance Committee)

Moved and Seconded, To amend the general by-laws of the town by amending Article VI, Section 13 by striking out in the second line the numerals "23" and inserting in place thereof the numerals "35", so that said section as amended will read as follows:

Rates

Sect. 13. Meter rates shall be as follows:

For each 100 cubic feet ..... 35 cents

In no case, however, for any six months less than $4.00, which is a minimum rate.

If a meter fails to register, the consumer shall be charged upon the basis of the average consumption for a corresponding period as shown by the meter when in order.

Said Board may require a deposit in case of meter service.

Said Board shall have the right to stop the use of large quantities of water for commercial or special purposes whenever in its judgment it is necessary to conserve the water for domestic uses.

No charge shall be made for water used through fixtures which are installed solely for protection against fire.

Voted, To amend the general by-laws of the town by amending Article VI, Section 13 by striking out in the second line the numerals "23" and inserting in place thereof the numerals "35", so that said section as amended will read as follows:

Rates

Sect. 13. Meter rates shall be as follows:

For each 100 cubic feet ..... 35 cents

In no case, however, for any six months less than $4.00, which is a minimum rate.

If a meter fails to register, the consumer shall be charged upon the basis of the average consumption for a corresponding period as shown by the meter when in order.

Said Board may require a deposit in case of meter service.

Said Board shall have the right to stop the use of large quantities of water for commercial or special purposes whenever in its judgment it is necessary to conserve the water for domestic uses.

No charge shall be made for water used through fixtures which are installed solely for protection against fire.

Moved and Seconded, That it be the sense of the meeting that the Water Department be maintained on a self sustaining basis and that it be requested to study this matter and report back at a subsequent town meeting as to how this can be accomplished.

Voted, That it be the sense of the meeting that the Water Department be maintained on a self sustaining basis and that it be requested to study this matter and report back at a subsequent town meeting as to how this can be accomplished.

ARTICLE 22

To see if the Town will accept a gift under the will of Daniel B. Badger, the income from which is to be expended in purchase of new books for the Library and to be known as the Daniel B. Badger Library Fund, and take any action in relation to same.

(Library Trustees)

Moved and Seconded, That the Town hereby accepts the bequest of $1,827 made to it under the will of Daniel B. Badger and that the fund be known as the "Daniel B. Badger Library Fund." The income from the fund is to be expended in the purchase of new books for the Library under the direction of the Library Trustees.

Voted, That the Town hereby accepts the bequest of $1,827 made to it under the will of Daniel B. Badger and that the fund be known as the "Daniel B. Badger Library Fund." The income from the fund is to be expended in the purchase of new books for the Library under the direction of the Library Trustees.

ARTICLE 23

To see if the Town will accept a gift from the William E. Schrafft and Bertha E. Schrafft Charitable Trust as an unrestricted gift for the use of the Library, and take any action in relation to same.

Moved and Seconded, That the generous and unrestricted gift of $1,000 from the William E. Schrafft and Bertha E. Schrafft Charitable Trust be accepted with the thanks of the town, and that the fund, together with any income therefrom, may be expended as directed by the Trustees of the Public Library.

Voted, That the generous and unrestricted gift of $1,000 from the William E. Schrafft and Bertha E. Schrafft Charitable Trust be accepted with

the thanks of the town, and that the fund, together with any income therefrom, may be expended as directed by the Trustees of the Public Library.

ARTICLE 24

To see if the Town will amend the Zoning By-Laws of the Town by striking out in Section 8A. AREA REGULATIONS. the last sentence of the first paragraph, which reads: "For the purposes of this Section, lot width is to be measured through that part of the dwelling where the lot is narrowest." and inserting in place thereof the following sentences: "For the purpose of this Section, lot width is to be measured between opposite side lines through that part of the dwelling where the lot is narrowest. In the case of a corner lot the shorter street frontage shall be considered the side line." and take any other action in relation to the above.

(Planning Board)

Moved and Seconded, That the zoning by-laws of the town be hereby amended by striking out in Section 8A AREA REGULATIONS the last sentence of the first paragraph which reads: "For the purposes of this section, lot width is to be measured through the dwelling where the lot is the narrowest" and inserting in place thereof the following sentences: "For the purpose of this section lot width is to be measured between opposite side lines through that part of the dwelling where the lot is narrowest. In the case of a corner lot the shorter street frontage shall be considered the side line."

Voted, That the zoning by-laws of the town be hereby amended by striking out in Section 8A AREA REGULATIONS the last sentence of the first paragraph which reads: "For the purposes of this section, lot width is to be measured through the dwelling where the lot is the narrowest" and inserting in place thereof the following sentences: "For the purpose of this section lot width is to be measured between opposite side lines through that part of the dwelling where the lot is narrowest. In the case of a corner lot the shorter street frontage shall be considered the side line."

Vote: Unanimous.

ARTICLE 25

To see if the Town will amend the Zoning By-Laws of the Town so as to provide for special parking use or districts to be superimposed on residential or other zones by changes or amendments to the Zoning Map. Also to consider and act on any regulations, limitations, uses, safeguards, restrictions, and improvement requirements, and to take any action in connection therewith.

(Planning Board)

Moved and Seconded, That the zoning by-laws of the town be amended by making the following changes:

Section 1. ESTABLISHMENT OF DISTRICTS by striking out in the third line the word "six" and inserting in place thereof the word "eight"

and to strike out in the fifth, sixth, seventh and eighth lines the words "1. Single residence districts. 2. General residence districts. 3. Business districts. 4. Industrial districts", and to insert in place thereof the words

Single residence districts
    Single residence districts A
    Single residence districts B
General residence districts
Special parking districts
Limited business districts
Business districts
Industrial districts

so that the first paragraph of said Section 1 shall read as follows:

Section 1. ESTABLISHMENT OF DISTRICTS. For the purposes of this by-law the Town of Winchester is hereby divided into districts of eight classes designated specifically as follows:

Single residence districts
    Single residence districts A
    Single residence districts B
General residence districts
Special parking districts
Limited business districts
Business districts
Industrial districts

and which are as indicated and identified upon a map entitled "Town of Winchester, Massachusetts, Planning Board, Zoning Map, Prepared Under the Direction of the Planning Board and filed in the Town Clerk's Office, which may as amended, together with all explanatory matter thereon, is hereby incorporated in and made a part of this by-law.

By inserting at the end of Section 3 a new "Section 3A", as follows:

Section 3A. SPECIAL PARKING DISTRICTS.

A. Any Special Parking District hereafter established shall, for the purpose of this by-law, be considered as an additional district superimposed on the particular Residence District existing in the same area immediately prior to the establishment of said Special Parking District, and any building, structure or land included within a Special Parking District shall also be deemed to be within said Residence District, and, except as hereinafter specifically provided, subject to its restrictions and regulations.

B. Notwithstanding the other provisions of this by-law, if permission of the Board of Appeals be obtained in accordance with the procedure and conditions set forth in Section 8 hereof, land within a Special Parking District may be used for off-street automobile parking lots which are accessory to lawful uses located outside of said districts, provided that in the case of every such parking lot constructed after the adoption of this amendment:

    1. It shall be for private passenger vehicles only, and no fee shall be charged for its use;

2. No repair service, selling of gasoline and oil, nor other commercial operation shall be permitted;
3. There shall be no signs other than those deemed by the Board as being necessary for the orderly parking of vehicles;
4. No accessory buildings shall be erected on the lot other than a shelter for the attendant.

C. In granting a permit hereunder, the Board shall impose such conditions and limitations of design, construction and use as will not be inconsistent with a reasonable use of the premises for parking lot purposes, but which will, in its opinion, protect the neighborhood and the Town. In this connection, the Board shall require, as a minimum, that:
1. The lot shall have a hard and dustless surface.
2. It shall be screened from view, at normal eye level, from adjacent residential uses by walls, fences, or suitable landscaping.
3. All lights shall be shielded from direct view, at normal eye level, from streets and adjacent residential uses.

Vote: Yes 28 No 152

Motion lost.

ARTICLE 26

To see if the Town will amend the Zoning By-Laws of the Town so as to strike out all of Section 6 entitled "Industrial Districts" and insert in place thereof a new Section 6 entitled "Light Industrial Districts". This new section is to include certain defined types of business which may be conducted therein, together with provisions for set back, screening, height limitations, area limitations, percentages of land area that may be occupied by buildings, parking areas, imposition of safeguards and restrictions. Also to amend the first paragraph of Section 1, item number 4 by changing "Industrial Districts" to "Light Industrial Districts" and to make such other changes and amendments so as to conform with the change from Industrial Districts to Light Industrial Districts. And to take any action in connection therewith.

(Planning Board)

Moved and Seconded, That the subject matter of Article 26 be indefinitely postponed.

Moved and Seconded, To move the previous question.

Motion carried to move the previous question.

Voted, That the subject matter of Article 26 be indefinitely postponed.

Vote: Yes 66 No 109

Motion lost.

Voted, That we now adjourn to Thursday evening, March 31, 1960 at 7:45 o'clock P.M.

The meeting adjourned at 10:50 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 17, 1960 to March 31, 1960 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 17, 1960 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass. on March 31, 1960 at 7:45 P.M. to act on Articles 26 through 45 of the Warrant, together with any unfinished business.

Attest:

ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
MARCH 31, 1960

Pursuant to the vote of adjournment on March 28, 1960, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Thursday evening, March 31, 1960, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of Two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred seventy-seven (177) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:55 P.M.

The invocation was given by Rev. H. Newton Clay.

Voted, That when we adjourn it be to Monday evening, April 4, 1960 at 7:45 P.M. at the Memorial Auditorium in the Senior High School on Main Street, Winchester, Mass.

The meeting stood for a moment of silence in respect to William E. Ramsdell.

ARTICLE 26

Moved and Seconded, That the Zoning By-Laws of the Town of Winchester be amended by making the following changes:

To amend Section 1. Establishment of Districts by striking out in the third line the word "six" and inserting in place thereof the word "seven",

and to strike out in the fifth, sixth, seventh and eighth lines the words, "1. Single residence districts. 2. General residence districts. 3. Business districts. 4. Industrial districts," and to insert in place thereof the words

Single residence districts
    Single residence districts A
    Single residence districts B
General residence districts
Limited business districts
Business districts
Light industrial districts

so that the first paragraph of said Section 1 shall read as follows:

Section 1. ESTABLISHMENT OF DISTRICTS. For the purposes of this by-law the Town of Winchester is hereby divided into districts of seven classes, designated specifically as follows:

Single residence districts
    Single residence districts A
    Single residence districts B
General residence districts
Limited business districts
Business districts
Light industrial districts

and which are as indicated and identified upon a map entitled, "Town of Winchester, Massachusetts, Planning Board, Zoning Map, Prepared Under the Direction of the Planning Board", dated December, 1923, signed by the said Board and filed in the Town Clerk's office, which map, as amended, together with all explanatory matter thereon, is hereby incorporated in and made a part of this by-law.

To Amend the Zoning By-Laws of the Town by striking out "Section 6. INDUSTRIAL DISTRICTS" and inserting a new "Section 6", as follows:

Section 6. LIGHT INDUSTRIAL DISTRICTS.

A. In Light Industrial Districts, no new building shall be constructed or used, in whole or in part, and no building or structure, or part thereof, shall be altered, enlarged, reconstructed or used, and no land shall be used for any purpose except:
    1. Assembly of electrical appliances; electrical or electronic instruments or devices; television, radio or phonograph instruments; and the manufacture or assembly of parts or components of the above products.
    2. Manufacture of machine tools or metal products, electrical machinery or equipment, medical machinery or equipment, water treatment machinery or equipment, office or store machinery or equipment, provided that in such manufacture the use of punch presses and drop hammers shall be prohibited unless insulated against noise and vibration to the satisfaction of the Building Commissioner.
    3. Machine shops, excluding those using punch presses or drop hammers unless insulated against noise and vibration to the satisfaction of the Building Commissioner.

4. Bottling works.
5. Research, experimental, photo, motion picture, film or testing laboratories.
6. The manufacture, compounding, assembling or treatment of articles from the following prepared materials: cellophane, canvas, cloth, cork, felt, fiber, fur, glass, paper, plastics, precious or semi-precious metals or stones, textiles, and wood (excluding planing mills).
7. The manufacture, compounding, processing, packaging or treatment of such products as bakery goods, candy, cosmetics, drugs, perfumes, pharmaceuticals, toiletries and food products (except fish and meat products, vinegar, yeast and rendering fats and oils).
8. The manufacture of light sheet metal products including heating, cooling and ventilating products, ducts or equipment, cornices, eaves and the like.
9. The manufacture of jewelry, musical instruments, clocks, watches, precision instruments, toys, sporting goods and novelties.
10. Printing and publishing establishments.
11. Public utility service yards or electrical receiving or transforming stations for receiving or transmitting electronically pulsated airwaves.
12. Warehousing or wholesale merchandise storage.
13. Office, financial institution, or municipal building, including incinerators.
14. Any other use permitted in a business district, except residential use.
15. Signs referring only to the permitted manufacturing operation conducted on the premises, provided that wall signs shall not exceed in area twenty (20) percent of the wall surface on which such signs are placed, and parapet and roof signs shall be deemed to be sky signs but shall not project more than eleven (11) feet above the roof.
16. Such accessory uses as are customarily incident to the foregoing purposes including the use of structures and land for showrooms, storage, power plants, water storage, sewage treatment plants, and chimneys; provided that such incidental uses are not noxious or hazardous by virtue of dust, fumes, gas, noise, odor, smoke or vibration, and are in no way detrimental to the character of the industrial district nor to adjoining districts.
17. Any of the following uses if authorized by permit from the Board of Appeal and subject to appropriate conditions, limitations and safeguards, having in mind that such permitted uses shall not be noxious or hazardous by virtue of dust, fumes, gas, noise, odor, smoke or vibration, and such conditions, limitations and safeguards shall be in writing and made a part of the permit by the Board of Appeal:
    a. Brick, tile, terra cotta or cinder block manufacture.
    b. Lumber materials salesyard.
    c. Trucking yard or terminal.

d. Automobile assembling, painting or upholstering.
e. The manufacture of pottery, figurines or other ceramic products using only previously pulverized clay and kilns fired only by electricity or gas.
f. Gasoline filling stations.

B. In Light Industrial Districts, the following special regulations shall also apply:

1. No building or structure shall be constructed, altered, enlarged, reconstructed or moved so that any part thereof, except eaves and uncovered steps, shall be within twenty-five (25) feet of the nearest exterior line of any public way or any private way shown on a plan approved by the Board of Survey or any private way open for public use. Such land as remains unused by virtue of this requirement shall be used only for walks, driveways, or flag poles, and all land not so used shall be maintained in grass or landscaping.
2. No building or structure shall be constructed, altered, enlarged, reconstructed or moved so that any part thereof shall be within ten (10) feet of the line of an adjoining lot, or within twenty-five (25) feet of the line forming the boundary of a residential district, or within twenty-five (25) feet of the property line if the boundary of a residential district is located within the property; provided, however, that if the adjacent residential property is devoted to a use that will permanently prevent the construction of dwelling houses (such as cemeteries, railroad lines, public waterways or parks), the regulation governing the distance from the line of an adjoining lot shall control. Any land not used by virtue of these requirements and which abuts property in a residential district not unusable for dwelling purposes as defined above, shall have at least one-half of its area and width in planting sufficient in character and extent to provide a suitable screen between the abutting properties.
3. No building or structure shall be constructed, altered, enlarged, reconstructed, or used for purposes authorized by sub-section A. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 13, 14 and 17 of this Section unless there is provided on the lot or on land associated therewith and within 500 feet thereof, automobile parking space having a total standing and maneuvering area not less than the ground floor area of said building or structure (excluding accessory uses permitted under subsection A. 16 of this Section). Such space shall be permanently maintained and available for the use of customers and employees in the building. No automobile parking space required by this section for a particular building shall, during the existence of such building, be counted as required space for another building.
4. In particular instances, the Board of Appeals may permit such building or structure to be constructed, altered, enlarged, reconstructed, moved or used on a lot which does not comply with the requirements specified in sub-paragraphs (1), (2), and (3) above, provided that the Board determines that compliance with said

minimum requirements would cause serious hardship to the owner thereof and that such permission can be granted without substantial derogation from the intent and purpose of this by-law.

Moved and Seconded, That the subject matter of Article 26 be indefinitely postponed.

Vote: Yes 57 No 101

Motion lost.

Vote on principal motion: Yes 79 No 87

Motion lost.

Moved and Seconded, That the meeting be adjourned.

Motion lost.

ARTICLE 27

To see if the Town will authorize the acquisition by purchase, eminent domain or otherwise for the purpose of a public park or for any other public or municipal purpose, the whole or any part of that parcel of land in the Town containing 7.90 acres, more or less, and lying north of Swanton Street and being the Aberjona River and land on both sides thereof, bounded and described approximately as follows:

Southerly by Swanton Street, one hundred fifty-eight (158) feet, more or less;

Easterly by land of Haggerty and Riley, ninety-nine and 89/100 (99.89) feet;

Northerly by land of Bordinaro, thirty and 05/100 (30.05) feet;

Easterly by land of Bordinaro, Chapin Court and Bannato, one hundred twenty-four and 88/100 (124.88) feet;

Southerly by land of Bannato, fifty-one and 33/100 (51.33) feet;

Easterly by land of The Grief Bros. Cooperage Corp., one hundred eighty-three and 63/100 (183.63) feet;

Easterly and Southeasterly by land of Town of Winchester disposal area, forty-one and 30/100 (41.30) feet, two hundred nine and 84/100 (209.84) feet, two hundred forty-one and 34/100 (241.34) feet, two hundred twelve and 51/100 (212.51) feet, three hundred twenty-six and 21/100 (326.21) feet and one hundred sixty-three and 68/100 (163.68) feet;

Easterly by land of Boston and Maine Railroad, one hundred ninety-five (195) feet, more or less; and

Northerly, Northwesterly and Westerly by land of James A. and Helen M. Cullen, four hundred fifty-four and 79/100 (454.79) feet, three hundred sixty-five and 82/100 (365.82) feet, six hundred twenty-nine and 13/100 (629.13) feet, and four hundred thirty-nine and 9/10 (439.9) feet;

be all of said measurements more or less; raise and appropriate money therefor and take any action in connection therewith.

(Planning Board)

Voted, That we now adjourn to Monday evening, April 4, 1960 at 7:45 o'clock P.M.

The meeting adjourned at 10:50 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 17, 1960 to April 4, 1960 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER

MIDDLESEX COUNTY, MASSACHUSETTS

(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 17, 1960 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass. on April 4, 1960 at 7:45 P.M. to act on Articles 27 through 45 of the Warrant, together with any unfinished business.

Attest:

ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

APRIL 4, 1960

Pursuant to the vote of adjournment on March 31, 1960, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday evening, April 4, 1960, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred sixty-three (163) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:55 o'clock P.M.

The invocation was given by Rev. Rene Saulnier.

ARTICLE 27

Moved and Seconded, That the Board of Park Commissioners be and it hereby is authorized on behalf of the Town to take by eminent domain or to acquire by purchase or otherwise for the purpose of a public park or for any other public or municipal purpose, the whole or any part of that parcel of land in the Town containing 7.90 acres, more or less, and lying north of Swanton Street and being the Aberjona River and land on both sides thereof, bounded and described approximately as follows:

Southerly by Swanton Street, one hundred fifty-eight (158) feet, more or less;

Easterly by land of Haggerty and Riley, ninety-nine and 89/100 (99.89) feet;

Northerly by land of Bordinaro, thirty and 05/100 (30.05) feet;

Easterly by land of Bordinaro, Chapin Court and Bannato, one hundred twenty-four and 88/100 (124.88) feet;

Southerly by land of Bannato, fifty-one and 33/100 (51.33) feet;

Easterly by land of The Grief Bros. Cooperage Corp., one hundred eighty-three and 63/100 (183.63) feet;

Easterly and Southeasterly by land of Town of Winchester disposal area, forty-one and 30/100 (41.30) feet, two hundred nine and 84/100 (209.84) feet, two hundred forty-one and 34/100 (241.34) feet, two hundred twelve and 51/100 (212.51) feet, three hundred twenty-six and 21/100) (326.21) feet and one hundred sixty-three and 68/100 (163.68) feet;

Easterly by land of Boston and Maine Railroad, one hundred ninety-five (195) feet, more or less; and

Northerly, Northwesterly and Westerly by land of James A. and Helen M. Cullen, four hundred fifty-four and 79/100 (454.79) feet, three hundred sixty-five and 82/100 (365.82) feet, six hundred twenty-nine and 13/100 (629.13) feet, and four hundred thirty-nine and 9/10 (439.9) feet;

be all of said measurements more or less; and that the sum of two thousand five hundred ($2,500) dollars be appropriated to meet the cost of such acquisition and expenses in connection therewith.

Vote: Yes 51 No 108

Motion lost.

ARTICLE 28

To hear and act on a report of progress of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices, and take any action in relation thereto.

Moved and Seconded, That the report of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices as presented at this meeting be received and placed on file and that the committee be continued to complete its work.

Voted, That the report of the Building Committee for the Enlarged Facilities for Senior and Junior High Schools and School Administration Offices as presented at this meeting be received and placed on file and that the committee be continued to complete its work.

ARTICLE 29

To hear and act on the report of the Lewis Parkhurst School Addition Building Committee and in accordance with its request authorize its discharge.

(Lewis Parkhurst School Addition Building Committee)

Moved and Seconded, That the report of the Lewis Parkhurst School Addition Building Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services.

Voted, That the report of the Lewis Parkhurst School Addition Building Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services.

ARTICLE 30

To hear and act on the report of the Building Committee for Additional Facilities for Senior and Junior High Schools and in accordance with its request authorize its discharge.

Moved and Seconded, That the report of the Building Committee for Additional Facilities for Senior and Junior High Schools as presented be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services. The discharge of the Committee is, however, to be subject to continuing authority in the chairman and the secretary or either of them acting severally as may be appropriate, to execute certificates and take such other action as may be necessary or appropriate in connection with obtaining from the School Building Assistance Commission certification of final approved cost, or otherwise perfecting rights of reimbursement to the Town with the School Building Assistance Commission.

Voted, That tne report of the Building Committee for Additional Facilities for Senior and Junior High Schools as presented be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services. The discharge of the committee is, however, to be subject to continuing authority in the chairman and the secretary or either of them acting severally as may be appropriate, to execute certificates and take such other action as may be necessary or appropriate in connection with obtaining from the School Building Assistance Commission certification of final approved cost, or otherwise perfecting rights of reimbursement to the Town with the School Building Assistance Commission.

ARTICLE 31

To hear and act on the report of the Fiscal Survey Committee, authorize the appointment of a new committee to be known as the Methods and Procedures Committee, establish its powers; in accordance with the request of the Fiscal Survey Committee authorize its discharge, and take any action in relation thereto.

(Fiscal Survey Committee)

Moved and Seconded, That the report of the Fiscal Survey Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the Town for its services.

Voted, That the report of the Fiscal Survey Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the Town for its services.

Moved and Seconded, That a permanent committee is hereby established to be known as the Methods and Procedures Committee, to consist of three citizens of the Town who shall be appointed by the Moderator, one for three years, one for two years and one for one year, and thereafter for a three year term of office. This committee shall be purely advisory in authority, but it shall be charged with the responsibility of recommending necessary changes to keep fiscal and office procedures up to date and efficient throughout the town offices and departments. This shall be done through recommendations contained in annual reports to the town meeting or more often if necessary, and through interim reports to the board or boards concerned. The members of the committee should preferably include a representative from the accounting profession, one from the business community and at least one who has also been chairman or member of a finance committee and/or a chairman or member of the board of selectmen. This is to be a continuing committee which would work constantly with town departments, and particularly the finance committee and the office of the town accountant, without other specific authority.

Voted, That a permanent committee is hereby established to be known as the Methods and Procedures Committee, to consist of three citizens of the Town who shall be appointed by the Moderator, one for three years, one for two years and one for one year, and thereafter for a three year term of office. This committee shall be purely advisory in authority, but it shall be charged with the responsibility of recommending necessary changes to keep fiscal and office procedures up to date and efficient throughout the town offices and departments. This shall be done through recommendations contained in annual reports to the town meeting or more often if necessary, and through interim reports to the board or boards concerned. The members of the committee should preferably include a representative from the accounting profession, one from the business community and at least one who has also been chairman or member of a finance committee and/or a chairman or member of the board of selectmen. This is to be a

continuing committee which would work constantly with town departments, and particularly the finance committee and the office of the town accountant, without other specific authority.

ARTICLE 32

To hear and act on the report of the New Waterways Committee and take any action in relation thereto.

(New Waterways Committee)

Moved and Seconded, That the report of the New Waterways Committee as presented at this meeting be received and placed on file and that the committee be continued to complete its work.

Voted, That the report of the New Waterways Committee as presented at this meeting be received and placed on file and that the committee be continued to complete its work.

Moved and Seconded, That it be the sense of the meeting that the New Waterways Committee and the Board of Park Commissioners do as much of the waterways improvement heretofore authorized by the town as is possible to be done under the provisions of General Laws Chapter 91, and that the New Waterways Committee make plans for the town to improve as much as possible of the remaining area by itself.

Voted, That it be the sense of the meeting that the New Waterways Committee and the Board of Park Commissioners do as much of the waterways improvement heretofore authorized by the town as is possible to be done under the provisions of General Laws Chapter 91, and that the New Waterways Committee make plans for the town to improve as much as possible of the remaining area by itself.

ARTICLE 33

To hear and act on the report of the Youth Activities Committee and in accordance with its request authorize its discharge.

(Youth Activities Committee)

Moved and Seconded, That the report of the Youth Activities Committee be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services.

Voted, That the report of the Youth Activities Committee be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its services.

ARTICLE 34

To see if the Town will establish a committee to study and revise the Building Laws of the Town, together with any study of fees and charges in relation to same, and take any action in connection therewith.

Moved and Seconded, That a committee is hereby established to be known as the Building Laws Revision Committee, to consist of five citizens of the Town to be appointed by the Moderator, its duty to be to make a

thorough study of the building laws of the town and thereafter make its recommendation as to any revisions, alterations, changes or amendments in connection with same, and in particular to study the matter of fees and charges that should be imposed, together with any revision of the General By-Laws of the Town that might relate thereto. The committee is requested to submit its report in time for action at a subsequent town meeting.

Voted, That a committee is hereby established to be known as the Building Laws Revision Committee, to consist of five citizens of the Town to be appointed by the Moderator, its duty to be to make a thorough study of the building laws of the town and thereafter make its recommendation as to any revisions, alterations, changes or amendments in connection with same, and in particular to study the matter of fees and charges that should be imposed, together with any revision of the General By-Laws of the Town that might relate thereto. The committee is requested to submit its report in time for action at a subsequent town meeting.

ARTICLE 35

To see if the Town will accept Chapter 493 of the Acts of the General Court in the year 1959 entitled "An Act Increasing the Amounts of Pensions and Retirement Allowances Payable to Certain Former Public Employees."

(Retirement Board)

Moved and Seconded, That Chapter 493 of the Acts of the General Court in the year 1959 entitled "An Act Increasing the Amounts of Pensions and Retirement Allowances Payable to Certain Former Public Employees' be and it hereby is accepted.

Voted, That Chapter 493 of the Acts of the General Court in the year 1959 entitled "An Act Increasing the Amounts of Pensions and Retirement Allowances Payable to Certain Former Public Employees" be and it hereby is accepted.

ARTICLE 36

To see if the Town will authorize the granting of an annual vacation of four weeks to those employees who have had thirty or more years of town service, and take any action relative to same.

(Martin F. Flaherty and others)

Moved and Seconded, That the town hereby changes and modifies its vacation policy as established by vote under Article 7 of the 1953 town meeting and as amended by action taken under Article 4 of the 1960 town meeting, and that the town will not grant its employees four calendar weeks vacation with pay within each calendar year after thirty years of town service, excluding school teachers and professional librarians. Said vacation period may be granted at such time during each calendar year as the head of each department may determine will cause the least interference with the performance of the regular work of the town. This change applies only to those employees who work on a schedule of 52 weeks a year.

Voted, That the town hereby changes and modifies its vacation policy as established by vote under Article 7 of the 1953 town meeting and as amended by action taken under Article 4 of the 1960 town meeting, and that the town will now grant its employees four calendar weeks vacation with pay within each calendar year after thirty years of town service, excluding school teachers and professional librarians. Said vacation period may be granted at such time during each calendar year as the head of each department may determine will cause the least interference with the performance of the regular work of the town. This change applies only to those employees who work on a schedule of 52 weeks a year.

ARTICLE 37

To see if the Town will indemnify an employee of the Fire Department for expenses or damages incurred by him in the defense or settlement of a claim or claims against him arising out of the operation of a motor vehicle owned by the Town, and raise and appropriate a sum of money for said purpose in accordance with General Laws Chapter 41, Section 100A.

Moved and Seconded, That the sum of $1925 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying an employee of the Fire Department for expenses or damages incurred by him in settlement of claims against him for bodily injuries and damages to property arising out of the operation of a motor vehicle owned by the town.

Voted, That the sum of $1925 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying an employee of the Fire Department for expenses or damages incurred by him in settlement of claims against him for bodily injuries and damages to property arising out of the operation of a motor vehicle owned by the town.

ARTICLE 38

To see if the Town will indemnify James Quigley, 46 Lochwan Street, Winchester, for damages to his automobile caused by a truck of the Winchester Fire Department during the recent Beggs & Cobb fire (damage $72).

(Elizabeth C. McDonald and others)

Moved and Seconded, That Articles 38 and 39 be considered together. Motion carried.

ARTICLE 39

To see if the Town will indemnify an employee of the Fire Department for expenses or damages incurred by him in the defense or settlement of a claim against him arising out of the operation of a motor vehicle owned by the Town, and raise and appropriate a sum of money for said purpose in accordance with General Laws Chapter 41, Section 100A.

Moved and Seconded, That the sum of $72 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying an employee of the Fire Department for expenses or damages incurred by him in settlement of a claim against him for damages to property arising out of the operation of a motor vehicle owned by the town.

Voted, That the sum of $72 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying an employee of the Fire Department for expenses or damages incurred by him in settlement of a claim against him for damages to property arising out of the operation of a motor vehicle owned by the town.

ARTICLE 40

To see if the Town will provide for the renaming of a portion of Lochwan Street to Hill Street and take any action in connection therewith.

(Elizabeth C. McDonald and others)

Moved and Seconded, That the name of that portion of Lochwan Street which runs westerly from Loring Avenue to Hill Street be and it hereby is changed and that Hill Street shall now become the new name for that way.

Voted, That the name of that portion of Lochwan Street which runs westerly from Loring Avenue to Hill Street be and it hereby is changed and that Hill Street shall now become the new name for that way.

ARTICLE 41

To see if the Town will raise and appropriate a sum of money for the purpose of providing or leasing suitable headquarters for Winchester Post 65, Italian American World War Veterans of the United States, Inc., under the authority set forth in General Laws Chapter 40, Section 9, or take any other action in relation thereto.

(Emidio DiLoreto and others)

Moved and Seconded, That the sum of four hundred ($400) dollars be appropriated to be expended under the direction of the Board of Selectmen for leasing and providing suitable headquarters for Winchester Post 65, Italian American World War Veterans of the United States, Inc.

Motion lost.

ARTICLE 42

To see if the Town will accept the provisions of General Laws Chapter 136, Section 4B entitled "Licenses for Operation of Bowling Alleys on the Lord's Day," or take any action in relation thereto.

(Mary L. Lunt and others)

Moved and Seconded, That General Laws Chapter 136, Section 4B entitled "Licenses for Operation of Bowling Alleys on the Lord's Day" be and it hereby is accepted.

Motion lost.

ARTICLE 43

To see if the Town will appropriate a sum of money for the purpose of illuminating the town clock after dark on the First Congregational Church Tower, and take any action relative thereto.

(Cynthia H. Reynolds and others)

Moved and Seconded, That the sum of one hundred fifty ($150) dollars be appropriated for expenditure by the Board of Selectmen for the purpose of illuminating the town clock after dark on the First Congregational Church Tower.

Motion lost.

ARTICLE 44

To hear and act on the reports of the committees heretofore appointed by the Town, to appoint other committees and to raise and appropriate money for the necessary expenses of committees.

Moved and Seconded, That a committee be established to be known as the Group Insurance Committee for the purpose of investigating and considering a group insurance program for town employees other than that provided under General Laws Chapter 32B. This committee is to consist of five citizens of the town, one of whom shall be appointed by the Personnel Board, one by the Finance Committee, one by the Board of Selectmen and two by the Moderator, one of whom shall be a town employee. Any vacancies arising in the committee shall be filled by the respective appointing authority. The committee shall make its recommendation in time for action at the next annual town meeting. The committee shall also consider the advisability of requesting special legislation from the General Court to provide for any suggested program.

Voted, That a committee be established to be known as the Group Insurance Committee for the purpose of investigating and considering a group insurance program for town employees other than that provided under General Laws Chapter 32B. This committee is to consist of five citizens of the town, one of whom shall be appointed by the Personnel Board, one by the Finance Committee, one by the Board of Selectmen and two by the Moderator, one of whom shall be a town employee. Any vacancies arising in the committee shall be filled by the respective appointing authority. The committee shall make its recommendation in time for action at the next annual town meeting. The committee shall also consider the advisability of requesting special legislation from the General Court to provide for any suggested program.

Moved and Seconded, That the report of the Chapter 32B Advisory Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its service.

Voted, That the report of the Chapter 32B Advisory Committee as presented at this meeting be received and placed on file and that in accordance with its request the committee be discharged with the thanks of the town for its service.

Moved and Seconded, That Article 42 be reconsidered.

Motion lost.

ARTICLE 45

To see if the Town will authorize and direct the assessors to take any sum of money from available funds to reduce the tax levy for the current year, and to take any other action in relation thereto.

(Finance Committee)

Moved and Seconded, That the Board of Assessors be and they hereby are authorized and requested to take from the available funds in the Excess and Deficiency Fund seventy-five thousand ($75,000) dollars in order to reduce the tax levy for the current year.

Voted, That the Board of Assessors be and they hereby are authorized and requested to take from the available funds in the Excess and Deficiency Fund seventy-five thousand ($75,000) dollars in order to reduce the tax levy for the current year.

Moved and Seconded, That the meeting now be dissolved.

Meeting dissolved at 10:40 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

SPECIAL REPRESENTATIVE TOWN MEETING
MAY 19, 1960

Pursuant to the Warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Mass., by Joseph J. Derro, Constable of said Town, notices having been sent by mail by the Town Clerk seven days before the day of the meeting to the Town Meeting Members elected and qualified to act in Town Meetings in Winchester, the Town Meeting Members met in the Memorial Auditorium in the Senior High School in said Town of Winchester, May 19, 1960 at 7:45 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of two hundred twenty-eight (228) Town Meeting Members entitled to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-four (184) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:58 P.M.

The invocation was given by Rev. Robert A. Storer.

The Moderator read only the Constable's Return of the Warrant, as copies of the Warrant had been mailed to each of the Town Meeting Members and each Article would be read when it came up for consideration. No one requested that the Articles should be read at this time.

In the absence of the Town Clerk, it was necessary to elect a Temporary Clerk. Motion was made and seconded nominating Kathleen C. Redding. Nominations were closed. Vote was taken by ballot, the Selectmen acting as tellers.

Vote: Unanimous

The Temporary Clerk was sworn in by the Moderator.

The following five members of the Finance Committee were sworn in by the Moderator:

John J. Barry
Richard E. Bennink
Francis L. Foster, Jr.
Podgoro Iannacci
Fred F. Stockwell

ARTICLE 1

To see if the Town will transfer the care and control of certain parcels of land within the Town near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester line from the Water and Sewer Board to the School Committee, said parcels being bounded and described approximately as follows:

Northerly by the Woburn-Winchester line;

Westerly and Southwesterly by land now or formerly of Leslie P. and Ruth E. Hill, Ellen Lynch, Harold G. and Anne Swenson, Elmer T. and Mary M. Nelson, Elvin W. and Mary T. Nelson, Ellen Lynch, Pond Street, Brantwood Road, and land now or formerly of Ruth H. and Alice M. Gaffney, John P. and Patricia G. McCarthy, Mary E. Copley, George A. and Alice McFadden, and Edward M. and Marion L. Anderson;

Southeasterly by land of Town of Winchester Cemetery Department and Canal Street;

Easterly and Northeasterly by land now or formerly of Elwood F. and Mary H. Fuller, Sylvester Avenue, Horn Pond Brook and Horn Pond Brook Road;

Northerly, Easterly and Southerly by land of Town of Winchester Water Department; and

Easterly by Horn Pond Brook;

containing 18.57 acres, more or less. This transfer is to be subject to a 250 foot building line restriction from the line of wells.

Together with another parcel of land on the easterly side of Horn Pond Brook and at the Woburn-Winchester line, said parcel being bounded and described approximately as follows:

Northerly by the Woburn-Winchester Line;

Westerly by Horn Pond Brook;

Southerly and Southeasterly by land of Town of Winchester Park Department and land now or formerly of George A. Saltmarsh, III and Irene B. Saltmarsh, Sylvester Avenue, land now or formerly of Ersilia N. Sylvester, Henry P. Murray and Sheridan Circle; and

Easterly and Northeasterly by land now or formerly of Arthur F. and Margaret M. Carr, Andrew W. and Virginia M. Odin, Diego J. and Mary T. Fiorenza, Catherine A. Milne and Orazio and Eleanor Romei;

containing 2.86 acres and 3.6 acres, more or less.

And to determine the area as a location for an additional junior high school lot and take any action in relation thereto.

(Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices.)

Moved and Seconded, That when the vote is taken on the main motion, it be taken by ballot.

Motion carried.

Moved and Seconded, That the members of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices be permitted to sit within the bounds of the town meeting area during consideration of Article 1, without a vote.

Motion carried.

Moved, That the subject matter of Articles 1 and 2 be considered together.

The Moderator stated this motion to be out of order.

Moved and Seconded, That the Water and Sewer Board having determined that the following described land is no longer needed for the purposes for which it was acquired, and having duly notified the Board of Selectmen in accordance with the provisions of General Laws Chapter 40, Section 15A, the care, custody, management and control of the following described land be transferred from the Water and Sewer Board to the School Committee for the purpose of using it as the location of an additional Junior High School and purposes in connection therewith. The land hereby transferred consists of certain parcels of land within the town near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester line, and are bounded and described approximately as follows:

Northerly by the Woburn-Winchester line, 270.18 feet;

Westerly and Southwesterly by land now or formerly of Leslie P. and Ruth E. Hill, 75.94 feet; land now or formerly of Ellen Lynch, Harold G. and Anne Swenson, Elmer T. and Mary M. Nelson, Elvin W. and Mary T. Nelson, 412.82 feet;

Northerly by land now or formerly of Elvin W. and Mary T. Nelson, 85.60 feet;

Westerly and Southwesterly by land now or formerly of Ellen Lynch, 281.34 feet;

Northerly by land now or formerly of Ellen Lynch, 213.18 feet;

Westerly and Southwesterly by Pond Street, Brantwood Road, and by land now or formerly of Ruth H. and Alice M. Gaffney, John P. and Patricia G. McCarthy, Mary E. Copley, George A. and Alice McFadden and Edward M. and Marion L. Anderson, 26.10 feet, 193.39 feet, 64.70 feet, 141 feet, 264.18 feet, 141.95 feet, 192.84 feet, 504.86 feet and 50.12 feet;

Southeasterly by land of Town of Winchester Cemetery Department 272.61 feet;
Southwesterly by land of Town of Winchester Cemetery Department 309 feet;
Southeasterly by land of Town of Winchester Cemetery Department 41.18 feet;
Northeasterly by Canal Street, 45.05 feet;
Southeasterly by Canal Street 8.44 feet and 132.32 feet;
Northeasterly by Sylvester Avenue 11.30 feet;
Northerly by land now or formerly of Elwood F. and Mary H. Fuller 64.49 feet;
Northeasterly by land now or formerly of Elwood F. and Mary H. Fuller 131.97 feet;
Southeasterly by land now or formerly of Elwood F. and Mary H. Fuller 111.96 feet;
Northeasterly by Sylvester Avenue 16.12 feet and 15.98 feet;
Northerly and Northeasterly by Horn Pond Brook 48.98 feet, 41.59 feet, 134.06 feet, 109.06 feet, 85.78 feet, 64.24 feet, 73.52 feet, 285.43 feet and 54.97 feet;
Northerly by land of Town of Winchester Water Department 433.50 feet;
Easterly by land of Town of Winchester Water Department 185 feet and 240.53 feet;
Southerly by land of Town of Winchester Water Department 390 feet;
Easterly by Horn Pond Brook 98.46 feet;
Easterly and Northeasterly by Horn Pond Brook 19.05 feet, 141.77 feet, 79.15 feet, 73.15 feet, 93.68 feet and 61.05 feet,

be all of said measurements more or less and containing 17.98 acres more or less.

The transfer of the care, custody, management and control of this land is subject, however, to the restrictions that so long as the remaining portion of the land of the Town of Winchester Water Department containing 3.97 acres is under the care and control of the Water and Sewer Board that no buildings shall be erected within 250 feet of the line of wells on said remaining portion; namely no building shall be erected within 165 feet of the southerly line of the land of the Water Department, 250 feet from the westerly line and 250 feet from the northerly line. This restriction shall not, however, affect the right of the School Committee in making use of this area, outside of the 3.97 acre lot which has been retained by the Water Department, for playground, parking or other school uses.

This transfer is also subject to the Town of Winchester Water Department retaining the right to a 20 foot access road to the pump house.

This transfer is also subject to the School Committee erecting a chain link fence around the well field at mutually agreed upon lines within the 3.97 acre lot.

Together with another parcel of land within the Town on the easterly

side of Horn Pond Brook and at the Woburn-Winchester line, said parcel being bounded and described approximately as follows:

Northerly by the Woburn-Winchester line 405 feet and 240.94 feet;

Westerly and Southwesterly by Horn Pond Brook 67.90 feet, 78.23 feet, 75.17 feet, 79.13 feet, 151.58 feet, 19.05 feet and 11.95 feet and by land of Town of Winchester Park Department 24.59 feet;

Southerly and Southeasterly by land of Town of Winchester Park Department and by land now or formerly of George A. Saltmarsh, III and Irene B. Saltmarsh and Sylvester Avenue 169.54 feet, by land now or formerly of Ersilia N. Sylvester and by land of Henry P. Murray 100.78 feet and 142.65 feet, and by Sheridan Circle 273.86 feet;

Easterly and Northeasterly by land now or formerly of Arthur F. and Margaret M. Carr, Andrew W. and Virginia M. Odin, Diego J. and Mary T. Fiorenza, Catherine A. Milne, Orazio and Eleanor Romei 288 feet

be all of said measurements more or less and containing 2.86 acres and 3.6 acres, as shown on plan of Town of Winchester, Mass. of Land to be Transferred to the Care and Control of the School Department dated August 27, 1958, James A. Wakefield, Jr., Town Engineer.

The transfer of the care, custody, management and control of this area is likewise subject to the restriction that so long as the remaining portion of the land of the Town of Winchester Water Department containing 3.97 acres is under the care and control of the Water and Sewer Board that no buildings shall be erected within 250 feet of the northerly and easterly line of the 3.97 acre lot retained by the Water and Sewer Board.

The several parcels of land herein described are hereby determined as the site of an additional Junior High School lot.

Voted, That the Water and Sewer Board having determined that the following described land is no longer needed for the purposes for which it was acquired, and having duly notified the Board of Selectmen in accordance with the provisions of General Laws Chapter 40, Section 15A, the care, custody, management and control of the following described land be transferred from the Water and Sewer Board to the School Committee for the purpose of using it as the location of an additional Junior High School and purposes in connection therewith. The land hereby transferred consists of certain parcels of land within the town near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester line, and are bounded and described approximately as follows:

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Northerly by land now or formerly of Elvin W. and Mary T. Nelson, 85.60 feet;

Westerly and Southwesterly by land now or formerly of Ellen Lynch 281.34 feet;

Northerly by land now or formerly of Ellen Lynch, 213.18 feet;

Westerly and Southwesterly by Pond Street, Brantwood Road, and by land now or formerly of Ruth H. and Alice M. Gaffney, John P. and Patricia G. McCarthy, Mary E. Copley, George A. and Alice McFadden and Edward M. and Marion L. Anderson, 26.10 feet, 193.39 feet, 64.70 feet, 141 feet, 264.18 feet, 141.95 feet, 192.84 feet, 504.86 feet and 50.12 feet;

Southeasterly by land of Town of Winchester Cemetery Department 272.61 feet;

Southwesterly by land of Town of Winchester Cemetery Department 309 feet;

Southeasterly by land of Town of Winchester Cemetery Department 41.18 feet;

Northeasterly by Canal Street, 45.05 feet;

Southeasterly by Canal Street 8.44 feet and 132.32 feet;

Northeasterly by Sylvester Avenue 11.30 feet;

Northerly by land now or formerly of Elwood F. and Mary H. Fuller 64.49 feet;

Northeasterly by land now or formerly of Elwood F. and Mary H. Fuller 131.97 feet;

Southeasterly by land now or formerly of Elwood F. and Mary H. Fuller 111.96 feet;

Northeasterly by Sylvester Avenue 16.12 feet and 15.98 feet;

Northerly and Northeasterly by Horn Pond Brook 48.98 feet, 41.59 feet, 134.06 feet, 109.06 feet, 85.78 feet, 64.24 feet, 73.52 feet, 285.43 feet and 54.97 feet;

Northerly by land of Town of Winchester Water Department 433.50 feet;

Easterly by land of Town of Winchester Water Department 185 feet and 240.53 feet;

Southerly by land of Town of Winchester Water Department 390 feet;

Easterly by Horn Pond Brook 98.46 feet;

Easterly and Northeasterly by Horn Pond Brook 19.05 feet, 141.77 feet, 79.15 feet, 73.15 feet, 93.68 feet and 61.05 feet,

be all of said measurements more or less and containing 17.98 acres more or less.

The transfer of the care, custody, management and control of this land is subject, however, to the restrictions that so long as the remaining portion of the land of the Town of Winchester Water Department containing 3.97 acres is under the care and control of the Water and Sewer Board that no buildings shall be erected within 250 feet of the line of wells on said remaining portion; namely no building shall be erected within 165 feet of the southerly line of the land of the Water Department, 250 feet from the westerly line and 250 feet from the northerly line. This restriction shall not, however, affect the right of the School Committee in making use of this area, outside of the 3.97 acre lot which has been retained by the Water Department, for playground, parking or other school uses.

This transfer is also subject to the Town of Winchester Water Department retaining the right to a 20 foot access road to the pump house.

This transfer is also subject to the School Committee erecting a chain link fence around the well field at mutually agreed upon lines within the 3.97 acre lot.

Together with another parcel of land within the Town on the easterly side of Horn Pond Brook and at the Woburn-Winchester line, said parcel being bounded and described approximately as follows:

Northerly by the Woburn-Winchester line 405 feet and 240.94 feet;

Westerly and Southwesterly by Horn Pond Brook 67.90 feet, 78.23 feet, 75.17 feet, 79.13 feet, 151.58 feet, 19.05 feet and 11.95 feet and by land of Town of Winchester Park Department 24.59 feet;

Southerly and Southeasterly by land of Town of Winchester Park Department and by land now or formerly of George A. Saltmarsh, III and Irene B. Saltmarsh and Sylvester Avenue 169.54 feet, by land now or formerly of Ersilia N. Sylvester and by land of Henry P. Murray 100.78 feet and 142.65 feet, and by Sheridan Circle 273.86 feet;

Easterly and Northeasterly by land now or formerly of Arthur F. and Margaret M. Carr, Andrew W. and Virginia M. Odin, Diego J. and Mary T. Fiorenza, Catherine A. Milne, Orazio and Eleanor Romei 288 feet

be all of said measurements more or less and containing 2.86 acres and 3.6 acres, as shown on plan of Town of Winchester, Mass. of Land to be Transferred to the Care and Control of the School Department dated August 27, 1958, James A. Wakefield, Jr., Town Engineer.

The transfer of the care, custody, management and control of this area is likewise subject to the restriction that so long as the remaining portion of the land of the Town of Winchester Water Department containing 3.97 acres is under the care and control of the Water and Sewer Board that no buildings shall be erected within 250 feet of the northerly and easterly line of the 3.97 acre lot retained by the Water and Sewer Board.

The several parcels of land herein described are hereby determined as the site of an additional Junior High School lot.

Voted by ballot, the Selectmen acting as tellers.

Vote: Yes 156 No 21 Present 1

ARTICLE 2

To hear and act on the report of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices; authorize said committee to proceed with the construction of a junior high school and playground upon the area near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester line, commonly known as the Well Field site; authorize the execution of any and all contracts in connection therewith; purchase original equipment and furnishings therefor; raise and appropriate money for said purposes; authorize

the transfer of money from any available funds; determine in what manner the money shall be raised and expended; authorize the borrowing of money and the issuance of obligations of the town therefor under any provisions of law; and to take any other action in relation thereto.

(Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices.)

Moved and Seconded, That the sum of $1,461,220.06 be and hereby is appropriated for the purpose of constructing, originally equipping and furnishing a Junior High School and Playground upon the land near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester Line, commonly known as the Well Field site.

To meet said appropriation the Town Treasurer be and hereby is authorized and instructed, with the approval of the Selectmen, to borrow at one time, or from time to time, a sum not exceeding $1,200,000, all outside the debt limit under authorization of Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the town therefor to be payable in accordance with Chapter 645 of the Acts of 1948 and Chapter 44 of the General Laws so that each issue of said bonds or notes shall be payable within twenty years from the date thereof, $1,633.01 shall be transferred from the Post War Rehabilitation Fund, $2,019.05 shall be transferred from the unexpended fund in the Parkhurst School Building Addition Account, and $257,518 shall be transferred from the available funds in the Excess and Deficiency Account.

The construction, original equipment and furnishings of said school shall be undertaken and carried to completion by the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices, appointed at the 1957 town meeting, which committee is hereby authorized and empowered to make and execute on behalf of the town any and all contracts in any way pertaining to the same.

Said committee shall keep a record of its proceedings and on completion of the work under its charge file a report in writing in the office of the town clerk with a detailed statement of receipts and expenditures in relation thereto.

The following persons were appointed and sworn as tellers by Harrison Chadwick, Moderator.

William H. Buracker Lawrence W. Lunt, Jr. Robert B. Kittredge

Voted, That the sum of $1,461,220.06 be and hereby is appropriated for the purpose of constructing, originally equipping and furnishing a Junior High School and Playground upon the land near Pond Street, Brantwood Road, Horn Pond Brook and the Woburn-Winchester line, commonly known as the Well Field site.

To meet said appropriation the Town Treasurer be and hereby is authorized and instructed, with the approval of the Selectmen, to borrow at one time, or from time to time, a sum not exceeding $1,200,000, all outside the debt limit under authorization of Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the town therefor to be payable in accordance with Chapter 645 of the Acts of 1948 and Chapter 44 of the General Laws so that each issue of said bonds or notes shall be payable

within twenty years from the date thereof, $1,683.01 shall be transferred from the Post War Rehabilitation Fund, $2,619.05 shall be transferred from the unexpended fund in the Parkhurst School Building Addition Account, and $257,518 shall be transferred from the available funds in the Excess and Deficiency Account.

The construction, original equipment and furnishings of said school shall be undertaken and carried to completion by the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices, appointed at the 1957 town meeting, which committee is hereby authorized and empowered to make and execute on behalf of the town any and all contracts in any way pertaining to the same.

Said committee shall keep a record of its proceedings and on completion of the work under its charge file a report in writing in the office of the town clerk with a detailed statement of receipts and expenditures in relation thereto.

Vote: Yes 165 No 2

Moved and Seconded, That the subject matter of Articles 3 and 4 be considered together.

Motion carried.

Moved and Seconded, That the members of the Personnel Board be permitted to sit within the bounds of the town meeting area during consideration of Articles 3 and 4.

Motion carried.

ARTICLE 3

To hear and act on the report of the Personnel Board and take any action in connection with its recommendations as to wages and salaries, changes in the wage and salary guide, and in particular as to any changes in salaries of members of the Police Department and of the Fire Department, and raise and appropriate money therefor.

(Personnel Board)

ARTICLE 4

To see if the Town will authorize an increase in the salaries of all members of the Police Department and of the Fire Department so as to result in a salary of at least $5200 for all patrolmen in the Police Department and $5200 for all privates in the Fire Department, appropriate money therefor, and take any action in connection therewith.

Moved and Seconded, That the report of the Personnel Board as presented at this meeting be received and placed on file.

Motion carried.

Moved and Seconded, That the wage and salary guide as published in the Finance Committee report of 1959, and as thereafter amended, be further amended by making the following changes, additions, eliminations and substitutions as herein stated.

Strike out the present Section 5A — Public Safety and insert in place thereof the following new section:

Section 5A—PUBLIC SAFETY

		ANNUAL SALARY Steps Yearly			
Fire Department	**Minimum**	**1st**	**2nd**	**3rd**	**Maximum**
Chief	None	——	——	——	7700
Captains	None	——	——	——	6400
Lieutenants	None	——	——	——	5725
Lieutenant-Inspector	None	——	——	——	5725
Firefighters — permanent	4959	5050	5150	——	5150
Firefighters — temporary	$80 per week				$80.00

When assigned to any of the following extra duties:

Auto Mechanic	$575*
Fire Alarm Maintenance:	
Supervisor	$575*
Lineman	294*
Clerk	309*

Special Duty Assignments — $2.50 per hour (Minimum Payment $10)
*Additional per year

	ANNUAL SALARY	
	Minimum	**Maximum**
Call Firemen (part time)	$490	$490

Strike out the present Section 5B — Public Safety and insert in place thereof the following new section:

Section 5B—PUBLIC SAFETY

		ANNUAL SALARY Steps Yearly			
Police Department	**Minimum**	**1st**	**2nd**	**3rd**	**Maximum**
Chief	None	——	——	——	7700
Lieutenants	None	——	——	——	6400
Sergeants	None	——	——	——	5725
Patrolmen — permanent	4950	5050	5150	——	5150
Patrolmen — temporary	$80 per week				80.00/wk

Patrolmen when assigned to any of the following duties:
Special Duty Assignments $2.50/hr. (Minimum payment $10)

1st Photographer & Finger Printer	$306*
2nd Photographer & Finger Printer	254*

*Additional per year
Janitor (part time) $503 per year
School Traffic Officers—part time—$33.60 per week

Voted, That the wage and salary guide as published in the Finance Committee report of 1950, and as thereafter amended, be further amended by making the following changes, additions, eliminations and substitutions as herein stated.

Strike out the present Section 5A—Public Safety and insert in place thereof the following new section:

Section 5A—PUBLIC SAFETY

		ANNUAL SALARY Steps Yearly			
Fire Department	**Minimum**	**1st**	**2nd**	**3rd**	**Maximum**
Chief	None	——	——	——	7700
Captains	None	——	——	——	6400
Lieutenants	None	——	——	——	5725
Lieutenant-Inspector	None	——	——	——	5725
Firefighters — permanent	4959	5050	5150	——	5150
Firefighters — temporary	$80 per week				$80.00

When assigned to any of the following extra duties:

Auto Mechanic	$575*
Fire Alarm Maintenance:	
Supervisor	575*
Lineman	294*
Clerk	309*

Special Duty Assignments — $2.50 per hour (Minimum Payment $10)
*Additional per year

	ANNUAL SALARY	
	Minimum	**Maximum**
Call Firemen (part time)	$490	$490

Strike out the present Section 5B—PUBLIC SAFETY and insert in place thereof the following new section:

Section 5B—PUBLIC SAFETY

		ANNUAL SALARY Steps Yearly			
Police Department	**Minimum**	**1st**	**2nd**	**3rd**	**Maximum**
Chief	None	——	——	——	7700
Lieutenants	None	——	——	——	6400
Sergeants	None	——	——	——	5725
Patrolmen — permanent	4950	5050	5150	——	5150
Patrolmen — temporary	$80 per week				80.00/wk

Patrolmen when assigned to any of the following duties:
Special Duty Assignments $2.50/hr. (Minimum payment $10)

1st Photographer & Finger Printer	$306*
2nd Photographer & Finger Printer	254*

*Additional per year
Janitor (part time) $503 per year
School Traffic Officers—part time—$33.60 per week

Moved and Seconded, That five thousand thirty-four ($5,034) dollars be appropriated for expenditure by the Board of Selectmen for personal services of the Police Department in addition to the amounts already appropriated and to be raised from revenue. The salary increases which have been authorized are to be effective as of June 1, 1960.

Voted, That five thousand thirty-four ($5,034) dollars be appropriated for expenditure by the Board of Selectmen for personal services of the Police Department in addition to the amounts already appropriated and to be raised from revenue. The salary increases which have been authorized are to be effective as of June 1, 1960.

Moved and Seconded, That five thousand five hundred six ($5,506) dollars be appropriated for expenditure by the Board of Selectmen for personal services of the Fire Department in addition to the amounts already appropriated and to be raised from revenue. The salary increases which have been authorized are to be effective as of June 1, 1960.

Voted, That five thousand five hundred six ($5,506) dollars be appropriated for expenditure by the Board of Selectmen for personal services of the Fire Department in addition to the amounts already appropriated and to be raised from revenue. The salary increases which have been authorized are to be effective as of June 1, 1960.

ARTICLE 5

To see if the Town will raise and appropriate a sum of money for the purpose of paying certain hospital and medical bills incurred as a result of injuries received in the line of duty by certain members of the Fire Department.

Moved and Seconded, That $7600 be appropriated as recommended by the Board of Selectmen and to be expended under the direction of the Board of Selectmen for the purpose of paying certain hospital and medical bills incurred as a result of injuries received in the line of duty by certain members of the fire department.

Voted, That $7600 be appropriated as recommended by the Board of Selectmen and to be expended under the direction of the Board of Selectmen for the purpose of paying certain hospital and medical bills incurred as a result of injuries received in the line of duty by certain members of the fire department.

ARTICLE 6

To see if the Town will raise and appropriate an additional sum of money for the expenses of the Police Department.

Moved and Seconded, That $4942 be appropriated in addition to the amounts previously appropriated for expenditure by the Board of Selectmen for the expenses of the Police Department, $400 thereof for other expenses, $4342 for capital outlay, and $200 of which may be expended for travel outside of the Commonwealth.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That $4942 be appropriated in addition to the amounts previously appropriated for expenditure by the Board of Selectmen for the expenses of the Police Department, $400 thereof for other expenses, $4342 for capital outlay, and $200 of which may be expended for travel outside of the Commonwealth.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

ARTICLE 7

To see if the Town will raise and appropriate an additional sum of money for School Traffic control.

Moved and Seconded, That consideration of Article 7 be indefinitely postponed.

Motion carried.

ARTICLE 8

To see if the Town will accept a gift from Mabel S. Carter for the upkeep and maintenance of a certain lot in the Wildwood Cemetery.

Moved and Seconded, That the town hereby accepts the gift of $500 from Mabel S. Carter for memorial flowers and further upkeep and maintenance of the Reuben C. Hawes Cemetery Lot No. 423 in the Wildwood Cemetery and also agrees to accept an additional amount of $250, when paid, for upkeep and maintenance of said lot.

Voted, That the town hereby accepts the gift of $500 from Mabel S. Carter for memorial flowers and further upkeep and maintenance of the Reuben C. Hawes Cemetery Lot No. 423 in the Wildwood Cemetery and also agrees to accept an additional amount of $250, when paid, for upkeep and maintenance of said lot.

ARTICLE 9

To see if the Town will accept the provisions of General Laws, Chapter 136, Section 4B entitled "Licenses for Operation of Bowling Alleys on the Lord's Day," or take any action in relation thereto.

(Lindsay H. Caldwell and others)

Moved and Seconded, That General Laws Chapter 136, Section 4B entitled "Licenses for Operation of Bowling Alleys on the Lord's Day" be and it hereby is accepted.

Motion lost.

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

Vote: Yes 69 No 92

Moved and Seconded, That the meeting now be dissolved.

Meeting dissolved at 11:12 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

SPECIAL REPRESENTATIVE TOWN MEETING
OCTOBER 6, 1960

Pursuant to the Warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Mass., by Joseph J. Derro, Constable of said Town, notices having been sent by mail by the Town Clerk seven days before the day of the meeting to the Town Meeting Members elected and qualified to act in Town Meetings in Winchester,

the Town Meeting Members met in the Memorial Auditorium in the Senior High School in said Town of Winchester, October 6, 1960 at 7:45 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Sadie E. Barstow and Janet E. Manzie, Election Officers. The list contained the names of two hundred twenty-eight (228) Town Meeting Members entitled to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred sixty-four (164) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 8:10 P.M.

The invocation was given by Rev. Ralph H. Earle.

The Moderator read only the Constable's Return of the Warrant, as copies of the Warrant had been mailed to each of the Town Meeting Members and each Article would be read when it came up for consideration. No one requested that the Articles should be read at this time.

ARTICLE 1

To see if the Town will amend the zoning by-laws of the Town substantially as follows:

To amend Section 3. GENERAL RESIDENCE DISTRICTS by striking out in paragraph B2 the words "2. Double house or duplex house." and strike out in the next line the numeral "3" and insert in place thereof the numeral "2" and to strike out in the following line the numeral "4" and insert in place thereof the numeral "3".

To amend Section 3. GENERAL RESIDENCE DISTRICTS. C. by adding between paragraphs numbered 2 and 3 the following: "3. Double house or duplex house."

To amend Section 3. GENERAL RESIDENCE DISTRICT. C. 3. by striking out the numeral "3" and inserting in place thereof the numeral "4".

To amend Section 5. BUSINESS DISTRICTS. A. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained."

To amend Section 6. INDUSTRIAL DISTRICTS. A. 1. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained."

To amend Section 8. A. AREA REGULATIONS by striking out the 15th, 16th and a portion of the 17th lines thereof, namely "and for a dwelling house for more than one family a lot containing not less than 3750 square feet for each family accommodated therein and not less than 65 feet wide;" or in place thereof to add thereafter the words "Provided such a dwelling house is permitted by the Board of Appeals." and to take any further action necessary or advisable in connection with these proposed changes relative to the construction of the double houses or duplex houses.

(Planning Board)

Moved and Seconded, That the report of the Planning Board upon the proposed changes in the zoning by-laws under Article 1 be received and placed on file.

Motion carried.

Moved and Seconded, To amend the Zoning By-Laws of the Town of Winchester, as adopted in Town Meeting on March 10, 1924, and as thereafter amended by making the following changes:

To amend Section 3. GENERAL RESIDENCE DISTRICTS by striking out in paragraph B2 the words "2. Double house or duplex house." and strike out in the next line the numeral "3" and insert in place thereof the numeral "2" and to strike out in the following line the numeral "4" and insert in place thereof the numeral "3."

To amend Section 3. GENERAL RESIDENCE DISTRICTS. C. by adding between paragraphs numbered 2 and 3 the following: "3. Double house or duplex house."

To amend Section 3. GENERAL RESIDENCE DISTRICT. C. 3. by striking out the numeral "3" and inserting in place thereof the numeral "4". so that as amended Section 3. GENERAL RESIDENCE DISTRICTS, will read as follows:

Section 3. GENERAL RESIDENCE DISTRICTS. In General Residence Districts, no new building or structure shall be constructed or used in whole or in part, and no building or structure, or part thereof, shall be altered, enlarged, reconstructed or used, and no land shall be used

A. For any industry, trade, manufacturing, business or commercial purpose (except as specifically set forth in this Section); or

B. For any purpose except one or more of the following:
   1. Any of the purposes authorized without permission of the Board of Appeals in Single Residence Districts (as enumerated, with any restrictions thereon, in paragraph B of Section 2, hereof).
   2. Boarding house or lodging house.
   3. Customary accessory uses clearly incidental to and located on the same premises with any of the foregoing uses.

C. Provided, however, that if permission of the Board of Appeals be obtained in accordance with the procedure and conditions set forth in Section 8 hereof, buildings and structures may be constructed, altered, enlarged, reconstructed and used, and land may be used for one or more of the following purposes:
   1. Any of the purposes which may be permitted by the Board of Appeals in Single Residence Districts (as enumerated, with any restrictions thereon, in paragraph C of Section 2 hereof).
   2. Apartment house or group house not exceeding two and one-half habitable stories in height, provided that in the case of every building constructed after the adoption of this amendment and used for such purpose, there shall be available on the premises or on land associated therewith and within 200 feet thereof, permanently maintained automobile parking or garaging space for the use of residents and their guests, having an area of not less than 250 square feet for each family accommodated on said premises.

3. Double house or duplex house.
4. Customary accessory uses clearly incidental to and located on the same premises with any of the foregoing uses.

To amend Section 5. BUSINESS DISTRICTS. A. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained." so that as amended the first paragraph of Section 5. BUSINESS DISTRICTS. A will read as follows:

A. Any of the purposes authorized or which may be permitted by the Board of Appeals in General Residence Districts (as enumerated, with any restrictions, in paragraphs B and C of Section 3 hereof.) Double or duplex houses only where permission of the Board of Appeals has been obtained.

To amend Section 6. INDUSTRIAL DISTRICTS. A. 1. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained." so that as amended Section 6, INDUSTRIAL DISTRICTS. A. 1. will read as follows:

Purposes authorized, or which may be permitted, in single residence districts, general resident districts, and business districts. Double or duplex houses only where permission of the Board of Appeals has been obtained.

To amend Section 8A, AREA REGULATIONS by adding after the word "65 feet wide" in the 17th line the words "Provided such a dwelling house is permitted by the Board of Appeals" so that the first paragraph of Section 8A, AREA REGULATIONS as amended will read:

In any Single Residence District designated and marked "A" on the zoning map there shall be provided for each dwelling house hereafter constructed a lot containing not less than 20,000 square feet and not less than 120 feet wide; in any single residence district designated and marked "B" on the zoning map there shall be provided for each dwelling house hereafter constructed a lot containing not less than 15,000 feet and not less than 100 feet wide; in all Single Residence Districts not so designated, there shall be provided for each dwelling house hereafter constructed a lot containing not less than 10,000 square feet and not less than 80 feet wide; in the General Residence Districts, there shall be provided for each single dwelling house hereafter constructed a lot containing not less than 6,500 square feet and not less than 65 feet wide, and for a dwelling house for more than one family a lot containing not less than 3,750 square feet for each family accommodated therein and not less than 65 feet wide; provided such a dwelling house is permitted by the Board of Appeals; and in all Single and General Residence Districts, no dwelling house shall hereafter be constructed on a lot which does not abut on at least one street for a distance of at least 50 feet. For the purpose of this Section, lot width is to be measured between opposite side lines through that part of the dwelling where the lot is narrowest. In the case of a corner lot, the shorter street frontage shall be considered the side line.

The Moderator appointed the following tellers and they were sworn to faithfully and impartially perform their duties.

Olcott L. Hooper Robert L. Swanson Donald J. Fritch

Voted, To amend the Zoning By-Laws of the Town of Winchester, as adopted in Town Meeting on March 10, 1924, and as thereafter amended, by making the following changes:

To amend Section 3. GENERAL RESIDENCE DISTRICTS by striking out in pargraph B2 the words "2. Double house or duplex house." and strike out in the next line the numeral "3" and insert in place thereof the numeral "2" and to strike out in the following line the numeral "4" and insert in place thereof the numeral "3."

To amend Section 3. GENERAL RESIDENCE DISTRICTS. C. by adding between paragraphs numbered 2 and 3 the following: "3. Double house or duplex house."

To amend Section 3. GENERAL RESIDENCE DISTRICT. C. 3. by striking out the numeral "3" and inserting in place thereof the numeral "4." so that as amended Section 3. GENERAL RESIDENCE DISTRICTS, will read as follows:

Section 3. GENERAL RESIDENCE DISTRICTS. In General Residence Districts, no new building or structure shall be constructed or used in whole or in part, and no building or structure, or part thereof, shall be altered, enlarged, reconstructed or used, and no land shall be used

A. For any industry, trade, manufacturing, business or commercial purpose (except as specifically set forth in this Section); or

B. For any purpose except one or more of the following:
   1. Any of the purposes authorized without permission of the Board of Appeals in Single Residence Districts (as enumerated, with any restrictions thereon, in paragraph B of Section 2, hereof).
   2. Boarding house or lodging house.
   3. Customary accessory uses clearly incidental to and located on the same premises with any of the foregoing uses.

C. Provided, however, that if permission of the Board of Appeals be obtained in accordance with the procedure and conditions set forth in Section 8 hereof, buildings and structures may be constructed, altered, enlarged, reconstructed and used, and land may be used for one or more of the following purposes:
   1. Any of the purposes which may be permitted by the Board of Appeals in Single Residence Districts (as enumerated, with any restrictions thereon, in paragraph C of Section 2 hereof).
   2. Apartment house or group house not exceeding two and one half habitable stories in height, provided that in the case of every building constructed after the adoption of this amendment and used for such purpose, there shall be available on the premises or on land associated therewith and within 200 feet thereof, permanently maintained automobile parking or garaging space for the use of residents and their guests, having an area of not less than 250 square feet for each family accommodated on said premises.

3. Double house or duplex house.
4. Customary accessory uses clearly incidental to and located on the same premises with any of the foregoing uses.

To amend Section 5. BUSINESS DISTRICTS. A. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained." so that as amended the first paragraph of Section 5. BUSINESS DISTRICTS. A will read as follows:

A. Any of the purposes authorized or which may be permitted by the Board of Appeals in General Residence Districts (as enumerated, with any restrictions, in paragraphs B and C of Section 3 hereof.) Double or duplex houses only where permission of the Board of Appeals has been obtained.

To amend Section 6. INDUSTRIAL DISTRICTS. A. 1. by adding at the end thereof the following sentence: "Double or duplex houses only where permission of the Board of Appeals has been obtained." so that as amended Section 6, INDUSTRIAL DISTRICTS. A. 1. will read as follows:

Purposes authorized, or which may be permitted, in single residence districts, general resident districts, and business districts. Double or duplex houses only where permission of the Board of Appeals has been obtained.

To amend Section 8A, AREA REGULATIONS by adding after the words "65 feet wide" in the 17th line the words "provided such a dwelling house is permitted by the Board of Appeals" so that the first paragraph of Section 8A, AREA REGULATIONS as amended will read:

In any Single Residence District designated and marked "A" on the zoning map there shall be provided for each dwelling house hereafter constructed a lot containing not less than 20,000 square feet and not less than 120 feet wide; in any single residence district designated and marked "B" on the zoning map there shall be provided for each dwelling house hereafter constructed a lot containing not less than 15,000 feet and not less than 100 feet wide; in all Single Residence Districts not so designated, there shall be provided for each dwelling house hereafter constructed a lot containing not less than 10,000 square feet and not less than 80 feet wide; in the General Residence Districts, there shall be provided for each single dwelling house hereafter constructed a lot containing not less than 6,500 square feet and not less than 65 feet wide, and for a dwelling house for more than one family a lot containing not less than 3,750 square feet for each family accommodated therein and not less than 65 feet wide; provided such a dwelling house is permitted by the Board of Appeals; and in all Single and General Residence Districts, no dwelling house shall hereafter be constructed on a lot which does not abut on at least one street for a distance of at least 50 feet. For the purpose of this Section, lot width is to be measured between opposite side lines through that part of the dwelling where the lot is narrowest. In the case of a corner lot the shorter street frontage shall be considered the side line.

Vote: Yes 145 No 7

ARTICLE 2

To see if the Town will amend the zoning by-laws by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as a General Residence District so that the area between Grove Street and the Boston & Maine Railroad tracks will be changed from a General Residence District to a Single Residence District, and take any action in relation thereto.

(John A. Emerson and others)

Moved and Seconded, That the report of the Planning Board upon the proposed change in the zoning by-laws under Article 2 be received and placed on file.

Motion carried.

Moved and Seconded, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as a General Residence District so that the following described area will be changed from a General Residence District to a Single Residence District. The area to be changed is on both sides of Grove Place, Oakland Circle and lying 100 feet northwesterly from Grove Street to the Boston & Maine Railroad, bounded and described approximately as follows:

Northwesterly by land of the Boston & Maine Railroad, ten hundred sixty-six (1066) feet, more or less;

Northeasterly by land of Commonwealth of Massachusetts, Metropolitan Park Commission, two hundred forty-five (245) feet, more or less;

Northwesterly by land of Commonwealth of Massachusetts, Metropolitan Park Commission, one hundred six (106) feet, more or less;

Easterly and Northeasterly by land now or formerly of Francis E. Ryan, Jr. and Barbara J. Ryan, Avis V. Clifford, Robert C. Boone and Philip Boone, two hundred eighty-three (283) feet, more or less, and being one hundred (100) feet southwesterly of Fenwick Road;

Southeasterly by land of Donald E. McLean and Jeanne R. McLean, James J. Doyle and Mary V. Doyle, Oakland Circle, Oscar R. Lang, Maude E. Lang, Pauline D. McGuigan, Grove Place, Charles N. Bacon, Edith H. Ryan, Henrietta B. Blake, Barbara B. Blake, Robert D. Bigelow and Katherine Bigelow, nine hundred fifty-six (956) feet, more or less, and being one hundred (100) feet northeasterly of Grove Street;

Southwesterly by land of Boston & Maine Railroad, three hundred forty-six (346) feet, more or less

containing approximately nine acres of land, exclusive of streets, be all of said measurements, more or less.

Voted, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as a General Residence District so that the following described area will be changed from a General Residence District to a Single Residence District.

The area to be changed is on both sides of Grove Place, Oakland Circle and lying 100 feet northwesterly from Grove Street to the Boston & Maine Railroad, bounded and described approximately as follows:

Northwesterly by land of the Boston & Maine Railroad, ten hundred sixty-six (1066) feet, more or less;

Northeasterly by land of Commonwealth of Massachusetts, Metropolitan Park Commission, two hundred forty-five (245) feet, more or less;

Northwesterly by land of Commonwealth of Massachusetts, Metropolitan Park Commission, one hundred six (106) feet, more or less;

Easterly and Northeasterly by land now or formerly of Francis E. Ryan, Jr., and Barbara J. Ryan, Avis V. Clifford, Robert G. Boone and Philip Boone, two hundred eighty-three (283) feet, more or less, and being one hundred (100) feet southwesterly of Fenwick Road;

Southeasterly by land of Donald E. McLean and Jeanne R. McLean, James J. Doyle and Mary V. Doyle, Oakland Circle, Oscar R. Lang, Maude E. Lang, Pauline D. McGuigan, Grove Place, Charles N. Bacon, Edith H. Ryan, Henrietta B. Blake, Barbara B. Blake, Robert D. Bigelow and Katherine Bigelow, nine hundred fifty-six (956) feet, more or less, and being one hundred (100) feet northeasterly of Grove Street;

Southwesterly by land of Boston & Maine Railroad, three hundred forty-six (346) feet, more or less

containing approximately nine acres of land, exclusive of streets, be all of said measurements, more or less.

Vote: Unanimous

ARTICLE 3

To see if the Town will authorize the acquisition by purchase, eminent domain or otherwise for school purposes, the enlargement of school facilities or for any other public or municipal purpose the following described parcel of land in Winchester bounded and described approximately as follows:

Southwesterly by Main Street, fifty-eight and 30/100 (58.30) feet;

Northwesterly by land of the Town of Winchester seventy-eight and 24/100 (78.24) feet;

Southwesterly by land of the Town of Winchester ten (10) feet;

Northwesterly by land of the Town of Winchester thirty-five and 13/100 (35.13) feet;

Easterly by land of the Town of Winchester ninety-three and 65/100 (93.65) feet;

Southerly by land of the Town of Winchester forty-six and 11/100 (46.11) feet and forty-one and 15/100 (41.15) feet

containing approximately 7139 square feet, being known as Lot A and part Lot C, and being land of Philip J. and Esther L. McManus, be all of said measurements more or less,

and appropriate money therefor and authorize the transfer of available funds from the Excess and Deficiency Account.

(Planning Board)

Moved and Seconded, That the Selectmen be and they hereby are authorized and empowered on behalf of the Town to acquire by purchase, eminent domain, or otherwise for school purposes, the enlargement of school facilities, or for any other public or municipal purpose the following described parcel of land, together with the buildings thereon, in Winchester, bounded and described approximately as follows:

Southwesterly by Main Street, fifty-eight and 30/100 (58.30) feet;
Northwesterly by land of the Town of Winchester, seventy-eight and 24/100 (78.24) feet;
Southwesterly by land of the Town of Winchester, ten (10) feet;
Northwesterly by land of the Town of Winchester, thirty-five and 13/100 (35.13) feet;
Easterly by land of the Town of Winchester, ninety-three and 65/100 (93.65) feet;
Southerly by land of the Town of Winchester, forty-six and 11/100 (46.11) feet and forty-one and 15/100 (41.15) feet
containing approximately 7139 square feet, being known as Lot A and part Lot C, and being land now or formerly of Philip J. and Esther L. McManus, be all of said measurements more or less,

and that the sum of twenty-five thousand five hundred ($25,500) Dollars be appropriated and transferred from the available funds in the Excess and Deficiency account to meet the cost of such acquisition and expenses in connection therewith.

Moved and Seconded, To amend by striking out the sum of twenty-five thousand five hundred ($25,500) Dollars and inserting in place thereof the sum of forty thousand five hundred ($40,500) Dollars.

Amendment lost.

Motion on Article 3 lost.

ARTICLE 4

To see if the Town will accept the layout for the relocation and widening of a certain town way, hereinafter described, made by the Selectmen under the provisions of law relating to the assessment of betterments, filed in the office of the Town Clerk and which with plans therein mentioned are hereby referred to for more particular description; and will appropriate money and transfer available funds from the Excess and Deficiency Account for the construction of said way and for the payment of any damages resulting from the taking of land and easement therefor, and take any action in relation thereto.

Lake Street

A layout of a town way beginning on the southerly side of Lake Street beginning at a point three hundred sixty-five (365) feet westerly from Main Street and extending westerly four hundred eighteen and 54/100 (418.54)

feet and eighty-seven and 86/100 (87.86) feet and being approximately ten (10) feet in width adjoining the present location of Lake Street.

Moved and Seconded, That the reading of the report of the Selectmen containing the laying out, relocation and widening of Lake Street now in the hands of the Moderator be waived.

Motion carried.

Moved and Seconded, That the laying out, relocation and widening of said town way as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

A town way beginning on the southerly side of Lake Street beginning at a point three hundred sixty-five (365) feet westerly from Main Street and extending westerly four hundred eighteen and 54/100 (418.54) feet and eighty-seven and 86/100 (87.86) feet and being approximately ten (10) feet in width adjoining the present location of Lake Street be accepted and that two hundred seventy-five ($275.00) dollars shall be appropriated and transferred from the available funds in the Excess and Deficiency account for the payment of damages resulting from the taking of easements for said way and recording fees.

Voted, That the laying out, relocation and widening of said town way as made and reported by the Selectmen under the provisions of law relating to the assessment of betterments, to wit:

A town way beginning on the southerly side of Lake Street beginning at a point three hundred sixty-five (365) feet westerly from Main Street and extending westerly four hundred eighteen and 54/100 (418.54) feet and eighty-seven and 86/100 (87.86) feet and being approximately ten (10) feet in width adjoining the present location of Lake Street be accepted and that two hundred seventy-five ($275.00) dollars shall be appropriated and transferred from the available funds in the Excess and Deficiency account for the payment of damages resulting from the taking of easements for said way and recording fees.

Vote: Unanimous

ARTICLE 5

To see if the Town will authorize the Selectmen to sell a parcel of land between Palmer Street and Wedge Pond adjoining land now or formerly of Thomas Quigley and being approximately twenty-two (22) feet in width and two hundred forty-five (245) feet in length and containing approximately 5370 square feet, and take any action in connection with same.

Moved and Seconded, That in view of the fact that the Board of Cemetery Commissioners and the Board of Park Commissioners have notified the Selectmen that in their opinion the following described land is no longer required for public purposes, the Selectmen be and they hereby are authorized to sell and convey a parcel of land in Winchester between Palmer Street and Wedge Pond adjoining land now or formerly of Thomas Quigley bounded and described as follows:

Northerly by Palmer Street, twenty-two and 10/100 (22.10) feet;

Easterly by land now or formerly of Thomas Quigley, two hundred forty-three (243) feet, more or less;

Southerly by Wedge Pond, twenty-two (22) feet, more or less;

Westerly by land of Town of Winchester, two hundred forty-five (245) feet, more or less

containing approximately 5370 square feet.

The premises are to be conveyed subject to any easements now existing or to be imposed upon the property.

The minimum amount to be paid for this conveyance shall be $250.

Voted, That in view of the fact that the Board of Cemetery Commissioners and the Board of Park Commissioners have notified the Selectmen that in their opinion the following described land is no longer required for public purposes, the Selectmen be and they hereby are authorized to sell and convey a parcel of land in Winchester between Palmer Street and Wedge Pond adjoining land now or formerly of Thomas Quigley bounded and described as follows:

Northerly by Palmer Street, twenty-two and 10/100 (22.10) feet;

Easterly by land now or formerly of Thomas Quigley, two hundred forty-three (243) feet, more or less;

Southerly by Wedge Pond, twenty-two (22) feet, more or less;

Westerly by land of Town of Winchester, two hundred forty-five (245) feet, more or less

containing approximately 5370 square feet.

The premises are to be conveyed subject to any easements now existing or to be imposed upon the property.

The minimum amount to be paid for this conveyance shall be $250.

Vote: Unanimous

ARTICLE 6

To see what action the Town will take in regard to authorizing the naming of the Johnson Road—Ridge Street elementary school.

(Committee on Names)

Moved and Seconded, That the Johnson Road—Ridge Street elementary school be named the Asa Locke, Jr. School.

Moved and Seconded, to amend the motion before the meeting by striking out the name Asa Locke, Jr. and substituting the name Samuel Walker McCall.

Moved and Seconded, That the matter be placed upon the table.

Motion carried.

ARTICLE 7

To see if the Town will accept a parcel of land between Ridgefield Road and Chardon Road, adjacent to the Town Forest, consisting of Lots 4, 5 and 6, comprising approximately 85,227 square feet, together with any other lots in the vicinity thereof, as an addition to the Town Forest, and take any action in connection therewith.

(Town Forest Committee)

Moved and Seconded, That the Selectmen be and they hereby are authorized and empowered on behalf of the Town to accept the gift of three lots of land within the town for a public domain to be devoted to the culture of forest trees as provided by Section 19 of Chapter 45 of the General Laws, which lots are bounded and described as follows:

The land in said Winchester shown as Lots 4, 5 and 6 on a plan entitled "Plan of Land, Winchester, Mass." dated April 9, 1941, by Parker Holbrook, Engineer, recorded with Middlesex South District Deeds May 15, 1941 and bounded and described as follows:

Lot 4. Bounded

Northerly by land formerly of Campbell and now or formerly of Sullivan, eighty (80) feet;

Easterly by Lot numbered 3 on said plan, two hundred and 38/100 (200.38) feet;

Southerly by Chardon Road, as shown on said plan, eighty-two and 30/100 (82.30) feet;

Westerly by Lot numbered 5 on said plan, two hundred fourteen and 03/100 (214.03) feet;

containing, according to said plan, 16,693 square feet.

Lot 5. Bounded

Northerly by land formerly of Kenneth W. and Eleanor H. Moffatt and now of Ganson P. Taggart, one hundred eleven (111) feet;

Easterly by Lot numbered 4 on said plan, two hundred fourteen and 03/100 (214.03) feet;

Southerly by Chardon Road, as shown on said plan, one hundred nineteen and 47/100 (119.47) feet;

Westerly by Lot numbered 6 on said plan, two hundred fifty-one and 58/100 (251.58) feet;

containing, according to said plan, 25,460 square feet.

Lot 6. Bounded

Northerly by land formerly of Corwin and now or formerly of Stafford, one hundred forty-eight and 45/100 (148.45) feet;

Easterly by Lot numbered 5 on said plan, two hundred fifty-one and 58/100 (251.58) feet;

Southerly by Chardon Road, as shown on said plan, one hundred sixty-four and 42/100 (164.42) feet;

Westerly by Lot A on said plan and by land now or late of Parkhurst, three hundred forty-two and 35/100 (342.35) feet;

containing, according to said plan, 43,074 square feet.

or however otherwise said premises may be bounded and described, and be all of said measurements more or less.

The conveyance is to include all rights of way in connection therewith.

Voted, That the Selectmen be and they hereby are authorized and empowered on behalf of the Town to accept the gift of three lots of land within the town for a public domain to be devoted to the culture of forest trees as provided by Section 19 of Chapter 45 of the General Laws, which lots are bounded and described as follows:

The land in said Winchester shown as Lots 4, 5 and 6 on a plan entitled "Plan of Land, Winchester, Mass." dated April 9, 1941, by Parker Holbrook, Engineer, recorded with Middlesex South District Deeds, May 15, 1941 and bounded and described as follows:

Lot 4. Bounded

Northerly by land formerly of Campbell and now or formerly of Sullivan, eighty (80) feet;

Easterly by Lot numbered 3 on said plan, two hundred and 38/100 (200.38) feet;

Southerly by Chardon Road, as shown on said plan, eighty two and 30/100 (82.30) feet;

Westerly by Lot numbered 5 on said plan, two hundred fourteen and 03/100 (214.03) feet;

containing, according to said plan, 16,693 square feet.

Lot 5. Bounded

Northerly by land formerly of Kenneth W. and Eleanor H. Moffatt and now of Ganson P. Taggart, one hundred eleven (111) feet;

Easterly by Lot numbered 4 on said plan, two hundred fourteen and 03/100 (214.03) feet;

Southerly by Chardon Road, as shown on said plan, one hundred nineteen and 47/100 (119.47) feet;

Westerly by Lot numbered 6 on said plan, two hundred fifty-one and 58/100 (251.58) feet;

containing, according to said plan, 25,460 square feet.

Lot 6. Bounded

Northerly by land formerly of Corwin and now or formerly of Stafford, one hundred forty-eight and 45/100 (148.45) feet;

Easterly by Lot numbered 5 on said plan, two hundred fifty-one and 58/100 (251.58) feet;

Southerly by Chardon Road, as shown on said plan, one hundred sixty-four and 42/100 (164.42) feet;

Westerly by Lot A on said plan and by land now or late of Parkhurst, three hundred forty-two and 35/100 (342.35) feet;

containing, according to said plan, 43,074 square feet.

or however otherwise said premises may be bounded and described and be all of said measurements more or less.

The conveyance is to include all rights of way in connection therewith.

Vote: Unanimous

Moved and Seconded, That a vote of thanks is hereby extended to Richard Parkhurst, F. Norton Kidder and Ganson P. Taggart for their generosity and civic interest in donating these lots of land to the Town.

Motion carried.

Moved and Seconded, That the meeting now be dissolved.

Meeting dissolved at 11:25 P.M.

Attest:

ELSIE M. NELSON
Town Clerk

STATE ELECTION

NOVEMBER 8, 1960

In pursuance of the Warrant the legal voters of the Town of Winchester, Mass., met in their respective places in said Town of Winchester on Tuesday, the eighth day of November, in the year of our Lord one thousand nine hundred and sixty at seven o'clock in the forenoon.

The Town Hall was designated by the Board of Selectmen as the voting place for Precincts 1-2-3-4-5-6.

The following Election Officers were duly appointed by the Board of Selectmen and were assigned for duty at the various Precincts as follows:

PRECINCT 1

Republican

Marguerite M. Hanlon	6 Bridge St.	Clerk
Bernice D. Mason	5 Lewis Rd.	Deputy Clerk
Virginia M. Nelson	44 Water St.	Inspector
Barbara Lamarche	97 Highland Ave.	Deputy Inspector

Democratic

Susan G. Winn	11 Kirk St.	Warden
Martha O'Connell	31 Middlesex St.	Deputy Warden
Dorothy Serieka	146 Swanton St.	Inspector
Margaret Eames	8 Mayflower Rd.	Deputy Inspector

PRECINCT 2

Republican

Margaret A. Saltmarsh	158 Mt. Vernon St.	Clerk
Reina L. Stewart	155 Highland Ave.	Deputy Clerk
Pauline M. Hill	42 Winthrop St.	Deputy Inspector
Miriam O. Nanry	230 Mystic Valley Pkwy.	Inspector

Democratic

Hannah M. Dowling	40 Sargent Rd.	Warden
Helen V. McHugh	5 Webster St.	Deputy Warden
Eleanor Russo	9 Adams Rd.	Inspector
Helen Nadeau	71 Middlesex St.	Deputy Inspector

PRECINCT 3

Republican

Fred L. Stratton	6 Winslow Rd.	Warden
Isabel T. Goss	41 Allen Rd.	Deputy Warden
Gertrude S. Bergquist	154 Cambridge St.	Inspector
Katherine V. Callahan	5 Russell Rd.	Deputy Inspector

Democratic

Ruth A. Peterson	159 Cross St.	Clerk
Helen C. MacDonald	103 Loring Ave.	Deputy Clerk
Lillian M. Roy	13 Russell Rd.	Inspector
Mary E. Holland	49 Wendell St.	Deputy Inspector

PRECINCT 4

Republican

Mary F. Cass	5 Lewis Rd.	Warden
Elizabeth M. Ryerson	23 New Meadows Rd.	Deputy Warden
Verna G. Morison	4 Bruce Rd.	Inspector
Arthur A. Driscoll	14 Park Rd.	Deputy Inspector

Democratic

Vivian C. Haggerty	41 Middlesex St.	Clerk
Margaret E. Farrell	34 Oneida Rd.	Deputy Clerk
Edith Knoettner	5 Sachem Rd.	Inspector
Mary E. Doherty	84 Loring Ave.	Deputy Inspector

PRECINCT 5

Republican

Marion K. Wright	11 Lloyd St.	Warden
Sara F. Riley	71 Church St.	Deputy Warden
Helen E. Dewar	10 Skillings Rd.	Inspector
Theodore E. Burleigh	7 Sheffield Rd.	Deputy Inspector

Democratic

Anna M. Collins	6 Parker Rd.	Clerk
Mary V. Serieka	3 Middlesex St.	Inspector
Alice G. Butler	32 Forest St.	Deputy Clerk
Katherine A. Jennings	49 Florence St.	Deputy Inspector

PRECINCT 6

Republican

Marilyn C. Preston	217 Highland Ave.	Clerk
Edward R. Simpson	11 Chisholm Rd.	Deputy Clerk
Dorothy Ward	1 Webster St.	Inspector
Jayne M. Nault	203 Washington St.	Deputy Inspector

Democratic

Mary E. Powers	10 Glenwood Ave.	Warden
Margaret L. Stevens	22 Eaton St.	Deputy Warden
Mary Reardon	20 Arthur St.	Inspector
Mary A. Colella	245 Cross St.	Deputy Inspector

The foregoing Officers were sworn to the faithful performance of their duties.

The necessary ballots prepared for each precinct and all other paraphernalia for the conduct of the election was supplied by the Town Clerk and turned over to the Wardens of the various precincts.

The polls were declared open in each precinct at seven (7) o'clock A.M. and remained open until eight (8) o'clock P.M. at which time, after due notice, they were declared closed.

Soon after the closing of the Polls the Town Clerk turned over to the Warden of each precinct the envelopes received by her purporting to contain Absent Voter Ballots and State War Ballots together with the applications filed by said voters as follows:

Precinct	1	2	3	4	5	6	Total
Absent Voter Ballots	58	90	75	124	125	30	502
State War Ballots	8	17	7	10	14	10	66

Upon receipt of these envelopes and applications the Wardens caused the envelopes containing these ballots to be opened and signatures, affidavits and postmarks, etc., to be examined in accordance with Section 95, Chapter 54 of the General Laws and any amendments there may be thereto, after which the names were checked on the voting lists in the proper precincts.

Thirteen ballots were rejected, three as defective and ten because the voters voted in person.

The number of Absent Voter Ballots and State War Ballots cast in each precinct were as follows:

Precinct	1	2	3	4	5	6	Total
Absent Voter Ballots	57	90	75	121	120	27	490
State War Ballots	8	17	7	10	14	9	65

The ballots were counted by the Election Officers in each precinct, the tally sheets and total vote sheets prepared by the Town Clerk being used, and the result of the same was declared in the respective precincts.

The ballots cast, after being counted, were enclosed in envelopes, sealed and encased in leatheroid cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Town Clerk.

The ballots not cast were encased in leatheroid cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Town Clerk.

Upon receipt of the returns from the several precincts the Town Clerk forthwith canvassed the same and announced the results at 5.30 o'clock A.M. on November 9, 1960 as follows:

Precinct	1	2	3	4	5	6	Total
Ballots Cast	1767	1711	1679	2092	1814	1747	10810

Electors of President and Vice President

Precinct	1	2	3	4	5	6	Total
Decker and Munn Prohibition	0	0	0	1	1	1	3
Hass and Cozzini Socialist Labor	2	1	1	1	1	3	9
Kennedy and Johnson Democratic	959	817	518	658	488	1310	4750
Nixon and Lodge Republican	792	875	1150	1424	1318	418	5977
Blanks	14	18	10	8	6	15	71
Total							10810

Senator In Congress

Precinct	1	2	3	4	5	6	Total
Leverett Saltonstall Republican	1127	1147	1368	1725	1517	689	7573
Thomas J. O'Connor, Jr. Democratic	592	539	298	351	289	1026	3095
Lawrence Gilfedder Socialist Labor	7	0	0	1	0	3	11
Mark R. Shaw Prohibition	1	1	0	0	0	2	4
Blanks	40	24	13	15	8	27	127
Total							10810

Governor

Precinct	1	2	3	4	5	6	Total
John A. Volpe Republican	1348	1302	1461	1854	1619	894	8478
Joseph D. Ward Democratic	385	383	204	223	186	818	2199
Henning A. Blomen Socialist Labor	2	3	1	1	1	5	13
Guy S. Williams Prohibition	4	1	0	0	2	2	9
Blanks	28	22	13	14	6	28	111
Total							10810

Lieutenant Governor

Precinct	1	2	3	4	5	6	Total
Edward F. McLaughlin, Jr. Democratic	673	625	381	422	310	1127	3538
Augustus G. Means Republican	1002	1042	1269	1644	1481	549	6987
Thomas Maratea Prohibition	8	2	2	2	3	4	21
Francis A. Votano Socialist Labor	9	1	1	1	2	7	21
Blanks	75	41	26	23	18	60	243
Total							10810

Secretary

Precinct	1	2	3	4	5	6	Total
Edward W. Brooke Republican	1026	1074	1289	1606	1484	593	7072
Kevin H. White Democratic	645	578	348	445	300	1081	3397

Fred M. Ingersoll Socialist Labor	7	4	2	2	0	4	19
Julia B. Kohler Prohibition	2	3	1	1	3	4	14
Blanks	87	52	39	38	27	65	308
Total							10810

Attorney General

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Edward J. McCormack, Jr. Democratic	827	705	433	560	452	1231	4208
George Michaels Republican	855	948	1213	1499	1332	450	6297
August O. Johnson Socialist Labor	10	3	5	3	4	7	32
William D. Ross Prohibition	3	0	1	1	1	2	8
Blanks	72	55	27	29	25	57	265
Total							10810

Treasurer

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
John Thomas Driscoll Democratic	810	679	410	558	403	1234	4094
Walter J. Trybulski Republican	831	958	1216	1473	1352	424	6254
Warren C. Carberg Prohibition	7	2	1	2	7	5	24
Domenico A. DiGirolamo Socialist Labor	12	7	4	5	7	9	44
Blanks	107	65	48	54	45	75	394
Total							10810

Auditor

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Thomas J. Buckley Democratic	986	837	617	788	604	1310	5142
Gardner B. Wardwell Republican	681	816	1020	1263	1167	349	5296
John B. Lauder Prohibition	2	0	9	1	1	5	18
Arne A. Sortell Socialist Labor	5	1	3	1	2	6	18
Blanks	93	57	30	39	40	77	336
Total							10810

Congressman—Fifth District

Precinct	1	2	3	4	5	6	Total
William C. Madden Democratic	757	651	402	507	369	1168	3854
F. Bradford Morse Republican	929	1009	1248	1551	1421	520	6678
Blanks	81	51	29	34	24	59	278
Total							10810

Councillor—Sixth District

Precinct	1	2	3	4	5	6	Total
Joseph Ray Crimmins Democratic	820	715	415	519	379	1220	4068
William A. Warren Republican	826	918	1204	1496	1375	419	6238
Blanks	121	78	60	77	60	108	504
Total							10810

Senator—Sixth Middlesex District

Precinct	1	2	3	4	5	6	Total
C. Eugene Farnham Republican	1058	1124	1321	1665	1472	658	7298
Lawrence E. Corcoran Democratic	612	520	319	385	305	1004	3145
Blanks	97	67	39	42	37	85	367
Total							10810

Representative in General Court—Twenty-Ninth Middlesex District

Precinct	1	2	3	4	5	6	Total
Harrison Chadwick Republican	936	1066	1256	1539	1463	529	6789
John Vincent Costello Democratic	761	608	396	521	321	1158	3765
Blanks	70	37	27	32	30	60	256
Total							10810

Register of Probate and Insolvency

Precinct	1	2	3	4	5	6	Total
John V. Harvey Democratic	888	759	504	673	483	1232	4539
Hobart M. Burroughs Republican	750	851	1104	1341	1269	380	5695
Blanks	129	101	71	78	62	135	576
Total							10810

County Commissioners

Precinct	1	2	3	4	5	6	Total
William G. Andrew Republican	907	1105	1228	1563	1403	525	6631
Edward L. Buckley Democratic	801	695	445	545	413	1175	4074
Anthony Galluccio Democratic	502	370	242	310	184	738	2346
Carleton R. Leavitt Republican	681	805	1023	1273	1197	335	5314
Blanks	643	547	420	493	431	721	3255
Total							10810

County Treasurer

Precinct	1	2	3	4	5	6	Total
Timothy J. Cronin Democratic	811	685	423	527	376	1222	4044
Edward James O'Donoghue Republican	825	927	1196	1490	1377	418	6233
Blanks	131	99	60	75	61	107	533
Total							10810

District Attorney—Northern District
(To fill vacancy)

Precinct	1	2	3	4	5	6	Total
John J. Droney Democratic	843	718	447	538	446	1220	4212
James F. Mahan Republican	807	907	1185	1489	1313	429	6130
Blanks	117	86	47	65	55	98	468
Total							10810

Question No. 1

A. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages (whiskey, rum, gin, malt beverages, wines and all other alcoholic beverages)?

Precinct	1	2	3	4	5	6	Total
Yes	316	281	180	258	192	486	1713
No	1218	1213	1371	1650	1437	978	7867
Blanks	233	217	128	184	185	283	1230
Total							10810

B. Shall licenses be granted in this city (or town) for the sale therein of wines and malt beverages (wines and beer, ale and all other malt beverages)?

Precinct	1	2	3	4	5	6	Total
Yes	303	267	184	297	189	470	1710
No	1187	1191	1341	1588	1415	929	7651
Blanks	277	253	154	207	210	348	1449
Total							10810

C. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages in packages, so called, not to be drunk on the premises?

Precinct	1	2	3	4	5	6	Total
Yes	647	599	436	691	550	804	3727
No	970	990	1174	1306	1160	750	6350
Blanks	150	122	69	95	104	193	733
Total							10810

All ballots used and unused, tally sheets, total vote sheets, Precinct Records of the State Election and all other records pertaining to the State Election properly signed and sealed were delivered to the Town Clerk to be preserved by her during the time required by law.

A true record of the Election.

Attest:

ELSIE M. NELSON
Town Clerk

TOWN CLERK'S STATISTICS FOR THE YEAR 1960

Births registered	1,948
Marriages registered	194
Deaths registered	262
Dog Licenses issued	1,350
Sporting, Hunting, Trapping and Fishing Licenses issued	465

ELSIE M. NELSON
Town Clerk

BOARD OF SELECTMEN

As of March 7, 1960

H. Gardner Bradlee, Chairman

Ronald J. Chisholm
Paul C. Dunn
Frederick M. Ives, Jr.
Sherman W. Saltmarsh, Jr.

Sub-Committees

Accounts & Elections: Messrs. Ives & Dunn
Fire Department: Messrs. Saltmarsh, Ives & Dunn
Police Department: Messrs. Bradlee, Chisholm & Saltmarsh
Civil Defense: Messrs. Chisholm & Saltmarsh
Highways & Bridges: Messrs. Bradlee, Ives & Dunn
Street Lights: Messrs. Chisholm & Dunn
Veterans' Benefits, Pensions & Welfare: Messrs. Chisholm & Saltmarsh

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REPORT OF THE BOARD OF SELECTMEN

As recommended by the Board of Selectmen the Town Meeting in 1958 authorized the position of Administrative Assistant in the Selectmen's office. On July 1, 1958, Mr. Oscar E. Merrow was appointed to that position, and capably filled it until he resigned on February 19, 1960. A new assistant has not been appointed, since it is the opinion of the present Board, that this position is not essential at this time. However, as subsequent Boards may believe differently, this position has been retained on the roster of the personnel staff. Some aspects of the position have been directly made a part of the Town Accountant's job, including responsibility for Central Record's Storage, some purchasing, and cooperation with department heads in making up their budgets.

During 1958 it became increasingly apparent that a solution to the trash disposal problem must be found. The great amount of the Selectmen's time in 1959 devoted to this was culminated at the Special Town Meeting held October 29, 1959, when it was voted to build an incinerator at the disposal area off Swanton Street. Final plans were drawn by Fay Spofford and Thorndike, Inc., and the contract awarded on June 1, 1960 to C. J. Maney Co., Inc., the low bidder. The Selectmen were particularly pleased that the Maney Company was the low bidder because of our excellent experience with the company during the construction of the railroad overpass. This happy experience has been repeated with completion of the incinerator project expected early in 1961, several months ahead of schedule. Also at this writing, it would appear that the work would be completed within the estimated cost of $500,000.00.

The banning of motor boating on upper Mystic Lake and removal of the landing ramp on Bacon's Pond in the spring has certainly quieted the area to the great pleasure of the majority of those residing on or near the lake.

The Board has had no information from State authorities on the location of the new Route 3. We continue to hope that a solution will be found which will be a sound one for Winchester.

Work on the Town Hall renovation continued during the year with a new gas fired heating system now installed. As a consequence, zonal heating control to the several areas of the building will be effected, which will result in fuel economy during nights and week-ends. The heating renovation was somewhat more expensive than anticipated, and not all the work expected to be done this year in the basement area has been possible. An article in the 1961 Town Meeting will request additional funds, in accordance with our six year capital improvement program. This year we expect to complete the west wing basement to bring in to the Town Hall the Building Commissioner and Board of Health from their present rented quarters.

The retirement of Chief Harrold from the Police Department was commented upon in last year's report. In the competitive Civil Service examination held following his retirement, Lieutenant Derro and Sergeants Bowler and Dolan qualified. The Board's decision was a difficult one, but in the final analysis, Lieutenant Derro's appointment was unanimous. He is a fine, experienced police officer who has already given excellent leadership to the department and, we are certain, will continue to do so. Competitive examinations have since been held for Lieutenant and Sergeant, the results of which have not been received at this writing.

In May, it was brought to the Board's attention that several streets in the area of the new Johnson Road, Ridge Street Elementary School had no sidewalks. A survey indicated that the cost of constructing sidewalks on the several streets involved would be in the neighborhood of $10,000.00. This cost, coupled with the fact that there are many unsidewalked streets in the town, led the Selectmen, Finance Committee, School Committee, and Planning Board to the conclusion that such construction was such a broad policy matter that it should be decided by the Town Meeting. At a well attended hearing in September, a petition signed by many in the area was presented which requested immediate construction of sidewalks. Another petition signed by others objected to such construction. While all of us are concerned with the safety of school children, the problem does have its wider aspects. A temporary solution was instituted by the School Committee which involved the rerouting of its busses to transport the affected children. Separate articles will be submitted to the Annual Town Meeting covering construction of the several sidewalks.

The new forty space parking area opposite the railroad station was put in operation on November 20. The area will be restricted to two-hour parking. If voted by the Annual Town Meeting, parking meters will be installed in 1961.

It seems redundant to praise the work of the Town employees, particularly the department heads, in our report each year. If it is redundant, we hope it will only emphasize in the Town's mind how fortunate we feel they are in the people who work for them.

H. GARDNER BRADLEE, Chairman
RONALD J. CHISHOLM
FREDERICK M. IVES, JR.
SHERMAN W. SALTMARSH, JR.
PAUL C. DUNN
Selectmen of the Town of Winchester

JURY LIST FOR THE TOWN OF WINCHESTER JULY 1, 1960

Name	Address	Occupation	Age
Allen, Robert F.	63 Loring Ave.	Dry Cleaner	48
Archibald, Kimball H.	5 Penn Road	——	52
Atkinson, Jane H.	8 Chestnut St.	Housewife	59
Atkinson, Theodore M.	8 Chestnut St.	Proprietor	62
Bailey, Edward H.	3 Greeley Road	Self	54
Baird, James L.	25 Oxford St.	Chemical Engineer	42
Bates, Howard W.	5 Winthrop St.	Traffic Supt.	48
Baylies, Mary E.	7 Harrison St.	Secretary	28
Beal, David D.	5 Copley St.	Investment	41
Benham, Walter M.	14 Squanto Road	Accountant	44
Bird, William T.	8 Lawrence St.	Salesman	32
Bixler, Herbert E.	31 Fells Rd.	Asst. to Pres.	49
Black, Frank S.	26 Everett Ave.	Salesman	53
Blanchard, Bertha R.	4 Dix St.	Asst. Secretary	61
Boynton, Judith	25 Manchester Rd.	Hairdresser	40
Brown, Milton L. Jr.	51 Myrtle Terr.	Career Agt. Supv'r	26
Bugbee, Percy	22 Symmes Rd.	General Manager	61
Burnham, David W.	23 Indian Hill Rd.	Adv. Copywriter	37
Burns, Justine A.	2 Wyman Ct.	Med. Social Worker	37
Caldwell, Lindsay	16 Brooks St.	——	46
Campbell, John W.	19 Nathaniel Rd.	Claims Rep.	37
Canavan, Barbara A.	8 Chesterford Rd.	Secretary	28
Cannon, Richard B.	57 Wildwood St.	Lumber Merchant	36
Capone, Wyone E.	18 Linden St.	Clerical	49
Chase, Marilyn	54 Salisbury St.	Teacher	27
Chisholm, Mary E.	3 Highland View Ave.	Housewife	51
Chisholm, Ronald M.	3 Highland View Ave.	Machinist	62
Coady, Rosamond R.	8 Wolcott Terr.	Stenographer	46
Connell, William T.	6 Chesterford Terr.	——	59
Connolly, John R.	56 Salem St.	Post Office	26
Coss, Daniel E.	30 Salem St.	Post Office	41
Costello, John V.	79 Loring Ave.	——	28
Costello, Joseph	79 Loring Ave.	Leather Worker	64

Name	Address	Occupation	Age
Cruwys, William W.	23 Nathaniel Road	Electrician	38
Cullen, Edward C.	233 Mystic Valley Pkwy.	Self employed	60
Currier, Chellis D.	307 Washington St.	——	60
Daschbach, Martha A.	21 Crescent Rd.	Piano Teacher	55
Davies, William W. III	11 Sanborn St.	Architect	56
Denton, James F.	71 Woodside Road	Asst. Chief Engineer	46
Derro, James J.	36 Lincoln St.	Foreman & Asst.	46
De Teso, Mary J.	11 Olive St.	Exec. Sec.	32
Dickey, Virginia H.	55 Salisbury St.	Med. Secretary	49
Donald, Joseph C.	30 Stevens St.	——	50
Driscoll, Arthur A.	14 Park Road	Spec. Agt.	68
Dunn, Robert C.	6 Fernway	Salesman	39
Eaton, Charles S.	50 Myopia Rd.	Purch. Agt.	49
Eaton, John S.	15 Fletcher St.	Salesman	34
Eldridge, Warren P.	20 Winslow Rd.	Supvr.	52
Eriksen, George A.	41 Myrtle Terr.	Dairy	46
Farrar, George O.	15 Westland Ave.	Insurance	54
Feeney, John P.	33 Nelson St.	Contractor	37
Fifield, Signe C.	8 Woodside Rd.	Housewife	65
Fisher, Albert L.	6 Bacon St.	Dean	49
Ford, Leo R.	215 Forest St.	Sales Sup.	49
Freeman, Ruth M.	11 Lorena Rd.	Housewife	57
Fritch, Donald J.	8 Kenwin Rd.	Engineer	32
Gardner, Robert E.	2 Wolcott Rd.	Engineer	41
Gaynor, Helen M.	6 Ardley Rd.	Housewife	42
Ghirardini, John R.	22 Chestnut St.	——	47
Giacalone, Richard	51 Oak St.	Crystal Grower	25
Gilgun, Kathleen F.	75 Woodside Rd.	Bookkeeper	32
Glendon, Daniel V.	53 Lake St.	Clerk	58
Godwin, Edith P.	7 Grassmere Ave.	Housewife	50
Gray, David S.	8 Stevens St.	Insurance	39
Gray, Everett W.	39 Kenwin Rd.	Exp. Analyst	51
Haggerty, Charles L.	730A Main St.	Auto Sales & Serv.	57
Haggerty, James J.	12 Baldwin St.	——	54
Hall, Arthur H.	11 Leslie Rd.	Ind. Real Estate	44
Harlow, Jeanette C.	31 Swan Road	Housewife	47
Harmon, Lois Morse	11 Cabot St.	Sales	49
Harris, Charles P.	23 Stevens St.	——	29
Hart, Charles A.	3 Felsdale Close	Salesman	53
Harvey, Kenneth A.	28 Fletcher St.	——	33
Hersey, Lois E.	29 Woodside Road	Housewife	55
Hersey, Waldon B.	29 Woodside Road	——	59
Hewis, Arthur J. Jr.	91 Swanton St.	Machinist	47
Hills, Arthur R.	34 Cabot St.	C.P.A.	39
Hitchcock, Alvin	398 Highland Ave.	Pres. Treas.	52
Hogan, Anne	38 Salem St.	Dic. Operator	29
Hogan, Helen J.	38 Salem St.	Bank Teller	26

Name	Address	Occupation	Age
Hogan, John F. Jr.	38 Salem St.	Sales Mgr.	26
Hogan, Vera M.	31 Franklin Rd.	Secretary	47
Hooker, Willis O.	26 Allen Road	——	42
Hooper, Eleanor D.	228 Highland Ave.	Housewife	57
Hottel, Nellie R.	27 Cambridge St.	Housewife	54
Ingraham, Robert G. Jr.	18 Ardley Place	——	42
Johnson, Ruth E.	40 Glen Rd.	Housewife	61
Jordan, Richard O.	47 Jefferson Rd.	Office Mgr.	46
Josephson, Roy E.	8 Fairmount St.	Real Estate	39
Joslin, Caroline S.	18 Dartmouth St.	Housewife	54
Joyce, Norman L.	15 Webster St.	Asst. Foreman	30
Judge, Francis L.	126 Mt. Vernon St.	Self employed	48
Keane, M. Bernice	22 Lloyd St.	Teacher-editor	47
Kidder, James N.	18 Brooks St.	Treasurer	45
Kidder, Priscilla	18 Brooks St.	President	43
Kimball, Dudley F.	16 Madison Ave.	Engineer	58
Kirk, Elizabeth R.	15 New Meadows Rd.	Playground Spvr.	48
Knight, Patricia	203 Highland Ave.	Housewife	31
Knox, Winthrop S., Jr.	1 Curtis Circle	Theater Owner	46
Kroell, Geraldine C.	2 Crescent Rd.	Housewife	51
Landry, Clement A.	111 Sylvester Ave.	——	38
Laurenti, Jeremiah	16A Ginn Rd.	Accountant	41
Lerch, John S.	14 Wendell St.	——	37
Lewis, Donald J.	17 Chestnut St.	Vice President	49
Lewis, R. Ashley	3 Wolcott Rd.	——	42
Linnell, Delma M.	78 High St.	Housewife	62
Lionetta, William	37 Hemingway St.	Butcher	40
Lucey, Bertha	43 White St.	Housewife	47
MacDonnell, Albert A.	34 Grove St.	Post Office	42
Manimon, Chester C.	58 Bacon St.	Manufacturer	52
Marks, Emily H.	32 Foxcroft Rd.	Housewife	50
Mawn, James F.	51 Forest St.	Supvr.	56
McCarron, Marguerite K.	35 White St.	Serv. Rep.	53
McCauley, Ellen M.	21 Glen Green	Secretary	30
McClennan, John H.	32 Central St.	Dist. Mgr.	44
McElhinney, Hugh D.	11 Englewood Rd.	Letter Carrier	62
McGhee, Mary W.	111 Church St.	Gift Shop	54
McLaughlin, Charles H.	3 Edgewater Place	Mortgage Banker	47
McManus, Edward L.	340 Cross St.	Sheet Metal Worker	39
McNeil, Clifton W.	8 Yale St.	Self employed	49
Merenda, Charles F.	18 Bacon St.	Estimator	32
Merrow, Helen H.	19 Glengarry	Housewife	64
Merrow, Oscar E.	19 Glengarry	Business Consultant	64
Metzgar, Kenneth J.	6 Ardley Place	Engineer	31
Moore, Charles L.	24 Ledyard Rd.	Banker	44
Murphy, Henry C.	53 Allen Rd.	Engineering	61
Murray, William G.	35 Myrtle Terrace	Realtor	29

Name	Address	Occupation	Age
Nahigian, Charles	18 York Rd.	Transportation	47
Nanry, Austin E.	230 Mystic Valley Pkwy.	Rec. Stat. Corp.	51
Nestor, Theresa M.	53 Grove Place	Housewife	49
Nichols, Kezar G.	30 Hillcrest Pkwy.	Mfg. Agent.	50
Nichols, Robert A.	35 Cabot St.	——	39
Nickerson, Hollis W.	22 Grove St.	Spvr. Accountant	66
Nowell, John	86 Middlesex St.	Post Office	30
Nowell, Marjorie E.	32 Clark St.	Tel. Operator	35
Nyere, Robert A.	4 Squanto Rd.	——	42
Osgood, Stanley W.	15 Chisholm Rd.	Editor	46
Palazzo, Carmelina	75 Salisbury St.	Housewife	51
Parsons, Francis B.	2 Euclid Ave.	Chemist	57
Parsons, Philip B., Jr.	195 Highland Ave.	Asso. Editor	35
Peluso, Henry A.	265 Washington St.	——	51
Penta, Richard	33 Oak St.	Gas. Sta. Attend.	32
Perry, Bernard	727 Washington St.	Floor Installer	35
Phillips, Ernest A., Jr.	30 Sargent Rd.	Salesman	43
Pingree, Ralph H.	50 Allen Rd.	Ins. Accountant	48
Pritchard, Robert T.	53 Salisbury St.	——	48
Putnam, Salmon W., 4th	6 Goddu Avenue	Engineer	42
Raffi, Charles L., Jr.	9 Ginn Rd.	Vice President	32
Raleigh, Thomas L., Jr.	41 Wildwood St.	——	32
Robert, W. Raymond	24 Lorena Rd.	——	40
Redding, Dorothy W.	91 Pond St.	Housewife	57
Regan, William C.	7 Russell Rd.	——	58
Reynolds, Cynthia H.	58 Swan Rd.	Real Est. Broker	50
Richburg, Ronald G.	13 Highland View Ave.	Engineer	57
Rimbach, Paul H.	131 Forest St.	General Manager	48
Rivinius, George A.	346 Main St.	Manu.	45
Roberts, Edison L.	61 Richardson St.	Real Estate	29
Roberts, Mary H.	14 Rangeley Ridge	Housewife	53
Robinson, Frank J.	252 Highland Ave.	——	58
Rogde, Isabelle P.	15 Foxcroft Rd.	Housewife	46
Rogers, Edward J.	50 Lincoln St.	Salesman	67
Root, Stephen E.	14 Seneca Rd.	——	42
Rozelle, Frederick C., Jr.	19 Canterbury Rd.	Trust Rep.	34
Russell, Sherman B.	1 Wolcott Rd.	Real Estate Dev.	49
Samoiloff, Alexander	315 Highland Ave.	Engineer	58
Sanborn, Mary C.	8 Black Horse Terr.	Housewife	46
Schmink, William B.	221 Mystic Valley Pkwy.	——	54
Seaver, Stanley G.	90 Middlesex St.	——	49
Serieka, Mary V.	3 Middlesex St.	Housewife	53
Sharkey, Evelyn M.	220 Forest St.	Housewife	61
Shean, David W., Jr.	100 Cambridge St.	V. Pres. & Treas.	45
Sheridan, Richard D.	40 Salem St.	——	29
Shoemaker, Kate W.	1 Wildwood St.	Housewife	59
Sidebotham, Melvin H., Jr.	17 Indian Hill Rd.	Executive	37

Name	Address	Occupation	Age
Smith, Hiram L., Jr.	161 Highland Ave.	Engineer	45
Squires, Harry N., Jr.	60 Yale St.	Ins. Agent	64
Stewart, Marjorie S.	6 Alden Lane	Typist	42
Stone, Anna D.	10 Warren St.	Housewife	47
Strong, Dorothy K.	326 Highland Ave.	Housewife	59
Sullivan, Joseph	24 Nathaniel Rd.	Ins. Adjuster	39
Sullivan, William H.	10 Hancock St.	Clerk	32
Surtees, Oscar W.	246 Highland Ave.	——	68
Sutcliffe, Dorothea	26 Stowell Rd.	Adm. Asst.	46
Swanson, Roger	47 Cambridge St.	Sales Mgr.	29
Symmes, Marshall W.	48 Yale St.	Retired	65
Tauro, Ralph J.	71 Sylvester Ave.	Foreman	59
Terhune, Norma P.	22 Lawson Rd.	Housewife	65
Towner, William W.	37 Wildwood St.	Plant Mgr.	45
Townley-Tilson, Lucille	36 Foxcroft Rd.	Clerk	52
Vaughan, Irene H.	79 Woodside Rd.	Housewife	50
Vincent, Barbara	3 Manchester Rd.	Secretary	33
Violante, Richard S.	11 Cottage St.	Rt. Bldg. Supplies	25
Walker, E. Phillips	35 Glen Green	Customer's man	64
Walsh, Thomas D.	26 Rangeley Rd.	——	48
Wells, Merrill R.	3 Ravine Rd.	Shoe Salesman	49
Whitman, Lillian A. R.	30 Prospect St.	Housewife	66
Williams, Leo P.	21 Myrtle St.	Repairman	28
Williams, Robert F.	18 Stowell Rd.	Engineering	43
Williams, Thomas F.	21 Myrtle St.	Supvr.	65
Williams, Walworth B.	15 Ledgewood Rd.	——	41
Winn, Robert M.	11 Kirk St.	Letter Carrier	52
Wittet, Howard A.	251 Forest St.	Supt. Cost. Anal.	54
Wood, Carl W.	26 Fernway	Sales Promotion	65
Worthen, Thomas	57 Oxford St.	——	57
Wundt, Rolf M.	2 Clearwater Rd.	Physicist	57
York, Robert E.	25 Cabot St.	——	63
Young, Bruce W.	4 Birch Lane	Engineer	42
Zimmer, Russell D.	5 Central St.	Engineer	36

JURORS DRAWN IN 1960

Alfred W. Barnard
Amy Bugbee
William H. Buracker
Roland R. Carter
William W. Croston
Elmer F. Cutts
George F. Foley
John R. Ghirardini
Alice M. Gibbons
Eleanor D. Hooper
Margery Livingstone
Donald G. Martin
John A. Maynard
Joseph T. McCauley
Vera McKenzie
Charles Nahigian
Angelo Palazzo
Robert W. Raymond
Cynthia H. Reynolds
Ronald C. Richburg
Kate W. Schoemaker
Oscar W. Surtees
Marshall W. Symmes
Merrill R. Wells

REPORT OF DEPARTMENT OF VETERANS' SERVICES

Board of Selectmen
Winchester, Massachusetts

Gentlemen:

I respectfully submit my annual report for the Department of Veterans' Services.

Once again this year it was necessary to request additional funds in order to meet our financial obligations. This request was brought about through the increase in our temporary case load and additional medical expenses. It is impossible to anticipate these expenses as our case load and the expenses involved, vary from year to year. Although our present permanent case load is comparatively small, it accounts for approximately fifty percent of our entire budget.

Both Honor Rolls are badly in need of repair and some action towards correcting this situation should be started this year.

At this time I wish to thank the members of the Board of Selectmen and the secretarial staff for their splendid cooperation.

Respectfully submitted,

JOSEPH E. FLAHERTY
Director

REPORT OF WORKMEN'S COMPENSATION

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I respectfully submit herewith, the annual report of the Workmen's Compensation Department for the year 1960.

The permanently disabled employee received 63.5% of the total amount spent for compensation. 36.5% of the total compensation payment went to employees who were injured but not permanently. The permanently disabled employee received only 1.2% of the amount spent for medical services while the temporarily disabled employee received 84.1% and those employees who required only medical services with no loss of work received 14.7%.

Five permanently disabled employees received $6497.40 in compensation payments and $56.40 in medical services. Thirteen employees received disabling injuries which incapacitated them for 512 days in 1960. Compensation payments to this group of employees and their dependents amounted to $3719.39 and $3951.82 in medical payments.

Thirty-six employees received injuries which required medical care but no loss of work. Medical costs for this group amounted to $689.45.

Seventeen employees sustained injuries and reports of these accidents were filed. This group lost no time from work nor did they require medical service.

The Agent wishes to take this opportunity to express his appreciation for the splendid cooperation he has always received from all of the departments concerned.

The following figures represent the expenditures of the department for 1960. These figures are estimated in part due to the date upon which this report must be filed.

Compensation Payments	$10,216.79
Hospital Costs	2,751.72
Physicians Services	1,709.00
Drugs	63.20
Other Medical Services	156.00
	$14,896.71

Respectfully submitted,

WILLIAM P. SUPPLE, Agent
Workmen's Compensation Department

REPORT OF THE DOG OFFICER

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I respectfully submit my report for the year ending December 31, 1960.

During the year 1960 there were thirty-four dogs picked up and confined in the town Kennel in Woburn. Of these, two were sold for board fee, twenty-one dogs were turned over to the State Medical Society as required by State Law. The nine remaining dogs were licensed and returned to their owners.

There were one hundred twenty-five unlicensed dogs checked on by the Dog Officer, with a total of thirteen hundred and forty licensed dogs for the year.

There were thirty-nine minor dog complaints and six major complaints checked on by the Dog Officer thru the year.

Yours truly,

ROBERT G. HEITZ
Dog Officer

REPORT OF THE TREE WARDEN

Board of Selectmen
Winchester, Massachusetts

Gentlemen:

During the Spring of 1960, one hundred fifty-two trees were planted as public shade trees. There were one hundred and six maples, forty-two lindens, and four pin oaks.

Spraying service was furnished to private owners as requested. This spraying program was let to the low bidder, The Allard Corp., by the Town, and charges for this service in the amount of $1909.55 were committed to the Town Collector.

The Dutch Elm disease has been a serious problem again. Ninety-one elms have been reported as diseased by laboratory tests. Ten diseased elms were public shade trees; four were Park trees; two were School trees; one was in rear of the Fire Station; and seventy-four were on private properties. Approximately one quarter of the total number diseased has been removed and burned. The remaining diseased trees are scheduled to be disposed of before April 1, 1961.

The department rendered assistance as usual on the Snow and Ice program.

Respectfully submitted,

JAMES A. WAKEFIELD, JR.
Tree Warden and Moth Superintendent

REPORT OF SEALER OF WEIGHTS AND MEASURES

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I respectfully submit my annual report for the year ending December 31, 1960.

During the past year all weights and liquid measuring apparatus of the town of Winchester were brought into Boston for calibration. A report has been filed with the Sealer certifying that they are accurate.

The following is a report of the field activities of the Sealer.

	Adjusted	Sealed	Condemned
Scales			
1 to 100 lbs.	5	39	3
100 to 5000 lbs.		2	
Weights			
Avoirdupois		23	1
Apothecary		36	2
Metric		15	
Meter Pumps			
1" or less	5	55	
Oil trucks	3	10	3
Bulk		1	
Commodity Inspection			
Food items		463	Satisfactory
Fuel Trucks		198	"
Peddlers		4	"
Loam dealers		3	"

Respectfully submitted,

WILLIAM F. BRANLEY
Sealer of Weights & Measures
Winchester, Massachusetts

REPORT OF THE TOWN COUNSEL

Board of Selectmen
Winchester, Massachusetts

The work of the Town Counsel involves three broad phases, namely advise and counsel, matters in connection with town meetings, and litigation. As the town grows and develops new problems arise, such as constantly changing legislative acts, subdivision control, new real estate developments, together with the many increasing activities of the various boards, committees, and officials, all of which tend to call for more and more time being spent by the Town Counsel on town affairs.

During the year many formal and informal legal opinions are given, easements, deeds, takings, releases and many legal documents are prepared and recorded at the Registry of Deeds. Sidewalk orders, street layouts, sewer construction orders, takings, and orders for betterment assessments are all examined and recorded at the Registry of Deeds. Much time is spent in preparation of town meeting warrants, articles for town meeting, drawing of votes, and conferences with town officers, boards and committees involved. Claims by or against the town are investigated and appropriate action taken. Numerous cases have been tried in the court.

Active legal suits that are now pending in the courts, in which the town is involved include those of R. J. Berke & Co., Inc.; Eagle Cornice and Skylight Works; Louis Stella, Inc.; Millyan Construction Co.; Frank J. Millyan; Paul J. Mahoney; James P. McNamara, Trustee, as well as others that involve town employees.

Every effort is made to protect and safeguard the legal interests of the town and to cooperate with and assist the various committees, boards and officers of the town.

Respectfully submitted,

VINCENT P. CLARKE
Town Counsel

REPORT OF THE CHIEF OF POLICE

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report of the work performed by the Police Department for the year ending 1960:

Arrests

Number of Arrests	295
Males	279
Females	16
Residents	77
Non-Residents	218
Juveniles	11

Causes for Arrest

Assault & Battery	4
Affray	5
Attempted Larceny	3
A.W.O.L.	1
Breaking & Entering	3
Capias	2
Delinquent	2
Drunk	47
Drunk & Operating under influence	14
Escapee	2
Larceny	7
Larceny by check	2
Lewd & Lascivious	1
Lv. Scene of accident	2
Malicious Mischief	3
Motor Vehicle violations	173
Non Support	5
Open & Gross Lewdness	1
Possessing Dangerous Weapon	1
Possessing Obscene pictures	1
Safekeeping	1
Setting fires	2
Trespassing—Reservoir	2
Using without authority	1
Uttering & Forging	1
Warrant	5

Disposition by the Court

Appealed	3
Continued	22
Continued for Phys. treatment	1
Dismissed	3
Filed	20
Fined & Paid	169
House of Correction & Committed	6
House of Correction & Suspended	7
Not Guilty	10
Released	32
Probation	9
Restitution	2
Turned over to other P.D.	4
Turned over to U.S. Authorities	1
Turned over to Hospitals	2
Youth Service Board & Committed	1
Fines imposed by the local court and paid	$2,220.00

Stolen Property

Value of property recovered	$6,591.00
Breaking & Entering	33

Motor Vehicles stolen	2
Motor Vehicles recovered elsewhere	2
Motor Vehicles stolen elsewhere, recovered here	4
Bicycles stolen	19
Bicycles recovered	5
Hub caps stolen	19
Hub caps recovered	7
Tires Stolen & Recovered	1
Radios stolen	2
Telephone booth receivers damaged	18
Mail boxes stolen	2
Scooters stolen elsewhere recovered here	4

Other Duties Performed by the Police Officers

Accidents reported & investigated	286
Ambulance trips	228
Assistance rendered	1741
Brush fires reported	20
Buildings & houses secured	441
Burglar alarm sounded & investigated	14
Bldg. lights burning & extinguished	8
Complaints investigated	2040
Dangerous conditions reported	92
Gas leaks reported	2
Houses cared for while closed	1494
Messages Delivered	28
Officers in attendance at fires	24
Missing persons reported & located	8
Missing persons reported elsewhere & located here	2
Street signs damaged	9
Trees down and guarded	27
Water Leaks reported	7
Wires down & guarded	19
Duty calls given by officers	51,100
Summonses served for other P.D.	604
Transfer of 2nd hand M.V.	2236
Radio Messages broadcast	10,395
Registry Action taken	132
Warnings issued to motorists	545
Permits to solicit	56
Permits to work on Lord's Day	20
Windows Broken	8
Photography & Fingerprint work for various Depts. Accidents & Breaks	
Venires served for Superior Court	
Questionnaires completed	104
Street lights checked	616
Street Survey notices delivered	
Weekly Meter Collections	$16,398.50
Money Collected by The Woburn Court turned over to Town Treas.	905.00

Personnel

The Department at present consists of a Chief, two Lieutenants, four Sergeants, twenty-nine patrolmen and a female secretary.

Juvenile Problem

Realizing that we had a juvenile problem in our town, one of the first acts performed by me after becoming Chief was to appoint a Juvenile Officer. The officer detailed to this work has done an outstanding job of handling juveniles. Large sums of money have been received and turned over to the town for damage to town property. Other sums have been returned to private individuals as a result of damage to their property.

This job does not only consist of ferreting out the juvenile wrongdoers but more important this officer's duty is to counsel juveniles who tend to get in trouble with the law.

As a result of the excessive volume of work in coping with the juvenile problem, it has been necessary for this officer to work many additional and irregular hours.

I firmly believe that with the newly created position of Juvenile Officer, the calibre of our young people has improved considerably and will continue to do so in the future.

School Traffic

In addition we have sixteen school traffic posts which are covered by ten women and six men. During 1960 a new traffic post was created at the intersection of Manomet and Samoset Roads. This has relieved a dangerous situation at this location.

With the opening of the new elementary school on Johnson Road and the Junior High School off Pond Street, it will be necessary to have at least two new school traffic officers appointed. At this time, I want to commend these women and men for performing an outstanding job of protecting our future citizens.

Auxiliary Police Force

This police organization has done a very good job in assisting the regular officers during church services on Sundays and various other occasions. All the men on this force are of high calibre and are always ready and willing to give of their services. The town is fortunate to have such outstanding citizens ready and willing to give of their time without compensation.

Traffic and Safety

A concerted traffic enforcement program has been in progress since I was appointed Chief of Police. Hundreds of cases have been prosecuted in court. This has resulted in a decrease of speeding and other traffic offenses which cause accidents.

At this time, I want to take the opportunity to commend all officers in the department who, in my opinion, have done an outstanding job in this enforcement program. Many recommendations have been made for the installation of "SLOW CHILDREN" and other signs throughout the town.

Mobile Equipment

The motor vehicle equipment at present consists of a 1960 Plymouth ranch wagon equipped with inhalator and other first aid equipment, a 1960 Ford Sedan, a 1960 Chevrolet sedan, a 1959 Ford sedan and a 1949 Cadillac ambulance. The 1960 Plymouth ranch wagon and the 1960 Ford are in constant use twenty-four hours each day throughout the year. For proper efficient police patrol work, I recommend that these two cars be turned in for two new ranch wagons in 1961.

The use of a ranch wagon in police work during the past year has proven very satisfactory. The engine of the ambulance is in good shape because of the expenditure of $678.07 in 1959. On the other hand, the body and parts of the interior equipment are in poor shape. Almost $10,000.00 has been collected by the town since this ambulance was purchased. I would recommend that this vehicle be turned in and a new ambulance purchased in 1961.

Teletype & Signal Systems

The new teletype machine installed in 1959 is in very good shape and should last many years. At present, we have eighteen call boxes throughout the town, which are used by the patrol officers to keep in touch with headquarters. Because of the new school on Johnson Road and the home development in this area, I recommend that an additional box be installed at this location.

A new Motorola radio system was installed in the police station and cars during the past two months. This new equipment meets with the mandatory F.C.C. requirements and should last for several years. We are also equipped with a transmitter and receiver through which we are able to contact many other cities and towns having similar equipment.

Police Station

During the past year the outside of the building was painted. The women's cell block and the secretary's and Chief's offices were painted. The rest of the interior of the station is in dire need of a paint job. I recommend that the painting of the first floor be undertaken in 1961 and the second floor should be painted not later than 1962.

Service

I wish to extend my sincere thanks to the Honorable Board of Selectmen for its interest, co-operation and assistance at all times on matters pertaining to the Police Department, to all Town Departments, to all citizens and organizations who have assisted the Department in various ways, and to the Judges and Personnel of Woburn District Court. I should like to commend the Lieutenants, the Sergeants and all members of the department, as well as the secretary and the custodian of the building, for the faithful discharge of their duties during the year.

Respectfully submitted,

JOSEPH J. DERRO
Chief of Police

JUVENILE OFFICER'S REPORT

January 1, 1961

I respectfully submit my report concerning Juvenile work performed by me during the period from April 18th, 1960 to January 1, 1961.

Children interviewed	183
Parents interviewed	252
Schools visited	41
Cases Investigated	156
Court Cases	13
Cases referred to doctors	3
Cases referred to other Police Depts.	12
Cases in which restitution was made	12
Operator's license taken by this office with parent's consent	9
Cases referred to proper Church Authorities	16
Amount of restitution in cases where property involved was owned by the Town of Winchester	$1,695.00
Amount of restitution in cases where property involved was owned by private citizens	$917.00
Public Speaking engagements by Juvenile Officer	10
Hours worked over regular working hours	165
Number of visits paid to local beaches and playgrounds—Summer months	210
Number of visits to bowling alleys and theatres	260

Respectfully submitted,

JAMES J. COGAN
Juvenile Officer
Winchester Police Dept.

REPORT ON MONEY COLLECTED—1960

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report of money collected by me amounting in the aggregate of $274.25 for the year ending December 1960.
(bicycle and pistol registrations and sale of bicycles)

Respectfully submitted,

JOSEPH J. DERRO
Chief of Police

REPORT OF THE LOCK-UP KEEPER

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report as Lock-up Keeper for the year 1960:

Number of persons arrested during the year

1960 295

Respectfully submitted,

JOSEPH J. DERRO
Lock-up Keeper

REPORT OF THE BUILDING COMMISSIONER

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I submit herewith the following report of the Building Department for the year 1960:

The total estimated cost of buildings for which permits were issued was $4,386,371.

Permits were issued for 94 single residence buildings and 37 duplex dwellings. Building permits granted 325. The number of electrical, plumbing, gas, elevator and heating permits issued was 1329.

94 New single dwellings	$1,661,300.00	
37 New Duplex dwellings	494,000.00	
2 Group houses (39 units)	390,000.00	
3 Detached Garages	7,000.00	
1 Municipal Incinerator	439,000.00	
1 Junior High School	1,150,000.00	
		$4,141,300.00
89 Alterations to dwellings	$ 162,591.00	
5 Alterations to private garages	2,300.00	
8 Alterations to stores	46,700.00	
1 Alteration to bathhouse	4,900.00	
1 Alteration to bank	4,000.00	
1 Alteration to club house	2,000.00	
1 Alteration to professional bldg.	12,000.00	
1 Alteration to church	580.00	
1 Alteration to commercial garage	10,000.00	
		$ 245,071.00
Grand total		$4,386,371.00

Yours very truly,

WILLIAM B. MacDONALD
Building Commissioner

REPORT OF THE INSPECTOR OF ANIMALS

Board of Selectmen
Town of Winchester, Mass.

Dear Sirs:

During the year 1960, a total of 166 calls were made for 83 people bitten by animals in the town of Winchester, Mass. There were no cases of rabies this year, as has been our good fortune for the past 20 years.

The annual inspection of the barns, keeping cattle and horses, was performed in the fall of the year.

Yours truly,

E. WILLIAM JOHANSEN
Inspector of Animals

REPORT OF THE FIRE DEPARTMENT

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I submit herewith my fifteenth annual report of the Fire Department for 1960.

During the year the Department responded to 528 Still Alarms; 100 Box Alarms; 7 False Alarms and 31 Mutual Aid Alarms for a total of 666 Alarms. 14 calls were for resuscitator and used 27 cylinders of oxygen. Responded on 27 ambulance calls with the Police Department.

The apparatus has traveled a total of 15,099 miles and has pumped 192 hours. Used 25,300 feet of 2½" hose; 17,250 feet of 1½" hose; 85,000 feet of booster hose; 2400 feet of forestry hose and raised 2,878 feet of ladders. 204 soda and acid and foamite extinguishers were filled for other Town departments and residents of the Town.

145 inspections were made of oilburner equipment and permits issued for a total of 30,850 gallons of fuel oil. 45 permits were issued for blasting operations.

All motor equipment is in good running condition except Engine No. 2 and No. 4. They are now over 26 years old and either Engine No. 2 or No. 4 will have to be replaced in 1962.

All fire alarm boxes and circuits on our fire alarm system have been tested every month. A considerable amount of overhead wire has been replaced along with new fire alarm lines. Fire Alarm boxes installed in 1960 are as follows: Box No. 512 at Thornberry and Squire Roads; Box No. 514 at Wincrest Drive and Ridge Street; Box No. 515 in the new elementary school on Johnson Road; Box No. 516 at Johnson Road and Ridge Street. Our Mutual Aid calls have been changed to Box No. 81 to Woburn

and Town and Cities beyond; Box No. 82 to Stoneham and beyond; Box No. 83 to Medford and beyond and Box No. 84 to Arlington and beyond.

The interior and exterior of the Fire Station are in good condition as the exterior was painted this year. The present watch desk is quite inadequate and should be replaced with a separate watch room as soon as possible.

The manual force consists of 33 permanent men and 9 Call Men. The permanent force consists of the Chief, 3 Captains, 4 Lieutenants, Mechanic, 2 Fire Alarm men and a Clerk and 21 Fire Fighters. Joseph M. Connolly was appointed Lieutenant May 1, 1960 also as oil burner inspector. James L. Nowell retired August 29, 1960 at the retirement age of 65 years. Henry C. Heitz, Jr. was retired October 27, 1960 due to disability.

Home building on the west side of Cambridge Street has reached over 200 new homes, a new elementary school in the last three years and 30 or 40 new homes to be built in 1961. This calls for the West Side Station to be erected as soon as possible to provide this section of the Town with the proper fire protection. Also a new Junior High School off Brantwood Road, 55 homes off Cross Street, 10 homes off Marion Street, new apartments off Lake Street and 39 new homes off Hollywood Road Section; this all calls for more fire protection.

I wish to express my appreciation to the residents and business men for their cooperation in fire prevention, to the permanent men who have responded to alarms on their off time, our Call Force, our Chaplains Reverend H. Newton Clay and the Reverend Rene J. Saulnier who replaced Reverend Charles E. Anadore, who was transferred to an out of Town parish and to Mr. Boecker, Sherman Russell and Bruce Hamilton and his auxiliary fire fighters for their cooperation and assistance.

Respectfully submitted,

JAMES E. CALLAHAN
Chief

IN MEMORIAM

James J. Nolan

1929 - 1960

REPORT OF THE ENGINEERING DEPARTMENT

Board of Selectmen,
Winchester, Mass.

Gentlemen:

I respectfully submit the annual report of the Engineering Department for 1960. The activities of the department are summarized under the following headings:

Board of Assessors:

Assessors plans were revised to show annual changes in land ownership, new lots, new buildings and other information pertinent to assessments.

The set of composite Assessors plans was brought up to date under the supervision of the Engineering Department.

Both one year and ten year indexings of Assessors abstracts were completed.

Board of Survey:

A plan and profile of Newton Road, a "way" extending from Fells Road southeasterly about three hundred fifteen (315) feet to Hillcrest Parkway, was approved by the Planning Board, acting as a Board of Survey.

An amended grade line, shown on the plan and profile of Dothan Street, was approved by the Planning Board acting as a Board of Survey.

Building Department:

Surveys for the determination of street lines and zoning district lines were made when requested.

Cemetery Department:

Plans showing lotting, restricted areas, etc., and corresponding surveys were made.

The annual locations and plans of all interments were made for record purposes.

A topographical survey of all undeveloped cemetery land has been started.

Collector of Taxes:

Descriptions of land and other data necessary in the preparation of certificates for dissolvement of tax liens were furnished to the Collector of Taxes; and information pertinent to lien certificates was provided as requested. Descriptions of parcels of land to be advertised for non-payment of taxes were prepared as requested.

Highway Department:

The construction program for granolithic sidewalks required considerable engineering services again this year. Estimates, costs and assessments of streets, sidewalks, and various highway projects were submitted to the Board of Selectmen.

Lines for street markings and parking lots were furnished as required.

Plans and estimates for the 1961 program are being prepared.

Street layouts and acceptance plans were made of the following ways:

Columbus Road—Layout
Dothan Street—Layout
Highland View Avenue—Layout
Leslie Road—Layout of portion
Sunset Road—Layout of portion
Sylvester Avenue—Layout of portion
Wendell Street—Layout of portion

Leslie Road was not accepted by the March Town Meeting. Construction was completed on all of the other ways, with the exception of Sunset Road. The necessary engineering services were furnished by the Department.

A survey, plan and estimate of the cost of installation of traffic islands at Main Street and Highland Avenue were made as requested.

Considerable time was spent in providing engineering services for the construction of the Waterfield Road parking lot, and for extending the installation of a Town surface drain in land owned by the Winchester Country Club as part of the Hutchinson Road outfall project.

A survey to locate the brook north of Churchill Road has been completed; and the corresponding drainage easement plan is being prepared.

The master drain plan of the entire Town was brought up to date.

Park Department:

Seasonal layouts for baseball, football, swimming, etc. were made as requested.

Surveys to establish Park land boundaries were made; and estimates of costs of various Park projects were prepared as requested.

A location survey and plan of the "Common" were made as requested.

Cross sections were taken, and a plan and estimate of the cost of grading Shore Road Field were prepared as requested.

Planning Board:

Plans and profiles of the following "ways" were approved by the Planning Board under the Sub-division Control Law:

Bradford Road—a way from George Road southeasterly about three hundred ninety (390) feet to Charles Road.

Charles Road—a way from George Road southeasterly and northwesterly about seven hundred seventy three (773) feet.

George Road—a way from Highland View Avenue northwesterly and southwesterly about eight hundred seven (807) feet.

Highland View Avenue—a way from the public portion northwesterly about two hundred ten (210) feet to East Street.

Composite plans of Town owned land are being prepared for the Planning Board, to be used in its "Land Use Study".

Information related to engineering requirements under the Sub-division Control Law was furnished frequently to private engineers and developers.

Police Department:

Accident plans were prepared when requested.

Sanitation:

Information pertinent to the installation of Town utilities for the incinerator was furnished to the engineering firm of Fay, Spofford & Thorndike, designers of the building.

School Department:

Surveys to establish school land boundaries were made as requested.

A topographical survey and plan of the northerly portion of the Well Field to be used as the Junior High School building site were made at the request of the Secondary School Building Committee.

Water & Sewer Department:

Preliminary plans, layouts, grades and lines and connection records have been made for sewers constructed in 1960.

Water main locations and plans showing various installations are being made.

Rainfall and reservoir charts were made when requested.

The master sewer plan of the entire Town was brought up to date.

Plans showing Town connections to the Metropolitan sewer system, and including proposed grouping of connections in order to reduce the number of entrances, were prepared at the request of the Water & Sewer Board.

Miscellaneous:

During the year various surveys were made and miscellaneous services provided for other departments and Town officers.

Considerable time was spent in preparing plans of various proposed projects, for presentation at the annual Town Meeting. Engineering information was furnished to the general public, lawyers, engineers, public service companies and others.

Respectfully submitted,

JAMES A. WAKEFIELD, JR.
Town Engineer

REPORT OF THE HIGHWAY DEPARTMENT

Board of Selectmen,
Winchester, Massachusetts

Gentlemen:

I respectfully submit the following annual report of Highway Department activities:

NEW CONSTRUCTION

Streets:

Six streets were accepted as public ways at the Annual Town Meeting.

Five streets were constructed with bituminous concrete surface as follows:

Columbus Road from Florence Street to Raymond Place.

Dothan Street from James Street to the Arlington-Winchester Town Line.

Highland View Avenue from Cross Street northwesterly 473 feet.

Sylvester Avenue from the end of the existing public way northwesterly 350 feet.

Wendell Street from Loring Avenue southeasterly 403 feet.

Sunset Road was constructed as far as a bituminous concrete base course this year and will be completed early in the 1961 construction season.

Cox Road, started in 1959, was completed with a bituminous concrete top course after sewer connections were installed.

Under the Chapter 90 program, north Main Street and Main Street from the Centre to the Mystic Valley Parkway were resurfaced by Warren Brothers Roads Company.

Also Chapter 90 bids were received for the reconstruction of Ridge Street from the Arlington-Winchester Town Line to Lockeland Road. Construction is expected to start early in 1961.

Surface Drainage:

The Hutchinson Road outfall drain project was accomplished with twelve hundred eighty-three (1283) feet of 18 inch reinforced concrete pipe being installed.

The Lockeland Road outfall drain program was continued with forty-four (44) feet of 36 inch and 42 inch reinforced pipe constructed.

The Kirk Street outfall drain was completed with six hundred and twelve (612) feet of 10 inch, 12 inch and 15 inch pipe being installed.

Two hundred sixty-nine (269) feet of 12 inch reinforced concrete pipe was laid in Hutchinson Road.

In addition, nine hundred sixty-nine (969) feet of concrete pipe and twenty-three manholes and catch basins were installed in new streets.

Sidewalk and Curb:

One thousand and sixty square yards of concrete sidewalk, 965 feet of granite curb, 512 feet of concrete curb and 2301 feet of paving stone curbing were installed during the year.

Special Project:

The Waterfield Road parking lot was constructed through a bituminous base course. Surface drainage was installed, and granite curb laid along the perimeter of the lot.

MAINTENANCE

Streets:

Fourteen streets were surface treated with emulsion and oil treated crushed stone during August.

During the fall, Central Street, Hemingway Street, Upland Road, Wilson Street, Prospect Street Extension, Horn Pond Brook Road (east of Middlesex Street), Mt. Vernon Street (Centre to Washington Street) and Wildwood Street (Church Street to Woodside Road) were resurfaced with bituminous concrete by Warren Brothers Roads Company.

Sidewalks:

Approximately 450 square yards of concrete sidewalk was repaired during the year.

Street Signs and Marking:

One hundred twenty-nine traffic and street signs were erected or replaced during the year.

About thirty miles of traffic and parking lines were painted on public streets and parking areas.

Parking meter standards were replaced as required.

Traffic Lights:

At Bacon and Church Streets, new traffic lights with 12 inch red lenses were installed to replace the standard units which were worn out.

NEW EQUIPMENT

A new three quarter ton pickup truck was purchased as a replacement for a 1947 unit.

A new two-ton dump truck replaced a similar unit of 1955.

A new four-ton dump truck was purchased to replace a 1953 Walters truck.

SANITATION

A contract for town collected and delivered garbage was awarded to Leon Bushmich Corporation of Burlington, for $3,000.00 for the period August 1, 1960 to July 31, 1961.

Collections were made every fourth working day at each dwelling and daily from stores, restaurants, high school and hospital.

A new chassis was purchased to replace a 1955 unit.

Construction of a new 100-ton incinerator was started in June, 1960, by C. J. Maney Company, Inc. Fay, Spofford & Thorndike, Inc. acted as the consulting engineer for the Town. It is expected the incinerator will be in operation by early Spring of 1961.

On a temporary basis, rubbish was disposed of on the Cullen land off Swanton Street, using the sanitary fill method. A fence was erected along Swanton Street to facilitate control of temporary dumping operations.

SNOW & ICE

Seven storms involved plowing and four required removal work; in addition, twenty-one storms required salting and sanding.

A new Oliver OC-6 sidewalk tractor was purchased to replace a 1937 unit.

Approximate expenditures for Snow and Ice for 1960 were as follows:

Administration	$ 2,165.77
Maintenance of Equipment	18,285.14
Plowing Streets and Walks	24,426.24
Removal of Snow	26,536.69
Sanding	36,412.89
Total	$107,826.73

Excellent cooperation was received from all boards, departments and employees.

Respectfully submitted,

JAMES A. WAKEFIELD, JR.
Superintendent of Streets

Report of an Audit of the Accounts of the Town of Winchester

FOR THE PERIOD FROM APRIL 1, 1958 TO APRIL 30, 1960

Made in Accordance with the Provisions of Chapter 44, General Laws

The Commonwealth of Massachusetts

DEPARTMENT OF CORPORATIONS AND TAXATION

Bureau of Accounts

State House, Boston 33

December 21, 1960

To the Board of Selectmen
Mr. H. Gardner Bradlee, Chairman
Winchester, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Winchester for the period from April 1, 1958 to April 30, 1960, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

HERMAN B. DINE
Director of Accounts

Mr. Herman B. Dine
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the town of Winchester for the period from April 1, 1958, the date of the previous examination, to April 30, 1960, the following report being submitted thereon:

The financial transactions, as recorded on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined and checked with the books of the town accountant and the treasurer.

The books and accounts of the town accountant were examined. The general and appropriation ledger accounts were analyzed. The receipts as recorded were checked with the treasurer's record of receipts; the payments were compared with the treasury warrants approved by the board of selectmen; and the appropriation ledger accounts were checked with the appropriations, transfers, and loan authorizations voted by the town as listed from the town clerk's record of town meetings. A balance sheet, which is appended to this report, was prepared showing the financial condition of the town on April 30, 1960.

The books and accounts of the town treasurer were examined and checked. The receipts, as recorded, were compared with the records of the several departments collecting money for the town and with other sources from which money was paid into the town treasury, while the payments were checked with the warrants of the selectmen authorizing the disbursement of town funds. The cash balance on April 30, 1960 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by certification of the U.S. Treasury Bills, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were proved by comparison with the amounts falling due and checked with the cancelled securities and coupons on file. The coupons outstanding on April 30, 1960 were listed and reconciled with the amounts on deposit for their payment as shown by statements furnished by the depositories.

The securities and savings bank books representing the investment of the trust, investment and retirement funds in the custody of the town treasurer were examined and listed. The income was proved, and all transactions and balances were verified and checked with the books of the town accountant, and, in the case of the retirement funds, with the books of the retirement board. The cash balance in the retirement fund was proved by reconciling the bank balance with a statement furnished by the bank of deposit.

The records of tax titles held by the town were examined. The amounts transferred to the tax title account were compared with the collector's records and the accountant's books, the reported redemptions were checked with the treasurer's cash book, and the tax titles on hand were listed, proved, and checked with the records at the Registry of Deeds.

The records of payroll deductions on account of Federal and State taxes were examined and reconciled with the controlling ledger accounts.

The books and accounts of the town collector were examined and checked. The taxes, excise, and assessments outstanding at the time of the previous audit, as well as all subsequent commitments, were audited and reconciled with the assessors' warrants. The recorded collections and abatements were checked, the payments to the treasurer were verified, and the outstanding accounts were listed and proved with the accountant's ledger.

The commitments of departmental and water accounts were examined and checked. The recorded receipts were checked with the payments to the treasurer, the abatements as recorded were compared with the records of the departments authorized to grant them, and the outstanding accounts were listed and proved with the accountant's ledger controls.

The records of apportioned assessments were examined and checked. The payments in advance, as recorded, were checked with the treasurer's cash book, the amounts apportioned, added to taxes, and suspended were verified, and the assessments not due were listed and reconciled with the accountant's ledger.

Verification of the outstanding tax, excise, assessment, departmental, and water accounts was obtained by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

The financial records of the town clerk were examined. The collections on account of dog and sporting licenses issued and from marriage intentions, recording fees, and miscellaneous charges were verified and compared with the payments to the town treasurer and to the Division of Fisheries and Game. The cash book was added throughout, and the cash balance on April 30, 1960 was verified by actual count of the cash in the office and by reconciliation of the bank balance with a statement furnished by the bank of deposit.

The surety bonds filed by the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The available records of departmental cash collections by the board of selectmen, and the sealer of weights and measures, as well as by the police, health, school, library, and cemetery departments, and by all other departments in which money was collected for the town, were examined and checked. The recorded collections were compared with the payments to the treasurer as shown by the treasurer's and the accountant's records, and the cash on hand in the several departments, including petty cash advances, was proved by actual count.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the treasurer's and town clerk's cash, summaries of the tax, assessment, tax title, departmental, and water accounts, together with schedules showing the condition and transactions of the trust, investment and retirement funds.

For the cooperation extended by all town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ
Assistant Director of Accounts

TOWN OF WINCHESTER
Balance Sheet - April 30, 1960

GENERAL ACCOUNTS

Assets

Cash:		
General		$937,839.10
Advance for Petty:		
Selectmen	$25.00	
Treasurer	25.00	
Collector	100.00	
School:		
Administration	50.00	
Lunch Program	263.00	
Athletic Activities	25.00	
		488.00
Accounts Receivable:		
Taxes:		
Levy of 1958:		
Poll	$4.00	
Personal Property	89.40	
Levy of 1959:		
Poll	88.00	
Personal Property	83.44	
Real Estate	31,606.67	
Levy of 1960:		
Poll	6,130.00	
		38,001.51

Liabilities and Reserves

Employees' Payroll Deductions:		
Federal Taxes	$26,208.29	
State Taxes	3,757.18	
		$29,965.47
Accounts Payable		286.50
Guarantee Deposits:		
Garbage Contract	$900.00	
Sewer and Water Connection	456.06	
		1,356.06
Agency:		
County:		
Sale of Dogs	$60.00	
Dog Licenses	526.00	
Blue Cross Premium Rebate	1,487.59	
		2,073.59
Tailings:		
Unclaimed Checks		40.89
Gifts and Bequests:		
Maurice Dineen Memorial Gift	$20.00	
Daniel B. Badger	1,827.00	

Motor Vehicle and Trailer Excise:		
Levy of 1958	$777.98	
Levy of 1959	5,343.21	
Levy of 1960	9,520.16	
		15,641.35
Special Assessments:		
Sewer:		
Unapportioned	$1,032.20	
Sidewalk:		
Unapportioned	1,911.38	
Added to Taxes 1959	47.40	
Street Betterment:		
Unapportioned	8,390.39	
Added to Taxes 1959	585.65	
Committed Interest 1959	186.93	
		12,153.95
Special Taxes:		
Estates of Deceased Persons		804.80
Tax Titles		4,731.36
Departmental:		
Town Hall-Rentals	$12.50	
Police	150.00	
Health	87.00	
Sewer	554.78	
Highway	192.90	
General Relief	3,047.32	
Disability Assistance	1,024.66	
Aid to Dependent Children	2,716.79	

William E. and Bertha E. Schrafft	1,000.00	
Mabel H. Carter	500.00	
Cemetery Perpetual Care	974.00	
		4,321.00
Trust Fund Income:		
Asa Fletcher-Welfare Fund	$521.05	
Library Funds:		
Jere A. Downs	512.92	
R. W. E. Hopper and Letitia F. Hopper	6.88	
Edgar J. Rich - Lincoln, Lee	118.75	
Cemetery Funds:		
Frederick O. Brown	$.44	
Sarah A. Watson	.11	
Perpetual Care:		
Principal	9.32	
Income	820.05	
		1,989.52
Premium on Loans:		
Incinerator Construction		263.56
Accrued Interest on Loans:		
Incinerator Construction		805.14
Recoveries:		
Old Age Assistance	$4.00	
Veterans' Services	341.88	
		345.88

Old Age Assistance:		
Cities and Towns	2,077.01	
State	5,706.99	
Veterans' Services	7,074.77	
School:		
Tuition	611.20	
Rentals	61.00	
		23,316.92
Water:		
Rates	$7,119.41	
Repairs	1,348.25	
Water and Sewer Connections	1,967.76	
		10,435.42
Aid to Highways:		
State	$15,071.01	
County	7,533.58	
		22,604.59
Revenue 1960:		
Appropriations Voted	$3,989,251.52	
County Hospital Assessment 1960 Paid	36,719.72	
	$4,025,971.24	
Deduct:		
Polls Assessed	- 11,288.00	

Federal Grants:		
Disability Assistance:		
Administration	$680.25	
Assistance	868.03	
Aid to Dependent Children:		
Administration	486.47	
Aid	1,993.72	
Old Age Assistance:		
Administration	394.71	
Assistance	6,890.61	
School-Public Law 85-864	899.74	
		12,213.53
Revolving Funds:		
School Lunch	$22,271.75	
School Athletics	15,705.39	
		37,977.14
Appropriation Balances:		
Revenue:		
General		3,036,170.93
Non-Revenue:		
Johnson Road School Construction	$468,469.20	
Parkhurst School Construction	2,019.05	
Incinerator Construction	440,000.00	
Water Improvement 1956	77.39	
Water Improvement 1957	17,977.22	
		928,542.86

Estimated Receipts		
Collected	-194,502.76	
Available Funds		
Voted	- 75,000.00	
		3,745,180.48
Unprovided For or Overdrawn Accounts:		
Underestimates 1959 Assessments:		
State:		
Smoke Inspection Service	$1.47	
County:		
Tax	3,288.45	
Hospital	6,887.19	
		10,177.11
Overlay Deficits:		
Levy of 1957	$16.86	
Levy of 1960	888.00	
		904.86
Due from Trust Funds:		
Library Funds:		
Charles W. Bradstreet	$20.40	
Abraham B. Coffin	12.06	
Frank W. Daniels	5.85	
Jere A. Downs	297.17	
Nancy S. Howe	18.33	
Albion K. P. Joy	24.30	
Annie B. Marion	14.87	
Anna M. Mason	25.60	

Overestimates 1959 Assessments:		
State:		
Metropolitan Sewer	$5,437.57	
Metropolitan Parks	3,112.54	
		8,550.11
Sale of Cemetery Lots Fund		900.00
Receipts Reserved For Appropriations:		
Town Property Rental	$240.00	
Parking Meter	1,536.91	
Cemetery	1,770.05	
		3,546.96
Reserve Fund — Overlay Surplus		25,236.38
Overlays Reserved For Abatement of Taxes:		
Levy of 1958	$93.40	
Levy of 1959	18,191.21	
		18,284.61
Revenue Reserved Until Collected:		
Motor Vehicle and Trailer Excise	$15,641.35	
Special Assessment	12,153.95	
Special Tax	804.80	
Tax Title	4,731.36	
Departmental	23,316.92	
Water	10,435.42	
Aid to Highway	22,604.59	
		89,688.39

Cora A. Quimby	54.28	
Edgar J. Rich	497.38	
David N. Skillings	7.50	
Francis E. Smith, Jr.	6.67	
Nettie Rust Winn	27.23	
Margaret Cate Wood	72.63	
Wildwood Cemetery Improvement Fund	852.50	
		1,936.77
		$4,824,216.22

Reserve for Petty Cash Advances	488.00
Surplus Revenue:	
General	621,169.70
	$4,824,216.22

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit:		
General		$2,225,000.00
Outside Debt Limit:		
General	$550,000.00	
Public Service Enterprise	185,000.00	
		735,000.00
		$2,960,000.00

Serial Loans:		
Inside Debt Limit:		
School	$1,785,000.00	
Incinerator	440,000.00	
		$2,225,000.00
Outside Debt Limit:		
General:		
School	$550,000.00	
Public Service Enterprise:		
Water	185,000.00	
		735,000.00
		$2,960,000.00

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:	
Cash and Securities:	
In Custody of Treasurer	$424,783.49

In Custody of Treasurer:

Welfare Fund:	
Asa Fletcher	$31,746.81
School Funds:	
Philip J. Blank Scholarship	2,866.73
Henry C. Nickerson	2,522.21
Wilder L. Parkhurst	1,098.53
Norman Prince	2,165.39
School - Library Fund:	
Robert C. Metcalf	1,681.33
Library Funds:	
Charles W. Bradstreet	1,021.31
Abraham B. Coffin	2,047.70
Frank W. Daniels	510.36
Jere A. Downs	41,791.84
R. W. E. Hopper and Letitia F. Hopper	2,000.00
Nancy S. Howe	1,019.89
Albion K. P. Joy	2,047.90
Marianne Coleman Keyes	1,163,41
Annie B. Marion	511.15
Anna M. Mason	15,594.71
Cora A. Quimby	3,458.07
Edward J. Rich Lincoln and Lee	32,966.66
Bradlee Rogers	1,072.39
David N. Skillings	510.03
Francis E. Smith, Jr.	512.96

	Elizabeth D. Wadsworth	5,355.33
	Nettie Rust Winn	1,075.02
	Margaret Cate Wood	1,868.17
	General Funds:	
	Zachariah Symmes	774.33
	William P. Winchester	1,752.39
	Cemetery Funds:	
	Elizabeth J. Boyce	591.38
	Frederick O. Brown	5,489.02
	Ernest R. Eustis	1,135.24
	Horace O. Green	546.01
	Henry F. Johnson	4,798.36
	Charles E. Kendall	543.35
	Charles H. Mason	540.12
	Dorothy Nash	310.53
	Mary Emerson Riley	809.99
	Sarah A. Watson	2,172.91
	Frederick P. Young	303.46
	Perpetual Care	226,719.80
	Wildwood Improvement	2,080.84
	Mary A. Warren Flower	293.00
	Investment Funds:	
	Cemetery	17,631.85
	Post-War Rehabilitation	1,683.01
$424,783.49		$424,783.49

DEFERRED REVENUE ACCOUNTS

Apportioned Assessment Not Due:			Apportioned Sewer Assessment Revenue:	
Sewer	$4,119.55		Due in 1960 to 1975, Inclusive	$4,119.55
Sidewalk	18,507.97		Apportioned Sidewalk Assessment Revenue:	
Street Betterment	118,263.75		Due in 1960 to 1979, Inclusive	18,507.97
			Apportioned Street Betterment Revenue:	
			Due in 1960 to 1979, Inclusive	118,263.75
		$140,891.27		$140,891.27

RETIREMENT SYSTEM ACCOUNTS

Contributory Retirement System:		Contributory Retirement System Funds:	
Cash and Securities	$688,618.77	Annuity Savings	$445,855.98
Accrued Interest	5,051.35	Annuity Savings For Military Service Credits	5,091.96
		Annuity Reserve	90,827.10
		Pension	143,157.71
		Expense	1,454.29
		Undistributed Income	7,283.08
	$693,670.12		$693,670.12

Report of Building Committee for Enlarged Facilities for Senior and Junior High School and Administrative Offices

I—The Inadequacy of Existing Secondary School Facilities

The secondary school facilities for the town consist of the Senior High School now housing grades 9, 10, 11 and 12 and the Junior High School now housing grades 7 and 8. The capacity of the Senior High School is seriously overtaxed. Students are studying under very unsatisfactory conditions in the auditorium. The cafeteria is on a three-shift basis with the result that the students have inadequate time to finish one class, go to lunch, and get to their next class. When classes change, the congestion in the corridors is so serious that there are times when lines of students are immobile for as much as five minutes at a time—the danger to the safety of students in such a situation is obvious. Some students taking science courses are unable to get adequate laboratory training because the laboratory capacity is limited and not all the students needing laboratory work can get it. The educational program of the school and the ability of its graduates to go on to further training and be accepted in institutions of higher learning is seriously impaired under existing conditions. With the added crowding the near future will bring, what is now a bad situation will become an impossible one at the Senior High School. There are 1,190 students in the School. It has a maximum capacity of 1,000 students. The decision of the School Committee announced last fall to transfer the ninth grade, beginning in September 1960, to the Junior High School and to run that School on a two-session basis will reduce enrollment in the Senior High School to a figure it can accommodate and still leave room to take care of the increased enrollments anticipated in the immediate future. This Committee has concluded therefore to recommend no changes in the Senior High School building.

The Junior High School, as of the date of this report, has 668 students. Its capacity for the new program is 550. When the ninth grade is transferred to this School in September 1960, the School will have to be operated on a two-session basis until new facilities are provided. Double sessions mean less education for everyone and difficult schedule and staffing problems for School authorities, coupled with serious inconvenience to children and parents. Those parents who had to face double sessions a few years ago know the problem. It will be with us again this fall and without taking into account the increased enrollments the future will bring.

An important early consideration of the Committee was to estimate future enrollments. The Committee recognized that a wise solution of the secondary school problem would vary, depending upon what the future might hold. If secondary school population were now at a maximum, a relatively small addition to one or perhaps two of the secondary school buildings might solve the problem, but if school growth is to continue in substantial measure, the solution would have to be very different.

Numerous studies were made by the Committee and its sub-committee on school population. Existing school population figures in the elementary grades were carefully examined and projected into the future. Over-all population studies for the Town of Winchester made by the Town Planning Board, the Town Water and Sewer Board, the Telephone Company, and the Edison Light Company for their own planning purposes, were reviewed. Population trends and school population figures were projected. A Winchester resident, who is a consultant to the United States Census, with a group of interested citizens, volunteered to and did make an independent school population survey of their own with particular emphasis on a comparison between the relative family size of families moving into houses that changed hands and those moving out. This resulted in the conclusion that as the older houses changed hands more children moved into those houses than the departing families took out.

As a result of all of these studies, the Committee in March 1959 took a midway position among the various statistical surveys and assumed for planning purposes that by the late 1960's secondary school enrollments would then number from 2,200 to 2,300. The existing buildings can accommodate a maximum of 1,550 students. Further studies of predicted enrollment have confirmed this estimate. Therefore new secondary school facilities would be required to provide for from 650 to 750 students. The Committee also decided that any plan adopted should not foreclose still further secondary school expansion in order to take care of further growth in the 1970's. The Committee then turned to a study of sites adequate to accommodate secondary school facilities for an additional 650 to 750 students and still leave space for further expansion in the 1970's, if it should be needed.

II—Site Selection

Serious consideration was given by the Committee at the outset to at least three different plans for providing the additional facilities in the center. One plan contemplated putting an addition on each of the two buildings now in the center. Another contemplated a large addition to the Junior High School and none to the Senior High School. A third contemplated closing Main Street and building a single separate detached building to provide the additional facilities. A proposal to make some use of the Wadleigh School was investigated and abandoned as uneconomical and impractical. At the same time that plans in the center were being considered, the Committee investigated sites outside the center and finally narrowed them down to five.

The Committee's architect was then instructed to make preliminary and tentative cost estimates on these numerous alternatives. This was done. The Committee consulted, among others, its educational consultant and the staff of the Massachusetts School Building Assistance Commission with particular reference to building in the center. The recommendations of those consulted and the decision of the Committee was to recommend new facilities outside of the center. The principal reasons for the Committee's conclusions to build outside the center are as follows:—

1. Building outside the center avoids the problem of seriously overburdening the center site. The land available in the center does not now meet generally accepted national educational area standards for secondary schools, nor does it meet the standards of the Massachusetts School Building Assistance Commission. To crowd another 650 to 750 students in the area would make a bad situation worse.

2. Building outside the center assures of State Aid, which amounts to almost 22% of the cost of the building. It is extremely unlikely the project would qualify for State Aid if built in the center.

3. From a long-range planning standpoint, building outside the center solves the problem of taking care of future growth in the 1970's. If the growth pattern continues in the 1970's, and we have an adequate site outside the center, increased facilities can be added at that time on that site without overdevelopment of the site. The outside site now recommended is large enough for substantial further expansion. This would not be true in the center.

4. Construction outside the center avoids multi-story buildings which are expensive, and also extensive renovations of the existing buildings in order to permit a reasonable and logical arrangement of the special purpose classrooms, such as science, homemaking, industrial arts, etc. The buildings in the center and the layout of those sites were not designed for further substantial additions.

5. Taking State Aid into account and the more expensive type of construction required for building in the center, the least expensive solution is to build out of the center.

6. Two schools of 600 to 750 capacity each avoid the big institution aspect of a single Junior High School for 1,300 students and makes easier the transition from elementary school to high school.

7. Traffic problems in the center area are avoided.

At the town meeting in March 1958, the Committee was directed by the Representative Town Meeting to continue their work on sites outside the center and to further develop their preliminary plans and cost estimates. In October 1958, the Committee recommended to the town meeting the construction of a school on the Well-field site—estimated to cost $1,700,000. The town meeting accepted the recommendation. At the referendum which followed the town meeting, a two-thirds vote of the vote cast was required to support the program. An affirmative vote of approximately 59% of those voting was received. This substantial vote led the Committee to conclude that the Well-field site should receive further extensive study.

At a special town meeting in January 1959, three new members were added to the Committee and the Committee was instructed to proceed further with its work. The Committee, as reconstituted, again proceeded to make an exhaustive study of the various sites, both in and out of the center.

In April 1959, a public hearing was held at which the center site and the sites outside the center were discussed. There was an excellent attendance at this hearing, probably more were present than at any public hearing for many years, and a straw vote taken as to site preference. The so-called Mahoney-West Side Playground site and the Well-field site were the two leaders, with the Well-field site the favorite. In November 1959, the Committee went to the Representative Town Meeting and the various alternate sites, including the center, were presented to the town meeting members for debate and consideration. The project as then presented was estimated to cost $1,500,000, a saving of $200,000 over the preceding estimate. Tentative plans and cost estimates for other sites were also presented. The town meeting, after full debate and opportunity to pick and choose between the several sites, selected the Well-field site. The meeting appropriated $70,000 for detailed plans and working drawings which have since been prepared and are now out to bid and will be presented for acceptance at a town meeting on May 19, 1960.

III—The Well-Field Site

The Well-field site consists of approximately twenty-five acres of land, lying almost midway along the northeast-southwest axis of Winchester, and on the northern side of the east-west axis. It is bounded by Horn Pond Brook Road, Pond Street, Brantwood Road, and land of private owners. A plan accompanying this report shows the location of the site. The land is owned by the town. There will therefore be no land acquisition costs which would be as high as $100,000 or more, if privately owned land were to be acquired for the school. The area to be used for the school and the playing fields is generally flat. Tests of subsoil conditions show good footing for foundations. From a standpoint of site development costs, the Well-field site is the most economical of those considered.

The site is adequate in size to support an extensive future building program, if the 1970's and later years prove one to be necessary, and the building now to be built is so located on the site that a new wing or separate detached building can readily be added.

IV—Size of the School

Earlier in this report it was stated that the Committee's estimate for additional space requirements was from 650 to 750 pupils. The Committee early decided the core facilities for the new building—i.e.—gymnasium, cafeteria, heating plant, and like facilities should be large enough to accommodate the larger of the two figures. The Committee was uncertain whether classroom space should be built at the outset for 750 or some smaller number. The Committee did not want to overbuild. On the other hand, it did not want to underbuild, as has so often happened in Winchester with other School building programs.

The Committee is also under the vote of the town meeting establishing the Committee responsible for providing space for School Department of-

fices. Preliminary investigation of the cost of constructing outside office facilities for the School Department staff indicated that from 4,500 to 5,000 square feet would be needed at a cost of about $90,000, including furnishings and architect's fees. It then became apparent to the Committee that it could solve both its problems by building classroom space now large enough for 750 students and let the School Department use part of this space for its offices, until such time as it would be needed for student use. This seemed an excellent compromise solution of the size problem; the Committee adopted it, and the town meeting approved. Accordingly, it will be seen that the lower level at the east end of the building temporarily is partitioned so as to provide classroom space at some future time for 150 students, but is currently being fitted for School Department offices.

V—Cost of the School — Effect on Tax Rate

The gross cost of the entire project, including construction of building, site development costs, furnishing and equipping the building and even surfacing a portion of Horn Pond Brook Road, which is not now surfaced, will approximate $1,500,000. This is $200,000 less than the estimated cost at the time of the 1958 referendum. These estimated savings have been effected by more careful design and layout of classrooms, moving the building down hillside to the more level portion of the land, eliminating the two-story sections for general classroom use which had previously been planned, eliminating the auditorium and combining it with the cafeteria to make what is called a "cafetorium", adopting a flat roof for much of the building instead of the conventional roof the earlier plans had included, economizing on interior finish and equipment, and other economies which do not affect the educational program. It should be realized that at the time this report is prepared the cost figures are estimated only. Actual figures cannot be given until the bids are received on May 16, 1960. The Committee believes the school as now designed and planned is an economical school. Particular attention has been given to providing industrial arts and homemaking areas larger than those originally planned.

We have been successful in reducing the cost of the school substantially from what was estimated for the 1958 program. The estimate for construction of the building is $1,150,000, or $14.50 per square foot. This is economical construction. The cost per pupil for the entire project fully furnished and equipped comes to $2,000. A recent study by the state on the cost of secondary schools in the years 1956 and 1957 showed an average cost of $2,488 per pupil, substantially higher than for our proposed school.

The Finance Committee estimates the school building project will mean not more than $2.00 on the tax rate, if financed on a twenty-year bond issue.

VI—Who Will Use The School?

The School Committee has announced that students from the Noonan, Parkhurst, Wyman and new Johnson Road School districts would go to the proposed Junior High School, and students from the Washington, Lincoln

and Mystic Schools would go to the present Junior High School in the center.

A study by the School Department on projected enrollments for the two Junior High Schools, using the students now in the elementary schools as a starting point and assuming a 5% per year increase (actually over the last ten-year period the annual increase averaged almost 8% in enrollments for Grades 7, 8 and 9), gives the following enrollments for the two schools in the years indicated—

Year	Present Junior High	Proposed Junior High
1961	506	573
1962	489	581
1963	492	573
1964	493	598
1965	507	624
1966	528	674

Of course no projection of future enrollments can be certain, but in the light of the above figures the Committee's decision to build the new school for 750 makes sense, particularly when it is hedged with the idea of using any excess space there may be in the new building in the early years for the School Department administrative staff.

VII—Building Layout and Design Characteristics

The proposed building will provide, on the main floor, 23 classrooms including two complete science laboratories, two classrooms fitted with science demonstration desks, three foreign language rooms, and rooms for instruction in art, homemaking and typing. Four of the classrooms will be arranged so that they may be sub-divided into smaller rooms for more individual-type group instruction. In addition, there will be a library, two music rooms, three rooms for industrial arts, and a large room for study hall purposes or visual educational programs. To complement the instructional areas, there will also be on the main floor a cafeteria and assembly room with platform, a double gymnasium with locker rooms, cafeteria-kitchen, boiler room and service and storage rooms. On the lower floor will be five additional classroom spaces which will be sub-divided by means of removable partitions into office space for the Superintendent of Schools.

The special instructional areas: art, music, industrial arts, homemaking, library, cafeteria and gymnasium, are of sufficient size to accommodate a school of 750 pupils. Future classroom expansion would be in the form of a wing located up the hillside to the south of the proposed building.

All classrooms are large enough to accommodate 30 pupils, but the size of the average class is planned to be 25.

Every square foot of floor area is subject to maximum use as teaching space. The building contains only 106 square feet per pupil (based on 750 capacity) whereas the Massachusetts average for a secondary school of this type is 118 square feet per pupil. Planning economies include such devices as combining assembly requirements with cafeteria; reducing the area of

corridor space and the length of exterior wall by using classrooms that are square rather than broad in shape; and by taking advantage of the natural slope of the site to provide above-grade rooms on the lower floor. The gymnasium and cafeteria, which require the greatest amount of heating equipment and hot water supply, have been located adjacent to the boiler room; so that the required mechanical services can be concentrated at one end of the building. The locker rooms are placed one over the other to economize on plumbing.

Educational requirements are enclosed within a simple rectangular structure which permits the repetitive use of standard-sized structural components. The structure will be a combination of reinforced concrete and light steel framing with masonry walls and dividing partitions. Floors in toilet rooms, kitchen and locker rooms will be ceramic or quarry tile. Wooden floors are specified for the gymnasium and platform. Other floors throughout the building will be asphalt and vinyl asbestos tile. Glazed structural tile walls will be used in the toilet rooms, kitchen and locker rooms and elsewhere where they may be subject to great wear. The solid walls on the exterior of the building are faced with brick or pre-cast masonry units.

VIII—Credits

The Committee has been in existence for more than three years. During this period it has sought and received assistance and advice from many town boards and town departments. The School Department has labored with us constantly over the years. The Planning Board has provided us with the services of their professional consultant whose report on the various possible sites was of invaluable assistance. The Engineering Department has helped with site surveys, cost estimates of roadways, and the like. The Water and Sewer Board have released to us not all the land we would like but enough to enable us to do a real job. Members of prior School Building Committees have advised and consulted with us. For approximately two years we have had help and assistance from Kargman, Mitchell & Sargent, widely known educational consultants. Our architects, Smith & Sellew, recognized experts in the school construction field have attended almost every one of our many meetings, and we have gained and benefited much from their wisdom and advice. The staff of the Massachusetts School Building Assistance Commission has been generous with their advice. They have given us preliminary approval of our plans and final approval is assured once town action is completed. We are grateful also to our former opponents. The School we now propose is a less expensive one than was proposed in 1958, and yet no damage is done to the prescribed educational program. Many of our former opponents have affirmatively joined us and many others no longer oppose.

IX—Conclusion

The Committee earnestly solicits the support of the citizens of Winchester for this project. The children need the school just as soon as it

can be built. Delay will be expensive. The proposed school is economical. The support of this program by all town meeting members and citizens of the town will enable the Committee to put its recommendation into effect and solve at least for the children now in the school system their major secondary school building problems for the next ten years.

Respectfully submitted,

BARBARA CLARK BAILEY
SEYMOUR P. BINGHAM
CARLETON E. BOLIVAR
JOHN CARRUTHERS
JOSEPH J. CIARCIA
J. JOSEPH MALONEY, JR.
RICHARD W. SHEEHY, JR.
PAUL J. WHITNEY
LEWIS L. WADSWORTH, JR., Chairman

Report of Town Forest Committee

Board of Selectmen
Winchester, Massachusetts

Gentlemen:

The Forest—Clara G. Brooks Woods—experienced a year of happenings both good and bad. On the former side, forestry work under an outside contract in the approximate and modest amount of $1500.00 made telling improvements in the condition and appearance of large oaks, pines and maples in the western part of the property. Some desirable attendant brush clearing was also accomplished in this and the central part of the Woods. A certain amount of volunteer work, and work by Town forces (the latter largely the removal of debris) took place.

Another favorable item was the acquisition by the Town for the Forest, through gift of three Winchester citizens, of about two acres of adjacent woodland. This new area extends the northern limits of the Forest and contains some magnificent trees, including a huge white oak, the largest tree in the entire Forest. All told, Brooks Woods now comprises some twenty-eight acres, with various species of trees, shrubs and flowers—an unique and handsome property the Town is fortunate to own.

Space of this sort in Winchester or any other suburb is growing more and more scarce with each passing year. The Committee commends to the Board of Selectmen and the Planning Board the possibility and desirability of the Town obtaining and establishing another forest area in the wooded section of the West Side hills and slopes before the opportunity to do this is gone. If such a move carries the connotation of a "luxury" item, the Committee points to those areas set aside for the Town's embellishment by far-seeing citizens of the days when Winchester was a far less populous place than now, and which have long since proved their

worth in aiding to set the character of the Town and to further the enjoyment and pride of its citizens in it.

Reverting with reluctance to the "bad" side of the year, four fires, all apparently deliberately set, took their toll of many young pines and other species. That the damage was not more extensive is due to the prompt arrival and fast work of regular and volunteer firefighters.

Cutting down and despoiling of hardwood and evergreen trees, several as large as six inches in diameter, has gone on from time to time, as has the indiscriminate scattering of the remains of picnic lunches.

The Committee has again requested, and is now receiving, more frequent policing of the Forest. New signs have been printed (through the generosity of a citizen and without expense to the Town) and are being spotted here and there over the property. Their wording was discussed with the Town Counsel in advance. They warn against the setting of fires, and they cite the heavy financial penalties (under Massachusetts General Laws) for injuring or destroying shrubs, plants and trees. They conclude with the sentence "Help Preserve our Forest." The Committee hopes that the presence of these signs will help bring about a changed attitude on the part of those few individuals who have, in the past, dealt unkindly with a Winchester asset of such beauty and such quiet recreational value to young and old—hopes, too, that there will be no additions to this unwelcome list.

In 1961, the Committee plans to continue its forestry operations already so well begun and with such attractive results, and will again request a $1500.00 appropriation to this end.

Respectfully submitted,

EDWARD H. McKENZIE, Chairman
RICHARD PARKHURST
SHERMAN B. RUSSELL

Report of Methods and Procedures Committee

This committee, established by vote of the 1960 Town Meeting, is best described as the successor to the Fiscal Survey Committee. It was established as an advisory body with the duty of observing fiscal and office procedures in effect in the various town offices and departments, and recommending desirable changes in such procedures to the departments or to the town meeting.

Our predecessors worked hard and well for five years in the area of modernizing office procedures and consolidating office personnel. However, as they said in their final report, continuing attention should be paid to the town's fiscal practices so that the recent improvement is maintained, and the town will not again lag so noticeably in this respect.

The first project handled by us was a revision in the procedures for handling accounting and reporting of trust fund income. A revised procedure will go into operation as of January 1 and should be simpler, provide better information and control of restricted expenditures, and, surprisingly, may prove cheaper by reducing State audit fees. The principal Town officers and departments involved are the Library, Commissioners of Trust Funds, Treasurer, and Town Accountant, to all of whom we are indebted for their wholehearted cooperation.

Currently under study is a proposal for the acquisition of an additional accounting machine and the modification of the present one now in use in the Town Accountant's office. We anticipate reporting on this study at the March town meeting, probably under a special article since any recommendation is expected to relate to more than one department.

After discussion with the Finance Committee, we have planned for the near future a study of the feasibility and desirability of an inventory of office equipment and a related summary of the skills and availability of equipment operators.

The services of this committee are available to every officer and department and we would appreciate suggestions or advice from them or from any Town Meeting Member. In closing, we would like to express our gratitude to our unofficial but diligent secretary, the Town Accountant.

Respectfully submitted,

ARTHUR R. HILLS, Chairman
R. ASHLEY LEWIS
THOMAS L. MORISON

Report of the Winchester Development and Industrial Commission

In the latter part of 1959 and the early months of 1960 your Commission made a concerted effort to advise numerous prospects and various groups of the industrial opportunities in Winchester. Leading companies, such as Ford Motor Company, Raytheon, Polaroid and others were contacted. The Boston Chamber of Commerce, B & M Railroad, Edison and Telephone Company were among business and industrial groups that were advised. Special tours were conducted to the several plants and vacancies in town. For example, the Boston Director of the Chamber of Commerce visited on a personal tour all existing vacant industrial sites, and several going corporations. Practically every Winchester Real Estate Broker has been advised of the areas available and certain large Boston brokers have the information on file. One large Boston broker, Henderson & Ross, has advertised in Boston and other newspapers and has written numerous letters to potential prospects on the Beggs & Cobb site in particular. This firm had exclusive sales rights and worked cooperatively with your Commission in an effort to get a desirable prospect located at this very strategic and important location.

The Winchester Star has cooperated on many occasions and had a splendid article on the areas avaliable in Winchester as late as November 3, 1960.

The industrial development problem in Winchester is not as serious as in other areas. We are essentially residential and have but few areas available for further development. The principal ones are as follows:

Beggs & Cobb property—about 11 to 12 acres
Winchester Crushed Stone, available land about 6 acres
Parkview Electronics Area off Cross Street
J. J. Fitzgerald land, 3 acres
Cullen land, now under lease in part
Town owned land, Tufts Road (foot), partial industrial, partial residential, control of Selectmen

Your Commission is not asking that any additional areas be rezoned for industry, nor is it seeking any curtailment of existing areas. The principal interest of your Commission is to attract the most desirable industry we can find and to cooperate every way possible when such a prospect materializes.

WILLIAM C. CUSACK, Chairman
ROBERT G. APSEY
H. GARDNER BRADLEE
JOSEPH C. GRAY
MARSHALL R. PIHL
ALVAN G. SMITH
FRED F. STOCKWELL

Interim Report of the Building Laws Revisions Committee

At the last Annual Representative Town Meeting, Article 34 was passed which legislated the formation of a committee to revise the town's building laws with special attention given to the formation of a building permit fee schedule.

Subsequent to the adjournment, the following members were appointed by the moderator to compose the committee: Albert G. H. Dietz, Robert S. Baylies, Harry J. Stabile, James B. L. Lane, and Irving W. Dingwell, Jr.

On May 7, on the call of the moderator, a meeting was held to organize the committee and Mr. Stabile was elected temporary chairman and Mr. Dingwell, Secretary. At a later meeting, Mr. Dietz accepted the post of permanent chairman. During the summer, thirteen organizations were contacted which are connected with the building industry. From those organizations a number of standard codes and suggested standards were received and subsequently reviewed.

An article for the warrant of the Annual Town Meeting of 1961 will be prepared. Recommendations will be made to modify the sections of the building laws pertaining to the administration of the Laws; i.e., definitions, organization, fee schedules, and the board of appeal. At a later date, recommendations will be made for changes to those sections of the building laws pertaining to the mechanical construction of buildings covered by the laws.

Respectfully submitted,

ALBERT G. H. DIETZ, Chairman
ROBERT S. BAYLIES
IRVING W. DINGWELL, JR.
JAMES B. L. LANE
HARRY J. STABILE

Report of the Board of Commissioners of Trust Funds

This year the Town has received the following bequests:

1. From Daniel B. Badger Library Fund of $1,827.00. Our records show that in a letter dated October 9, 1935 from Attorneys Badger, Pratt, Doyle & Badger, the above amount is derived from the original payment of a $500.00 legacy from the Daniel B. Badger Estate.

2. From William E. and Bertha E. Schrafft Charitable Trust $1,000.00 unrestricted for use of the Library.

In connection with the Jerre A. Downs Library Fund, we have been notified as follows by Mrs. Lois G. Smith, Librarian, as of November 8, 1960:

"That $800.00 has been transferred from interest to the principal of the Downs Fund."

Also:

"That the Trustees hoped to transfer a larger sum this year and perhaps will be able to do so during 1961. The present Board of Library Trustees, as in past years, feels that the principal of Trust Funds should be kept intact and interest repaid if it has been borrowed for any reason." The Commissioners of Trust Funds have long thought likewise.

The above payment added to last years principal amount of $42,130.00 brings the total principal amount to $42,930.00, as compared to the original principal amount of $43,835.65.

Following is the list of Trust Funds left to the Town that come under the supervision of the Commissioners, except six, which, because of legal technicalities, are otherwise supervised:

1. Daniel B. Badger Library Fund
2. Philip Blank, Scholarship Fund
3. Charles W. Bradstreet Library Fund
4. Abraham B. Coffin Library Fund
5. Frank W. Daniels Library Fund
6. Jere A. Downs Library Fund
7. Ernest R. Eustis, Care Wildwood Cemetery Fund
8. Asa Fletcher Fund
9. Horace O. Green Cemetery Fund
10. Nancy S. Howe Library Fund
11. Albion K. P. Joy Library Fund
12. Charles E. Kendall Fund
13. Marianne Coleman Keyes Library Fund
14. Annie B. Marion Library Fund

15. Anna M. Mason Library Fund
16. Charles H. Mason Fund
17. Robert C. Metcalf School Library Fund
18. Howard D. Nash Cemetery Fund
19. Wilder L. Parkhurst School Fund
20. Permanent Care Fund Wildwood Cemetery
21. Permanent Care Fund Wildwood Cemetery Income Account
22. Norman Prince School Fund
23. Cora A. Quimby Library Fund
24. Edgar J. Rich, Lincoln & Lee Library Trust Fund
25. Mary Emerson Riley Fund
26. William E. and Bertha E. Schrafft Charitable Trust
27. Francis E. Smith, Jr. Library Fund
28. Zachariah Symmes Library Fund
29. Elizabeth D. Wadsworth Library Fund
30. Mary A. Warren Fund
31. William P. Winchester Fund
32. Nettie Rust Winn Library Fund
33. Margaret Cate Wood Library Fund
34. Frederick P. Young Cemetery Fund

Other Bequest Funds:

Elizabeth J. Boyce Cemetery Fund
Henry F. Johnson Cemetery Fund
Bradlee Rogers Trust Fund for Library
Frederick O. Brown Fund
Henry C. Nickerson School Fund
David N. Skillings Library Fund

Respectfully submitted,

FRANCIS E. SMITH
EDWARD H. KENERSON
CHARLES W. BUTLER

Report of the Trustees of the Winchester Public Library, 1960

Trustees

Philip P. Wadsworth, Chairman
Eugene M. Pollard, Vice Chairman
Marion N. Chandler, Secretary
John A. Dolan Betsey G. Morton Thomas M. Downes

THE STAFF

Lois G. Smith, Head Librarian
Elizabeth M. Russell, Children's Librarian
Miller F. Cook, Reference Librarian (Resigned)
William J. Scannell, Reference Librarian
Elva L. Nelson, Catalog Librarian
Leila Jane Roberts, Circulation and Young Adults' Librarian
Helen W. Mallery, Assistant Children's Librarian
Sharon L. Sapp, General Professional Assistant
Katrine C. Laban, Senior Clerk
Amey O. Beal, Senior Clerk
Mary F. Nelson, Junior Clerk
Carol J. Logan, Junior Clerk
Gertrude L. Cleaves, Junior Clerk, (½ time)
Virginia L. Govoni, Junior Clerk, (½ time)
Howard E. Molloy, Custodian
Louis J. Russo, Custodian

The year 1960 has been the busiest the Winchester Public Library has experienced. The increased activity is to a large extent the result of the population growth in Winchester. This past year, there has been greater use of the library during the abnormal crowding of public school facilities pending completion of the present building program. However, the Trustees feel that major factors contributing to the increase are the additional facilities made available by major renovations and rearrangements completed in 1959, the excellent book collection maintained, and the splendid services offered by the Library Staff.

Study and reading areas have been enlarged to the limited extent possible in the present building, more books are displayed on shelves in the main reading rooms, adequately lighted stacks are now accessible to both young people and adults, and particular attention has been given to improving and expanding the reference and science collections. Some statistics covering this increased use, which may be of interest to the public, are included with the Librarian's Report.

The Trustees are endeavoring to maintain the excellence of the Public Library, believing that the town's people want something superior in this aspect of municipal service. Several recommendations are being made to further this purpose.

As to the building itself, it is architecturally handsome, well built and, recently, attractively landscaped. In 1932 it was planned as part of a civic center and carefully located between Washington Street, the Town Hall and the Mill Pond. How much more attractive the library and this area would be without the Cutting House, which was scheduled for removal when the library was built. For some years, it was used as a temporary expedient, for municipal purposes. It would seem that adequate accommodations could be found elsewhere for the activity being carried on now in this property, which, while highly commendable, is not a municipal function for which the Town is responsible.

A regular maintenance program is in effect to keep the Library building in good condition. When the Town decided three years ago that other pressing commitments made it inadvisable to proceed with the addition to the Library recommended by the Building Committee created by vote of the Town Meeting, the Trustees revised the use of the present building space. However, it has become increasingly evident that an addition must be provided to give the Town more adequate library facilities and a study committee will again be requested in the near future.

The Town has been most fortunate in the caliber of its Library Staff. It has been the policy of the Trustees to have a substantial number of its employees trained professional librarians. Obtaining new people with library degrees is more difficult each year. There are many times more vacancies existing than there are library school graduates available. The salaries paid in the large cities and even in small libraries in other sections of the country, lure trained people away from towns with lower salary schedules. This condition should be recognized and appropriate action taken to meet the problem. The Trustees feel that some upgrading of professional librarians' salaries is necessary to maintain an adequate top-level staff.

Much time has been spent this past year in considering the policy and procedure of book selection. Fully aware that the townspeople want as fine a collection, in breadth, in quality and in number, as the funds appropriated will allow, the Trustees are endeavoring to assist the Librarian in this difficult phase of her responsibilities.

Again this year, the Library has received several monetary gifts including $1827 from the Estate of Daniel B. Badger, $1000 from the William E. and Bertha E. Schrafft Charitable Trust, and $100 from the Estate of Ella May Emerson. The Town is most fortunate and the Trustees most grateful that these citizens chose the Library as a beneficiary of their generosity.

In keeping with the expressed wish of the late Edgar J. Rich with respect to the use of his bequest to the Library, a Rich Lecture was delivered in May by Professor Mark DeWolfe Howe of Harvard Law School. Prior to the address, prizes and certificates were awarded to the winners of the Lincoln and Lee Essay Competition among pupils of the Winchester High School. The first prize was for Ronald W. Chabot's essay on "The Religious Life of Abraham Lincoln," the second to Laurence R. Owen for her essay entitled "Lee the Virginian; His Fateful Decision."

The Trustees were pleased to cooperate with the Winchester Art Association in its use of the Library for several interesting art exhibitions and a series of lectures and demonstrations on subjects of interest to its members.

It was with sincere regret that in June, the Trustees accepted the resignation of Mr. Miller F. Cook as Reference Librarian. Mr. Cook's eight years at the Winchester Library earned him high praise from those who worked with him and from many users of the Library who benefited by his willing and able service.

The Board of Trustees is most appreciative of the accomplishments of the Staff members during the past year. Because there were vacancies which could not be filled, additional duties had to be undertaken by everyone. We commend the cooperative spirit of the entire Staff, in this annual report to the people of Winchester.

Respectfully submitted,

PHILIP P. WADSWORTH, Chairman
EUGENE M. POLLARD, Vice Chairman
MARION N. CHANDLER, Secretary
THOMAS M. DOWNES
BETSEY G. MORTON
JOHN A. DOLAN
Board of Library Trustees

LIBRARIAN'S REPORT
1960

Expanding service, and growth in value to the community, are the constant goals of every public library. A review of 1960 activity in the Winchester Public Library indicates real progress in this direction, especially in the use of the Boys' and Girls' Room by young people through the eighth grade. There is also more extensive use of the Adult Library facilities by both high school and college students.

Growth

In 1932, the first year in the present library building, there were 3,072 books in the Children's Room and during that year children borrowed 37,235 books. Winchester then had a population of about 13,000. By the end of 1960, with a population increase to 19,376, the Children's Room collection has grown to over 15,000 books, and the 1960 circulation to over 96,000. In the past five years alone, growth in children's circulation has increased by 45%.

With more than 3,600 children in elementary grades, and with the higher standards now being emphasized in all grades, creating a constant increase in use of the library, space in the Children's Room is entirely inadequate. Grades seven and eight in all schools at present number about 800 students, and facilities for this Junior High group should be in a separate section apart from the younger children. This age group does not have the books nor the reference help it needs in the crowded Children's Room.

The Library is receiving many requests, from parents as well as students, that 7th and 8th graders be transferred to the Adult Library, but use of that area by older students is already heavy. There are over 1200 high school students entitled to the privileges of the Adult Library. An 8 p.m. count during October and November showed 55-60 students Monday evenings, 45-50 students on both Tuesday and Wednesday evenings, the students representing about 75% of those using the library. In view of the above, older readers would not be given proper consideration if 7th and 8th graders were allowed to join the high school and college students now using the adult facilities.

Service

Use of the library continued to increase in all directions. Based on the 1960 official U.S. census of 19,376 the borrowing of library materials was 11.8 per capita in 1960 (the 1959 figure for the state was 6.5 books per capita). The Reference Department handled more than 100 books through Interlibrary Loan in 1960; planned and supervised many exhibits; and answered an average of over 300 counted questions a month. Staff members compiled and mimeographed such special booklists as — Lenten Reading, Adult Books of Interest to Young Adults, Children's Books for Summer Reading, Films and Filmstrips. Thanks to the friendly cooperation of the Winchester Star, the books which appeared on the New Book Table were listed each week in the paper as a public service.

The Head Librarian met monthly with other librarians of the Metropolitan Boston Library Planning Council. During 1960 this group made a survey of magazines in each of the member libraries, and it is hoped eventually to have a union list of magazines available in the entire Metropolitan Area. As a result of the 1959 Reference survey done by this group, the Winchester reference collection, both in the Children's Room and the Adult Library, has been improved by the addition of recommended items, especially in the field of science.

The Children's Room attracted 363 children to become active members of the Summer Reading Club, and of these, 191 read 10 books each to win award ribbons during the summer. Eight elementary school classes visited the library with their teachers to receive instruction in use of the library, and to be introduced to the best children's books. Ten classes of 8th graders (338 students) visited with their teachers in June, were shown an instructional film on use of the library, given a tour, and transferred as 9th graders to the Adult Library. On Saturday, November 5th, the Children's Room broke all records when 772 books were charged out in one day!

The library loaned over 2,000 books to patients and staff members at the Winchester Hospital during the year. Mrs. Laban of the library staff was assisted by En Ka volunteer aides in this service. The Home for Aged People was supplied with 200 books during the year.

Rich Room

Seven organizations of the town regularly hold their meetings in the Rich Room of the library, and a dozen additional groups have used the room during the past year. Film programs, story hours and school classes

have also met here so that the room has been used on 130 different occasions in 1960. The library projectors (film and slide) have been used by 8 groups for their programs. Use of the room and janitor service are provided during library hours as a public service for any civic, educational, or cultural purpose.

Library Film Programs

For 21 weeks (October-March) the Library has presented an educational and entertaining film program on Friday evenings for "Family Night," and the same program for children only on Saturday mornings. The library is a member of the Massachusetts Library Film Cooperative, through which films are borrowed, and was represented at its monthly meetings by Miss Russell or Mrs. Roberts who planned and presented the film programs during the year. The Friday evening attendance averaged 37 (14 adults and 23 children). Saturday morning brought 55-65 children to the program and several times there were more children than seats.

National Library Week

National Library Week 1960 was observed April 3-9 with the able assistance of a citizens' committee headed by Mrs. Edward S. Rendall. Book exhibits were arranged in the windows of cooperating stores about town. Featured in displays at the library were books of special interest to young adults. Once again the Winchester Star emphasized the importance of the library to the community by a feature article in the April 1st edition. On Sunday, April 10, an Open House was held at the library. The main attractions were the exhibit of local artists, and the local history collection shown by Miss Jean MacLellan of the Winchester Historical Society.

Staff

Miss Russell participated in the monthly Book Review meetings at the Boston Public Library, where Children's Librarians of the area review new children's books as an aid in purchasing the best. She also represented the library in June at the joint convention of the American Library Association and the Canadian Library Association held in Montreal.

The library has missed the help of two Senior Clerks of long experience, Miss Mary Lou Molinaro and Mrs. Carolyn Lucy, who left the Staff during the year. Mrs. Laban became Senior Clerk, and Mrs. Beal joined the staff as Senior Clerk (Secretary). Two 1960 Winchester High School graduates were appointed as new Junior Clerks. Mrs. Cleaves and Mrs. Govoni, former part time workers, were appointed as regular half-time Junior Clerks.

Miss Sharon Sapp, 1960 graduate of Kent State University (Ohio) who took library courses as part of her college work, was appointed General Professional Assistant. William Scannell, who had Reference experience at the Boston Public Library, served as Reference Librarian for the last half of 1960 after Mr. Cook's resignation. The vacancy in the position of Assistant Librarian is to be filled in January, 1961.

Gifts And Exhibits

The library is grateful for the gifts of books, records and magazines donated during the year by many residents of the Town. A gift especially

valued by the Children's Room was a collection of thirty beautiful children's books given in memory of Miss Loretta Carleton by a group of her friends.

The library is indebted to townspeople who have loaned exhibits on such diverse subjects as Rachmaninoff, rocks and minerals, photography, and stamps. The Girl Scouts, Winchester School Department, Mental Health Association, and League of Women Voters have also supplied material for interesting and informative exhibits during the year. As in past years, the library has greatly appreciated the changing art exhibits arranged by members of the Winchester Art Association, especially the April exhibit of the work of local artists.

Friendly comments and suggestions have been received with appreciation from many townspeople during the year. Thanks are due the Board of Trustees for the hours of time willingly given to any library problem. The Librarian wishes to express sincerest gratitude to each member of the Library Staff for the unfailing, dependable support shown in the difficult year now past.

Respectfully submitted,

LOIS G. SMITH, Head Librarian

STATISTICS FOR 1960

Library Resources

	Adult	Juvenile	Total
Volumes in library, January 1960	54,107	14,426	68,533
Volumes added - gifts 69			
purchase 2,391	2,460	1,474	3,934
Volumes withdrawn	638	670	1,308
Net increase 1960	1,822	804	2,626
Total volumes December 1960	55,929	15,230	71,159
Recordings	193		193
Films and filmstrips	208		208
Newspapers - gifts	3		
subscriptions	6		9
Periodicals - gifts	114		
subscriptions	159		273

Use of Library Services

	Adult	Juvenile	Total
New borrowers in 1960	1,843	687	2,530
Reregistered borrowers in 1960	235	371	606
Total new or reregistered borrowers in 1960	2,078	1,058	3,136
Volumes loaned for home use	126,693	93,639	220,332
Volumes loaned to schools		2,329	2,329
Volumes loaned to Hospital	2,337		2,337
Volumes loaned to Home for the Aged	200		200
Total volumes circulated	129,230	95,968	225,198

Audio-visual material	3,940	454	4,394
Total materials circulated	133,170	96,422	229,592

Per capita circulation 11.8
(Population 19,376)
Increase over 1959 circulation—12,124 or 6%
Increase over 1956 circulation—121,937 or 69%

Report of the Board of Public Welfare and Bureau of Old Age Assistance

The Board of Public Welfare continues to have the responsibility of administering four programs of assistance; General Relief, Old Age Assistance, Aid to Dependent Children and Aid to Permanently and Totally Disabled Persons (commonly referred to as Disability Assistance). As of October 1, 1960, a fifth program of assistance was created, namely: Medical Assistance for the Aged. The program of General Relief is entirely controlled by the Board of Public Welfare. The programs of Old Age Assistance, Aid to Dependent Children, Aid to the Permanently and Totally Disabled and now Medical Assistance for the Aged are Federal programs and are administered by the Board under the supervision of the State Department of Public Welfare. 96% of the caseload and 94% of the expenditures are in the Federal programs while only 4% of the caseload and 6% of the expenditures are for the General Relief program.

The Public Welfare Department is an important part of the economic structure of the town. While its basic function is the granting of assistance to needy persons, it is also an agency where residents of the town can, and do, secure help and guidance with their problems.

There were three important legislative changes in 1960.

1. Chapter 781 of the Acts of 1960 which established the fifth program of assistance administered by the Board of Public Welfare: Medical Assistance for the Aged. This law became effective October 1, 1960.
2. Chapter 795 of the Acts of 1960 which provides for an increase in the Transportation Allowance under Old Age Assistance. This law is effective January 1, 1961.
3. Chapter 659 of the Acts of 1960 which provides for two new budgetary items under Disability Assistance. These are: Leisure Time Activity, $4.00 monthly and Transportation Allowance, $2.50 monthly.

Also, the State ordered a 5.2% cost of living increase for all assistance cases. This increase was effective July 1, 1960.

General Relief

General Relief is the only program of assistance which is controlled entirely by the Board of Public Welfare. It provides assistance to those needy persons who do not qualify for one of the Federal programs, such as

the unemployed, foster home, or institutional care for children. It is used quite frequently for persons applying for assistance under one of the Federal programs but who is in need of emergency assistance until eligibility is determined for the Federal program for which the person has applied.

The caseload remained fairly constant throughout the year averaging five cases weekly. We received nine applications during the year — eight were accepted and one denied. Three returned to employment, three were transferred to Federal programs of assistance after their eligibility was established. Two cases were closed when through the efforts of the staff, the families received sufficient income from other sources.

Old Age Assistance

The program of Old Age Assistance is for needy persons 65 years of age and over. The cost of this program continues to increase due to the ever increasing cost of medical services.

As of January 1, 1960, we had a caseload of 104 cases. We received 18 applications during the year — 16 were approved and 2 were denied. 7 were transferred to other communities, two received income in excess of their budgetary needs, 12 were deceased. On October 1, 1960, 23 Old Age Assistance cases were transferred to the program of Medical Assistance for the Aged. We are presently aiding 79 cases under Old Age Assistance.

Thirty Old Age Assistance cases received Social Security payments totalling $15,702.90 and additional income from various sources such as children's legal contributions, pensions and the like amounting to $3830.31, bringing the total resources to $19,533.21 in 1960. Also in 1960, under the Old Age Assistance "Property Lien Law", the department has recovered $6,663.14. These recoveries help to reduce the over-all cost of the Old Age Assistance program.

The previously mentioned Chapter 795 pertains to the Old Age Assistance program only and will increase the cost of Old Age Assistance in 1961 by approximately $1400.

Aid To Dependent Children

The Aid to Dependent Children program provides assistance to children who have been deprived of parental support by reason of the illness, death, separation, divorce, or desertion of the parents. On January 1, 1960, we were aiding nine cases with seventeen children. We received seven applications during the year; six were approved and one was denied. Through our efforts, two parents became self-supporting through employment, two received Social Security benefits in excess of their budgeted needs, two received other income in excess of their budgetary allowance. At the present time, we have 9 cases with 23 children. We were reimbursed $3088.54 as a result of non-support court action against deserting parents which reduces the cost of the program.

Aid to Permanently and Totally Disabled Persons

This program of Aid to Permanently and Totally Disabled Persons is for persons 18 years of age and over who are in need of assistance because of a total disability. We were aiding eight cases as of January 1, 1960.

Five applications were received during the year; four were approved, one was denied. As of this date, we are aiding seven cases.

Chapter 659 of the Acts of 1960 provides for two new budgetary items: $4.00 monthly for Leisure Time Activity and $2.50 monthly for Transportation Allowance. Both items are effective January 1, 1961 and based upon the present caseload will increase the cost of this program by an estimated $550. annually.

Medical Assistance for the Aged

We know very little about the overall administration of this program of assistance at this time other than what is contained in the law. The eligibility requirements have been relaxed somewhat as compared to the eligibility requirements in the Old Age Assistance program. All assistance under this program must be for medical services. There is no provision for basic maintenance needs. Medical Assistance for the Aged became effective on October 1, 1960 and we were able to transfer 23 Old Age Assistance cases to this program. We receive higher Federal and State grants under this program and therefore, by transferring cases which need medical services only, reduces the overall cost to the town.

The Board wishes to take this opportunity to acknowledge with sincere appreciation, the fine spirit of cooperation given to the Board by all the departments within the town government. The Board also wishes to offer its sincere thanks to the many organizations in Winchester who have given so generously of their time and money to assist the Board in helping the less fortunate.

The following figures are approximate in part, due to the date upon which this report must be filed. However, the exact amounts expended and reimbursed will be found in the report of the Town Accountant. These figures will point up the total expenditures and the reimbursements we have received throughout the year from the Federal and State and the net cost to the Town.

	General Relief	Old Age Assistance	Aid to Dependent Children	Aid to Permanently & Totally Disabled Persons
Appropriated 1960	$ 10,250.00	$ 74,000.00	$ 6,200.00	$ 7,500.00
Total Expended 1960	10,180.00	124,095.00	9,842.00	10,965.00
Federal Grants Received 1960	———	46,238.00	4,893.00	3,879.00
*Local & State Reimbursements 1960	2,924.00	48,176.00	3,731.00	4,864.00
Net Cost to the Town	7,256.00	29,681.00	1,218.00	2,222.00

*State and Local Reimbursements are returned to Town funds.

Respectfully submitted,

HOWARD W. BATES, Chairman
NELLIE M. SULLIVAN, Secretary
ESTHER P. BORDEN
GUSTAV G. KAUFMANN, M.D.
ROBERT B. KITTREDGE
WILLIAM P. SUPPLE, Director

Report of the Board of Park Commissioners

The Park Department's responsibilities cover the care and maintenance of all of the Town's parks, playgrounds and athletic fields as well as the grounds of all of the schools.

This year a new bathhouse was built at Leonard Pool to replace the old one which was destroyed by fire. Also at Leonard's the driveway was paved for a distance of approximately 300' to eliminate the dust nuisance. The remaining portion will be paved in 1961.

The first steps were taken to improve the appearance of the Common. Some of the old maple trees which were partly dead were removed and replaced along Church Street and Waterfield Road with crabapple trees and other flowering shrubs. Along Laraway Road a row of dogwood trees was planted, but this planting was paid for by the Rotary Club. An overall plan of the new layout was prepared for the Park Department by a professional landscape architect. We expect to resurface the present walk and make new ones in certain areas. The new plantings and the walks will all fit into the overall plan.

The Summer Playground Program was very successful this year, with better attendance than previous years.

With the Waterways Committee, the Park Board has continued to try to have the Aberjona River dredged in a joint venture with the State Waterways Division. The State has now appropriated the money and the project should be started early in 1961.

The Park Department maintains fields for Little League, Babe Ruth League and Softball. The Tennis courts are used by a large number of children and adults. We provide supervision as well as care for these courts. Supervision is also provided for summer basketball.

Shore Road Field has been rough graded and the grass cut so that it can be used as a playground in 1961. The field will also be used by the Junior High School for after school play.

The new Johnson Road School will be in use early in 1961 and the new Junior High late in 1961. These two new schools plus Shore Road Field will make it necessary for us to request one additional permanent man plus two additional temporary help.

The Park Department wishes to express its appreciation to other Town Departments for the cooperation and help they have given during the year.

Respectfully submitted,

JOHN J. SHANAHAN, Chairman
JAMES H. COON
WILLIAM L. DAVIS, M.D.
GORDON D. PECKHAM
ALBERT A. MACDONNELL

Annual Report of the Civil Defense

The mandatory Radio change-over for the Police and Fire Departments is practically complete. To what extent we can save the Town money on this installation remains to be seen. Matching Funds have been requested from the Government and the Massachusetts Civil Defense, but until these branches come to some conclusion as to which part of the expense is above the normal requirements of the Town and which is chargeable to Civil Defense we are unable to present any figures of savings.

This new Radio System provides what is known as "Local Frequency" for use of any and all branches of Town departments. In other words, Winchester has its own allotted Radio Frequency (wave length) assigned to it by the Federal Radio Commission, and a similar one may not be used by any other near municipality unless the Town grants written permission.

In addition another radio set known as "Mutual Police Aid" will be a part of a chain of which, at present, about 20 towns form the limits. More towns and cities are being added each year thus giving the local authorities an overall picture of existing police activities. This is especially helpful in assisting neighboring municipalities in coordinating their work.

A similar "set-up" is being considered for the Fire Department in conjunction with Civil Defense State Headquarters, but at present conflicting wave-lengths are troublesome and must be re-arranged.

In our Town, the Civil Defense Department consists primarily of three groups namely Communication, Auxiliary Police and Auxiliary Firemen, a total of approximately 60 volunteers — Town residents who freely give of their leisure time to be helpful to all residents. All groups meet weekly in their own divisions for practice and instruction.

The Auxiliary Police under Chief Moffett assist the Regular Police at any time at the request and under the direction of Chief of Police Derro. The unit is composed of 28 men and they receive about 16 hours training per man per year. Their services include traffic supervision every Sunday at the various Churches, also Special Parades, Fairs, Carnivals and similar affairs. In all they have served some 6,000 hours in 1960. Through their own efforts money has been raised independently of Town Funds to equip and maintain their headquarters in the basement of the "Star" building.

Our Communications group under the direction of Dr. Michael MacKenzie and Mr. James Baldwin are continuing their weekly "net exercises" during which our licensed Radio Amateurs are drilled in proper methods of Civil Defense Radio procedures under both normal and emergency conditions.

The State Civil Defense conducts frequent Test Exercises between and among the Towns and cities, as well as asking us to man our Control Centre for expected natural emergencies such as Hurricanes etc. Recently a call came in to man the Centre at 12:15 A.M. and within 15 minutes it was in operation and remained so until 10:00 P.M. that same day.

During part of that time a power failure occurred and the emergency power plant installed in the Police Station in 1951 took over for about four hours without a note of protest until it was found necessary to use electricity for the air compressor that operates the new fire whistle. Then it was discovered that the generator was too small to carry the additional load. However, with the aid of some ingenious work by the Fire Department, several auxiliary generators were connected in tandem, and these plus the regular power plant did the job.

It was a makeshift operation of course, yet for future emergencies it is advisable that the present plant be replaced by a larger one, funds for which are included in the 1961 Civil Defense Budget.

Bruce Hamilton is the Auxiliary Fire Chief and works under the direction of Chief James Callahan. The Auxiliary Firemen maintain and operate Engine No. 6 and are sent to fires at the discretion and request of the Regular Chief. The Auxiliary Fire Department is composed of 15 men who are trained annually spring and fall under the direction of Captain I. Frank Amico. This course consists of 16 two hour periods. The men spent about 800 hours at drill, 800 hours at winter duty assignments and about 1,000 hours fighting fires in 1960.

Respectfully,

THEODORE J. BOECKER, Director
JOHN T. BLANCHARD, Deputy Director
SHERMAN B. RUSSELL, Asst. Director

Report of Town Treasurer

General Receipts	$7,371,103.56
Cash in Town Treasury, December 31, 1960	1,778,839.34
	$9,149,942.90
Payments on Selectmen's Warrants	$6,817,252.42
Cash in Town Treasury, December 31, 1960	2,332,690.48
	$9,149,942.90

The details of the various Public Trust Funds and Investment Funds held by the Town Treasurer are given in full in the report of the Town Accountant.

Respectfully submitted,

E. ABBOT BRADLEE
Town Treasurer

Report of the Collector of Taxes and Town Collector

FROM JANUARY 1, 1960 TO DECEMBER 31, 1960

General Tax

Uncollected January 1, 1960		
Polls 1958	$ 74.00	
Polls 1959	98.00	
Personal 1958	149.00	
Personal 1959	506.60	
Real Estate 1959	57,850.33	
Motor Excise 1958	2,180.32	
Motor Excise 1959	45,504.18	
Estate of Deceased Persons	804.80	
		$ 107,167.23
Rescinded Abatements		
Motor Excise 1955	53.37	
Motor Excise 1956	2.54	
		$ 55.91
Warrants by Assessors		
Polls 1960	$ 11,418.00	
Farm Animal Excise 1960	5.00	
Personal 1960	173,550.60	
Real Estate 1960	3,179,851.02	
Motor Excise 1959	31,494.91	
Motor Excise 1960	361,569.61	
		$3,757,889.14
Paid Town Treasurer		
Polls 1958	$ 4.00	
Polls 1959	20.00	
Polls 1960	10,098.00	
Farm Animal Excise	5.00	
Personal 1958	59.60	
Personal 1959	423.16	
Personal 1960	171,669.78	
Real Estate 1959	55,090.85	
Real Estate 1960	3,073,592.55	
Motor Excise 1955	53.37	
Motor Excise 1956	2.54	
Motor Excise 1958	353.44	
Motor Excise 1959	70,937.31	
Motor Excise 1960	301,490.36	
Estate of Deceased Persons	415.60	
		$3,684,215.56
Tax Titles Taken by the Town		1,132.40

Subsequent Taxes Taken by the Town			2,057.40
Abated by Assessors			
Polls 1958	68.00		
Polls 1960	1,226.00		
Personal 1960	377.46		
Real Estate 1959	119.20		
Real Estate 1960	31,176.90		
Motor Excise 1958	1,826.88		
Motor Excise 1959	3,647.25		
Motor Excise 1960	12,845.08		
			$ 51,286.77
Uncollected December 31, 1960			
Polls 1958	$ 2.00		
Polls 1959	78.00		
Polls 1960	94.00		
Personal 1958	89.40		
Personal 1959	83.44		
Personal 1960	1,503.36		
Real Estate 1959	1,507.88		
Real Estate 1960	73,024.17		
Motor Excise 1959	2,414.53		
Motor Excise 1960	47,234.17		
Estate of Deceased Persons	389.20		
			$ 126,420.15
		$3,865,112.28	$3,865,112.28

SEWER ASSESSMENT COMMITTED BY ASSESSORS

Additional Commitments	$ 10,120.67	
Paid Town Treasurer		$ 1,581.44
Apportioned by Assessors		366.59
Abated		113.30
Uncollected December 31, 1960		8,059.34
	$ 10,120.67	$ 10,120.67

SIDEWALK ASSESSMENT COMMITTED BY ASSESSORS

Uncollected January 1, 1960	$ 4,475.17	
Additional Commitments	6,465.19	
Paid Town Treasurer		$ 3,628.48
Apportioned by Assessors		4,772.07
Returned to Assessors and Added to Tax		219.55
Uncollected December 31, 1960		2,320.26
	$ 10,940.36	$ 10,940.36

STREET BETTERMENT ASSESSMENT COMMITTED BY ASSESSORS

Uncollected January 1, 1960	$ 28,790.16	
Additional Commitments	32,910.84	
Paid Town Treasurer		$ 5,455.15
Apportioned by Assessors		28,401.50
Returned to Assessors and Added to Tax		922.95
Uncollected December 31, 1960		26,921.40
	$ 61,701.00	$ 61,701.00

ADDED TO TAX BILL BY ASSESSORS AND MADE A PART OF GENERAL TAX

Sewer Assessments		
Additional Commitments	$ 1,182.50	
Paid Town Treasurer		$ 1,182.50
	$ 1,182.50	$ 1,182.50
Sidewalk Assessments		
Uncollected January 1, 1960	$ 53.72	
Additional Commitments	3,695.09	
Paid Town Treasurer		$ 3,598.84
Added to Tax Title		70.87
Uncollected December 31, 1960		79.10
	$ 3,748.81	$ 3,748.81
Street Betterment Assessments		
Uncollected January 1, 1960	$ 1,092.10	
Additional Commitments	18,196.99	
Paid Town Treasurer		$ 16,581.29
Returned to Assessors and Apportioned		1,091.44
Added to Tax Title		816.51
Uncollected December 31, 1960		799.85
	$ 19,289.09	$ 19,289.09
Committed Interest on Assessments		
Uncollected January 1, 1960	$ 216.24	
Additional Commitments	5,726.56	
Paid Town Treasurer		$ 5,479.49
Added to Tax Title		238.54
Uncollected December 31, 1960		224.77
	$ 5,942.80	$ 5,942.80
Assessment Paid In Advance		
Apportioned Sewer Assessments	$ 303.24	
Paid Town Treasurer		$ 303.24

Apportioned Sidewalk Assessments	703.85	
Paid Town Treasurer		703.85
Apportioned Street Betterment Assessment	5,168.30	
Paid Town Treasurer		5,168.30
	$ 6,175.39	$ 6,175.39
Interest Collected on Taxes	$ 2,002.69	
Interest Collected on Assessment	49.57	
Costs	3,676.40	
Paid Town Treasurer		$ 5,728.66
	$ 5,728.66	$ 5,728.66

TOWN HALL

Uncollected January 1, 1960	$ 12.50	
Additional Commitments	1,907.72	
Paid Town Treasurer		$ 1,593.22
Abated		327.00
	$ 1,920.22	$ 1,920.22

POLICE

Uncollected January 1, 1960	$ 140.00	
Additional Commitments	895.00	
Paid Town Treasurer		$ 850.00
Abated		30.00
Uncollected December 31, 1960		155.00
	$ 1,035.00	$ 1,035.00

SPRAYING

Uncollected January 1, 1960	$ 10.90	
Additional Commitments	1,909.55	
Paid Town Treasurer		$ 1,881.95
Abated		5.50
Uncollected December 31, 1960		33.00
	$ 1,920.45	$ 1,920.45

HEALTH

Uncollected January 1, 1960	$ 87.00	
Paid Town Treasurer		$ 87.00
	$ 87.00	$ 87.00

SEWER REPAIRS

Uncollected January 1, 1960	$ 438.25	
Additional Commitments	2,784.79	

Paid Town Treasurer		$ 2,590.14
Abated		15.00
Uncollected December 31, 1960		617.90
	$ 3,223.04	$ 3,223.04

HIGHWAYS & BRIDGES

Uncollected January 1, 1960	$ 192.20	
Additional Commitments	884.29	
Paid Town Treasurer		$ 427.05
Uncollected December 31, 1960		649.44
	$ 1,076.49	$ 1,076.49

PUBLIC WELFARE—TEMPORARY AID

Uncollected January 1, 1960	$ 4,558.20	
Additional Commitments	2,393.27	
Paid Town Treasurer		$ 2,923.84
Uncollected December 31, 1960		4,027.63
	$ 6,951.47	$ 6,951.47

PUBLIC WELFARE—OLD AGE ASSISTANCE

Uncollected January 1, 1960	$ 886.90	
Additional Commitments	2,388.09	
Paid Town Treasurer		$ 2,726.02
Uncollected December 31, 1960		548.97
	$ 3,274.99	$ 3,274.99

SCHOOL DEPARTMENT—SCHOOL TUITION

Uncollected January 1, 1960	$ 88.43	
Additional Commitments	6,112.88	
Paid Town Treasurer		$ 4,790.81
Abated		87.55
Uncollected December 31, 1960		1,322.95
	$ 6,201.31	$ 6,201.31

SCHOOL DEPARTMENT—SCHOOL RENTAL

Uncollected January 1, 1960	$ 114.50	
Additional Commitments	1,716.50	
Abated		$ 67.50
Paid Town Treasurer		1,538.50
Uncollected December 31, 1960		225.00
	$ 1,831.00	$ 1,831.00

WATER REPAIRS

Uncollected January 1, 1960	$ 863.91	
Additional Commitments	2,064.47	
Abated		$ 24.26
Paid Town Treasurer		1,428.17
Uncollected December 31, 1960		1,475.95
	$ 2,928.38	$ 2,928.38

WATER & SEWER CONNECTIONS

Uncollected January 1, 1960	$ 2,018.29	
Additional Commitments	178.52	
Paid Town Treasurer		$ 452.74
Uncollected December 31, 1960		1,744.07
	$ 2,196.81	$ 2,196.81

CEMETERY—GENERAL CARE

Uncollected January 1, 1960	$ 7.50	
Additional Commitments	147.50	
Abated		$ 13.50
Paid Town Treasurer		141.50
	$ 155.00	$ 155.00

WATER RATES

Uncollected January 1, 1960	$ 279.44	
Additional Commitments	166,231.10	
Abated		$ 179.39
Paid Town Treasurer		165,205.69
Uncollected December 31, 1960		1,125.46
	$166,510.54	$166,510.54

E. ABBOT BRADLEE
Town Collector and
Collector of Taxes

I have examined the various accounts of the Collector of Taxes and Town Collector reported above, and found them correct, agreeing with the books of the Town.

JAMES J. COSTELLO
TOWN ACCOUNTANT

Returns from Assessors

A Table of Much interest to the Taxpayers of Winchester How the Tax of $64.80 is Divided Among the Departments.

Below are given the returns of the Assessors in detail. The figures of last year are also given for comparison.

	1959	1960	Increase
Value of Buildings	$38,750,200	$40,043,525	$1,293,325
Value of Land	8,811,675	9,028,250	216,575
Value of Personal	2,662,425	2,671,250	8,825
Total Valuation	50,224,300	51,743,025	1,518,725
Tax Rate	59.60	64.80	5.20
County Tax	138,422.66	147,660.46	9,237.80
Auditing Municipal Accounts	3,522.92	41.76	*3,481.16
Metropolitan Parks	36,633.54	41,583.48	4,949.94
Metropolitan Sewerage North System	89,691.67	195,453.82	105,762.15
Metropolitan Water	12,779.20	34,227.60	21,448.40
Entrance Fee	16,171.40	16,171.40	
Middlesex County Tuberculosis Hospital	28,366.39	43,606.91	15,240.52
Smoke Inspection Service	604.78	655.93	51.15
State Examination of Retirement System	114.05	103.22	*10.83
Deficits due to abatement in excess of overlay in prior years	380.89	16.86	*364.03
Overlay	50,473.02	36,924.20	*13,548.82
Amount necessary to satisfy final court judgments	11,000.00		*11,000.00
Town Appropriations	3,708,502.18	4,012,333.52	303,831.34
Free Cash	63,764.39	614,464.14	550,699.75
	$4,160,427.09	$5,143,243.30	

* Decrease

Number of Polls	5,587	5,644
Number of Horses	9	7
Number of Dwellings	4,740	4,864
Number of Other Bldgs.	2,039	2,022

Each and Every Tax of $64.80 is used as follows for the object named:

$ 18,588.00	Selectmen's Department	0.3580
6,775.00	General Services	0.1305
17,008.00	Accounting Department	0.3276

21,704.00	Treasurer's Department	0.4180
18,905.00	Assessors' Department	0.3641
7,213.00	Legal Department	0.1389
15,577.00	Town Clerk's Department	0.3000
12,917.00	Election & Registration	0.2488
5,691.00	Planning Board	0.1096
23,835.00	Engineering Department	0.4591
22,875.00	Town Hall (Selectmen)	0.4406
2,119.00	Personnel Board	0.0408
3,611.00	Finance Committee	0.0696
212,693.00	Police Department	4.0968
20,447.00	School Traffic Control	0.3938
1,414.00	Dog Officer	0.0272
210,372.00	Fire Department	4.0521
14,150.00	Civil Defense	0.2725
1,079.00	Sealer of Weights & Measures	0.0208
30,102.00	Forestry (Tree Warden)	0.5798
14,535.00	Building Department	0.2800
684.00	Board of Appeal	0.0132
22,090.00	Health Department	0.4255
5,165.00	Contagious Diseases and Premature Births	0.0995
38,003.00	Sewer Department (Water & Sewer Board)	0.7320
63,110.00	Sanitation	1.2156
738.00	Inspector of Animals	0.0142
226,080.00	Highways & Bridges	4.3546
41,030.00	Street Lights	0.7903
2,301.00	Street Beacons	0.0443
69,000.00	Snow & Ice	1.3290
10,957.00	Public Welfare Administration	0.2110
10,300.00	Public Welfare Assistance, (General Relief)	0.1984
6,200.00	Aid to Dependent Children — Town	0.1194
7,100.00	Disability Assistance — Town	0.1368
74,000.00	Old Age Assistance — Town	1.4253
2,305.00	Veterans' Benefits — Administration	0.0444
13,850.00	Veterans' Benefits — Assistance	0.2668
1,860.00	Veterans' Quarters	0.0358
1,101.00	Caretaker of Graves — Veterans'	0.0212
1,639,742.00	School Department	31.5837
14,512.00	School Athletics	0.2795
4,550.00	School Lunch Program	0.0876
3,000.00	School Rentals	0.0578
94,157.09	Public Library	1.8136
90,162.00	Parks, Playgrounds, Recreation and Waterways	1.7366
94,902.00	Contributory Retirement Contribution	1.8279
2,194.00	Contributory Retirement Expense Fund	0.0423
31,635.00	Non-contributory Pensions & Annuities	0.6093
1,148.00	Workmen's Compensation Law — Administration	0.0221
10,000.00	Workmen's Compensation Law — Compensation	0.1926

400.00	Judgments & Claims	0.0077
25,650.00	Insurance	0.4941
1,675.00	Public Celebrations	0.0323
34,825.22	Reserve Fund	0.6708
205,554.00	Water Department	3.9593
26,155.91	Cemetery	0.5038
210,000.00	Payment of Funded Debt	4.0449
61,930.00	Interest on Funded Debt	1.1929
4,688.00	Interest on Temporary Loans	0.0903
190.30	Unpaid Bills	0.0037
41,100.00	Accepted Ways	0.7916
32,000.00	Highways (Chap. 90)	0.6164
20,000.00	Selectmen (Town Hall Improvements)	0.3852
45,000.00	Water & Sewer Board (Sewer Extension)	0.8668
1,925.00	Board of Selectmen (Indemnify a Fireman)	0.0371
72.00	Board of Selectmen (Indemnify a Fireman)	0.0014
9,600.00	Accepted Way — Sunset Rd.	0.1849
5,034.00	Board of Selectmen (Personal Services — Police Department)	0.0970
5,506.00	Board of Selectmen (Personal Services — Fire Department)	0.1061
7,600.00	Board of Selectmen (Fire Department — Member bills)	0.1464
4,942.00	Board of Selectmen (Police Department — Article 6)	0.0952
4,000.00	Board of Selectmen (Lease or contract (1 yr.) industrial land on westerly side of Aberjona River, James A. & Helen M. Cullen)	0.0770
1,000.00	Board of Selectmen (Construct fence on James A. & Helen M. Cullen, land on westerly side of Aberjona River	0.0193
	Appropriations by Transfer	
4,930.00	From Parking Meter Revenue Account to Police — (Personal Services)	0.0950
3,701.00	From Parking Meter Revenue Account to Park Meter Maintenance	0.0713
25,174.78	From Overlay Reserve Fund to Reserve Fund	0.4849
1,962.91	From County Dog Fund to Public Library — Other Expenses	0.0378
17,475.39	From Cemetery Fund to Cemetery Maintenance — Personal Services (Art. 9) — Wildwood Cemetery Improvement	0.3366
14,000.00	From Parking Meter Revenue to Board of Selectmen	0.2697
1,683.01	From Post War Rehabilitation Fund to Building Committee for enlarged facilities for Senior and Junior High Schools and School Administration Offices	0.0324
2,019.05	From Parkhurst School Building Addition to Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Of-	

	fices	0.0389
333,518.00	From Excess & Deficiency to Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices	6.4240
8,500.00	From Excess & Deficiency to Board of Park Commissioners constructing a bath house — Leonard Field	0.1637
60,000.00	From Excess & Deficiency to Construction of Incinerator	1.1557
141,500.00	From Excess and Deficiency to Building Committee — Johnson Road — Ridge Street School	2.7255
147,660.46	County Tax	2.8441
41.76	Auditing Municipal Accounts	0.0008
41,583.48	Metropolitan Parks	0.8009
195,453.82	Metropolitan Sewerage	3.7647
34,227.60	Metropolitan Water	0.6593
16,171.40	Entrance Fee — Metropolitan Water	0.3115
43,606.91	Middlesex County Tuberculosis Hospital	0.8399
655.93	Smoke Inspection Service	0.0126
103.22	State Examination of Retirement System	0.0020
16.86	Deficits due to abatements in excess of overlay of prior years	0.0003
36,924.20	Overlay	0.7112
$ 5,143,243.30		99.0661
1,779,007.28	Less Estimated Revenue	34.2661
$ 3,364,236.02		$64.80

Report of the Planning Board

The Planning Board herewith submits its forty-sixth annual report:

These are times for careful decision. The rapidity of growth and expansion in the Town of Winchester has brought changes which require the application of forethought, wisdom, and decisiveness if this Town shall maintain and fulfill the high community standards envisioned and built by our architects of the past. In an attempt to meet its obligation, your Planning Board has been studying and evaluating the effects of these changes in relation to the capacity of the Town to cope with them.

This past year, with the able assistance of our Planning Consultant, Mr. Allen Benjamin, we completed the first phase of our comprehensive review of Town-Owned Lands. The report submitted to us by Mr. Benjamin consists of an inventory of the various areas of land owned by the Town, an analysis of their use and adequacy, and preliminary recommendations for changes in their use or boundaries, including, where appropriate, proposals for changes in ownership or jurisdiction. An index and work map was prepared for each area and a review was made of Annual Town Reports since 1953, Annual Planning Board reports since 1915, and special Planning

Board Study reports, including the 1952 master plan, insofar as these pertain to the areas under study, their problems and plans. Each area was examined in the field to view existing conditions, to evaluate the problems and plans presently contemplated, and to determine, in a preliminary way, desirable future changes. There are fifty-one (51) areas of land owned by the Town, consisting of approximately 325.1 acres of land and 43.7 acres of water, totalling 368.8 acres. Each of these areas is catalogued by description, extent of use, contemplated changes, limitations on future use, and evaluation. It has been determined that 35 of these areas require no further study inasmuch as they are sufficiently documented in the above-mentioned report or in other recent reports. Further study is needed, however, for 16 of the areas and such study will be the content of the second phase of our overall public land plan. The areas proposed for additional analysis are the Washington School Site, the Mystic School Site, the Wadleigh School Site, the sides of the Aberjona River between Washington Street and the Woburn line, Leonard Field, the property located at the end of Tufts Road between Leonard Field and Irving Street, the Winchester High School Site, the Town Forest, the Wyman School Site, the sides of the Aberjona River between Skillings Road (the by-pass) and Swanton Street, the Noonan School Site, the property located on Middlesex Street opposite Fairfield Place, the Wellfield land, the Wildwood Cemetery, the property located on Palmer Street adjacent to Palmer Playground and between that street and Wedge Pond, and the Palmer Playground. In addition, it is believed that consideration should be given to several new areas, to wit, the Aberjona River between Swanton Street and the railroad to the north, Horn Pond Brook between Main Street south of the By-Pass and the railroad to the east, the validity of the proposal in the 1952 Master Plan for a public parking lot on Elmwood Avenue and the need for additional new parking areas, the Winter Pond recreation area, and possibilities for reservations of permanent public open areas in the west side of the Town. This second phase of our study would include a detailed analysis of the selected areas and the preparation of a long-range plan. It is our hope that, with the assistance of Mr. Sidney Shurcliffe, it can be completed in the ensuing year. As we have said, the demands for space for the proper functioning and growth of the Town are becoming critical and it is our belief that such a study is not only desirable but urgent in order that there will be available to town officials, committees and voters the knowledge that is necessary for intelligent action.

The Planning Board has been and is seriously concerned with our present zoning provisions for industry. In our opinion, they lack proper safeguards for the preservation of the kind of community in which we can all take pride. Communities, such as ours, have become industrially minded. Growing populations, school crises, a propensity for expensive services and facilities, skyrocketing municipal costs, and mounting tax rates have generated an interest in industrial growth as one solution to the fiscal problems involved. In our own case, the Town created a Development and Industrial Commission in 1959 for the promotion and development of the industrial resources of the Town.

Winchester thereby embarked on a program for industrial growth and the Commission, quite properly, has been actively engaged in attempting to attract to the Town companies seeking new industrial locations. The Planning Board is of the opinion that such activity should be supplemented with adequate protection for all concerned. Believing the time to be ripe for the imposition of restrictions, we prepared and presented to the Town Meeting in March a proposal for the amendment of the Zoning By-Laws by creating in substitution for our present Industrial Districts a new zone entitled "Light Industrial Districts", by listing affirmatively permissive types of light industry believed desirable for the Town, by providing adequate but modest building line set-backs from streets, adjoining lot lines and residential properties, by providing for suitable landscaping and screening, by providing for suitable off-street automobile parking space, and by providing for the exclusion of residences from industrial districts. Incorporated in these proposals were provisions for relief by the Board of Appeals in cases of undue hardship. Our purpose was fourfold, (1) To preserve the residential character of the community as a whole which we would achieve by set back of buildings and landscaping, (2) to protect other zones from industrial construction which we would achieve by set back of buildings and screening between industrial and residential zones, (3) to relieve the Town from the burden and nuisance of street parking of automobiles, and (4) to protect industry from residential uses. These aims to provide for open spaces with landscaping, parking spaces for cars, and to guard against congestion and overcrowding in the industrial zones were thought to be consonant with the desires of most townspeople. Nevertheless, our proposal was defeated at the Town Meeting. We believe that our purposes and aims are valid today. The imposition of restrictions and regulations are not synonymous with opposition to industry — in fact your Planning Board welcomes the right kind of industry. Protective restrictions of the kinds we have proposed not only serve to protect the Town but they also serve to protect industrial plants. We believe that forward-looking industry desires such protection. The types of new industries we have in mind for Winchester wish to locate where it makes sense to them. They consider not only costs of production and transportation and the availability of labor, but they also consider tax structures, municipal services, and the attractiveness of surroundings. It is not sensible for them to invest in the construction of modern industrial plants if overcrowding and congestion are allowed to detract from their value. The Town of Winchester must be worthy of their consideration. In our opinion, they look favorably upon a community that is planning for tomorrow's problems and doing something about them today. It is this kind of community which will attract the industry we are seeking — a community which by its own actions indicates that it is keeping its house in order by providing the planning and services which industry seeks. There are presently about 2½ million square feet of undeveloped land in Winchester that is zoned for industry. We should act courageously and decisively to protect our future before it is too late.

Being cognizant of the present and future problems of providing facilities for the parking of automobiles, this Board proposed at the Town

Meeting in March the establishment of a new classification of Zoning districts entitled "Special Parking Districts". This was designed to permit the Town at any future meeting by a two-thirds vote to establish a particular parking district by superimposing the same on a residential district. Any parking district so established in a residential zone would be subject to the restrictions and regulations of such a zone except that thereafter the Board of Appeals could permit the land in the Special Parking District to be used for off-street automobile parking lots accessory to lawful uses outside the district, provided that in the case of every such parking lot it would be used only for private passenger vehicles, no fee would be charged for its use, no repair service, sale of gasoline and oil or other commercial operation would be permitted, no signs would be permitted other than those deemed by the Board as necessary for the orderly parking of vehicles, and no accessory buildings would be erected other than a shelter for the attendant. It was further provided that in granting such a permit, the Board of Appeals should impose such conditions and limitations of design, construction, and use as in its opinion would protect the neighborhood and the Town, with the minimum requirements that the lot would have a hard and dustless surface, it would be screened from view at normal eye level from adjacent residential uses by walls, fences, or suitable landscaping, and that all lights would be shielded from direct view from streets and adjacent residential uses. There are presently some marginal areas zoned for residence which abut business districts and which could be used for the parking of automobiles with no harm to the community. At the present time the only way such an area could be made available for parking would be to amend the Zoning by-laws and establish a business use district in the location in question. This would throw the land open to a variety of non-residential uses and would not give the Town control over a possible parking area of the type outlined above. The type of parking area outlined above would have substantial assessable value. An area suitable for parking by virtue of its location on a main highway and its proximity to non-residential uses might, if restricted only to homes, attract an undesirable type of low-value houses. It seemed to us that this would be one way to provide necessary parking facilities for automobiles in certain areas with all the proper safeguards for the protection of the community. However, this proposal was not acceptable to the Town Meeting.

The Planning Board sought to authorize the Board of Park Commissioners on behalf of the Town to take by eminent domain or acquire by purchase for public park purposes that portion of the Aberjona River and the sides thereof between Swanton Street and the railroad on the north. The area in mind consists of 7.9 acres, of which 5.1 acres is the bed of the stream, 1.5 acres is the land on the easterly side of the stream and 1.3 acres is the land on the westerly side thereof. The side areas vary in width from 10 to 30 feet. This area is zoned for general residence and is the only portion of the Aberjona River that is not presently owned and controlled by the Town. We made this proposal to the Town Meeting in March in the belief that the Town should acquire this property to provide for dredging and other stream improvements, to prevent private filling or other

obstructions to the channel which might increase flood damage, and to allow landscaping and general improvement of the stream, thus beautifying the Town. An appraisal by a well qualified professional appraiser set the value of the property in the sum of $2,000. Again, this proposal was rejected by the Town, although we believe the validity of our proposal still stands.

For many years, Planning Boards serving the Town have felt it essential that the Town should acquire the property located at 465 Main Street and presently owned by Philip J. McManus and Esther L. McManus. It is on the easterly side of Main Street close to the intersection of Washington Street. The remainder of the property in the block bounded by Mystic Valley Parkway, Main Street, and Washington Street, constitutes the grounds and buildings of the Junior High School. The McManus property is in a single-family residential zone and consists of 7,139 square feet of land with a dwelling house and garage thereon. An unattractive but necessary fence separates it from the school property. The owners vacated the premises this year and the Planning Board believed that this would be an opportune time to acquire the property in furtherance of the development of the civic center of the Town. Projecting as it does into a corner of the cramped Junior High School site, it is clearly evident that this property should be acquired to give the Town complete control over the block and to provide even a few extra square feet of land. Geographically, the property is a component part of the school grounds. A qualified professional appraiser set the market value of the property at $25,000. At the Special Town Meeting held in October, the Town rejected this proposal. In our opinion, affirmative action would have been consistent with sound planning and municipal foresight. Even if no immediate and practical use for the building on the premises could be presently foreseen, the acquisition of this property would have brought under public control the only section of the block remaining in private ownership. Eventually, if not needed, the building could be removed as a step in furtherance of the Civic Center program that was prepared years ago and followed consistently by the Town. The land, including the Johnson plot now owned by the Town, could be added to the southerly lawn of the Junior High School Building, thus enhancing the attractiveness of this building and the beauty and dignity of one of the main approaches to the Town. This would have been a sound investment for the future and a real achievement in the public interest.

At the same October meeting, the Town voted to amend the Zoning By-Laws and map so as to change from a General Residence District to a Single Residence District the area located on both sides of Grove Place, Oakland Circle, and lying 100 feet northwesterly from Grove Street to the Boston and Maine Railroad, containing about nine acres of land exclusive of streets. This area was originally zoned as a general residence district in 1924 when the zoning map was adopted because it contained the Bacon Felt factory. This factory is no longer in existence and conditions have changed. Much of the area is undeveloped and is surrounded by single houses. The construction of two-family houses in this area would have been inconsistent with the character of the locality. This amendment as-

sures the development of single family houses with a lot area of 10,000 square feet. Careful zoning should take into account trends of this kind. The action taken by the Town is reassuring to this Board.

Another example of protective zoning which gave cheer to this Board, in a relatively bleak year, was the action taken by the Town to amend the Zoning By-Laws so as to eliminate double or duplex houses as automatically authorized uses in General Residence, Business and Industrial Districts. By this action, General Residence Districts will remain and the Zoning map will be unchanged. Henceforth, however, with the permission of the Board of Appeal only, a building or structure may be constructed, altered, enlarged, reconstructed and used, and land may be used in a General Residence, Business, and Industrial District for a duplex or double house if the Board shall find that the proposed use will not adversely affect the health or safety of persons living in the neighborhood of such use or be injurious to said neighborhood or be detrimental to the public welfare. In view of a mass development of duplex houses off Cross Street, the Planning Board became concerned that any further developments of this kind would change the character of the community as a whole. It was felt that immediate steps should be taken by the Town to limit the density of development which could result from the unrestricted construction of double and duplex houses on the remaining open land. In our opinion, the mass development of double and duplex houses which adds to congestion in streets and creates undue concentration and density of population can be injurious to a neighborhood and detrimental to the public welfare. The action of the Town in this instance was gratifying.

Another source of satisfaction in the past year was the action taken by the Metropolitan District Commission to eliminate power boats from the upper Mystic Lakes and to grade, landscape and transform into an attractive lakeshore park the filled-in portion of Bacon's Pond. The tranquility, beauty and safety of these Mystic Lakes are thereby restored and, we hope, preserved.

The Planning Board has been responsive to the attempts of certain pressure groups to enact legislation which, in our opinion, would have the effect of undermining the local zoning and planning laws and the administration thereof. We carefully examined all bills filed in the Legislature affecting town government and a representative of our Board attended public hearings at the State House. Our opposition was recorded to bills which would fix the size and frontage of building lots and which would establish a State Board of Appeals. The enactment of such legislation could invalidate our zoning ordinances and could transfer to a State Board the power to annul, affirm or modify any decision, order, requirement, interpretation or direction of a planning board, inspector of buildings, and zoning board of appeals. This would be a serious encroachment upon the principle of "home rule". Each community, within certain legal principles, now has broad power to adopt its own planning and zoning laws and to administer them in accordance with its own particular standards. The orderly development of any community hinges upon effective planning and zoning laws which are enacted and administered by citizens who have

knowledge of local conditions. Your Planning Board is constantly aware of the pressures to break down these laws and we make this report in the hope that the townspeople will be alerted to these challenges.

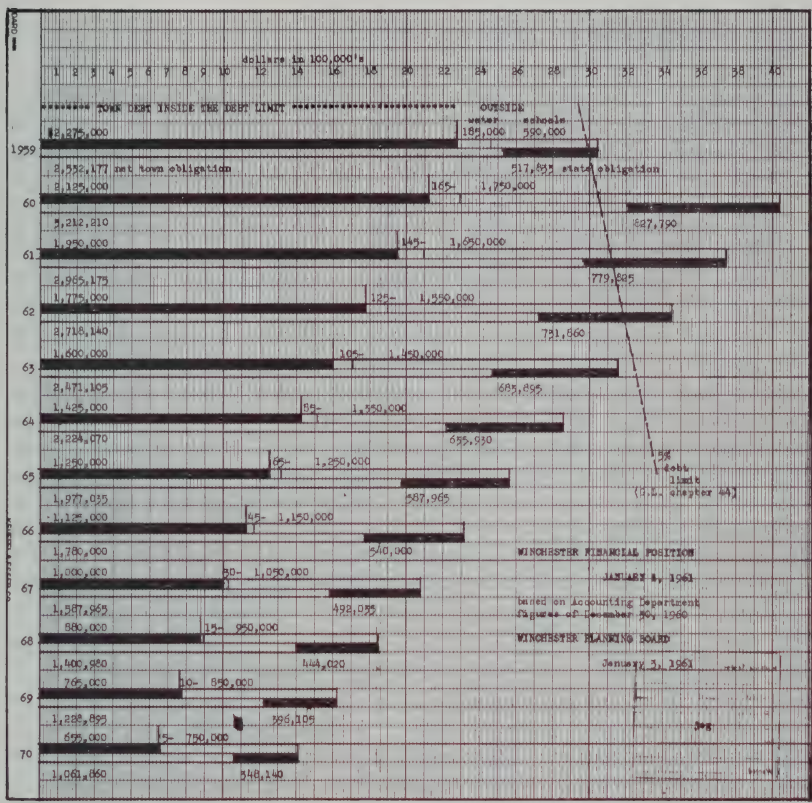
Much of our attention continues to be devoted to the administration of the Subdivision Control Law, which law regulates the laying out and construction of ways in subdivisions providing access to lots therein and insures the installation of sanitary facilities. The Planning Board exercises its powers with due regard for adequate access by ways safe and convenient to travel, for lessening congestion, for securing safety, for insuring compliance with zoning laws, for securing adequate provision for water, sewerage and drainage, and for coordinating these ways with each other and with other private and public ways. Since the inception of this law in 1953, the Planning Board has approved thirteen subdivision plans, including 4.64 miles of roadways and 395 building lots. Of these lots, 349 have become eligible for sale in accordance with our regulations.

We have continued our work with the Capital Budget Program which we launched last year and we will publish under separate cover the results thereof as soon as all facts and figures are available. This will be completed before Town Meeting. Comparison of 1960 experience with our 1960 projections indicates several areas of change that will modify our capital budget program as prepared this year:

1. In Departmental Operating Expenses, the approved budgets of six functions were higher than our estimate, seven were lower. The net difference was only $5,336 above our total estimate in a budget of over 3½ million dollars, but we recognize our obligation to reexamine and refine our projection factors.
2. On the income side, tax returns and departmental receipts were more than our estimates, State and Federal grants and returns from licenses, fees, and fines were less, so that Winchester's gross income was approximately $19,000 above our projection.
3. Both the number of dwelling units in Winchester and total assessed values were somewhat above our estimates, while prorated value per dwelling unit dropped slightly, which will involve minor modifications in our estimate of future assessed valuations.

Looking tentatively at 1961, budget requests submitted for the year total approximately $136,000 over our operating expense estimate made a year ago. Our projections for the capital budget period will be based on Finance Committee recommendations for 1961.

We publish herewith the chart of the present and projected indebtedness of the Town in relation to its borrowing capacity.



The Planning Board wishes to acknowledge publicly the valuable services of its Planning Consultant, Mr. Allen Benjamin, its Consulting Engineer, Mr. Howard Ambrose, and its clerical assistant, Mrs. Paul Eberle. Their helpfulness at all times has been greatly appreciated.

We have deemed it a privilege to serve the Town of Winchester.

Respectfully submitted,

GEORGE B. REDDING, Chairman
JOSEPH C. GRAY, Secretary
NICHOLAS H. FITZGERALD
FRANKLIN J. LANE
HARRIS S. RICHARDSON

Report of the School Committee

A major event of 1960 for the Winchester school system was the decision of the Town that work should commence on the new junior high school. This decided that secondary school facilities should not be confined to the limited space available in the center of town and made possible the continuation of the reorganization of the secondary school curriculum.

During the year work progressed on the new elementary school with the expectation that it would be occupied for classes after the Christmas vacation. While the School Committee foresees further space needs at both the elementary and secondary levels, the members hope that, at least for some years, these will not require new independent installations but can be met by additions to and rearrangements of existing structures.

The secondary school program has continued to be the object of intensive study. Recommendations of the Citizens' Advisory Committee on Secondary School-College Relations, hitherto held in abeyance for lack of facilities, have been incorporated in plans for the secondary school curriculum. In general, the changes which have been put into effect and which are proposed all point toward setting higher goals of achievement for the pupils. They include the revision of particular courses of study, the introduction of more advanced courses and the enlargement and strengthening of the guidance program.

These efforts are not limited to the academic curriculum and the needs of the college-bound student. The Citizens' Advisory Committee on Electronics Education has contributed greatly to the development of a sequence of courses designed for the boy or girl who does not plan to go to college, but who has the capacity to acquire the knowledge and skills which will equip him or her for a job looking towards training as an electronics technician.

A well-equipped plan and carefully thought-out program will, however, produce results only as they are staffed and carried out by qualified people. Teachers continue in short supply relative to demand, especially in certain critical areas. Winchester has willingly supported salary schedules consistent with the high quality performance we expect from our teachers. These schedules must continue to be competitive with those offered by other leading school systems in this region; we must also take into account the fact that our changes in curricula at both secondary and elementary levels not only are designed to increase the educational opportunities for our children but also result in added demands on our teachers.

The School Committee has thought much about this problem of teacher compensation. We are not satisfied that no fair way exists to recognize superior classroom performance other than by losing excellent classroom teachers to administrative posts. A start has been made in the development of standards and methods of evaluating teacher performance. The Committee is encouraging this work to the end that eventually we can pay the outstanding teacher for outstanding performance without removing

him from the classroom. In this connection, we look forward to further testing of group and team teaching techniques as a means of permitting recognition of superior classroom performance.

Classroom instruction is by no means all that a public school system should and does offer. While developing mental skills and manual skills are the primary functions of the school, physical training is a necessary part of the development of the child. The schools should also operate so as to develop respect for the rights of others and a sense of discipline in their pupils. But the schools are not a substitute for home and church in instilling standards of conduct in our young people. By and large, we believe that the schools should not seek to direct what pupils do or do not do outside school hours and off school grounds except as such direction is implicit in the assignment of homework.

One other development in 1960 was the first receipt of Federal funds under the National Defense Education Act and under the law providing funds for school systems in which are enrolled pupils whose parents are employed in certain defense facilities. NDEA funds are specified to be applied to improvements in facilities for teaching sciences and languages; we have been applying the other Federal funds to these purposes also.

If an annual report is to be brief enough to have any hope of being read, it must omit much which deserves to be recorded. One matter which cannot be omitted is the loyalty and skill with which administrators, teachers and other members of the Winchester school system have served the Town in 1960. The School Committee is pleased to pay this tribute to them, in whose care our future largely rests.

Respectfully submitted,

MARY M. BRINK
RICHARD M. ALT
ARTHUR L. JOHNS
JOSEPH DOLBEN
BARBARA CLARK BAILEY
AUSTIN BROADHURST, Chairman

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Developments in the Winchester schools during 1960 reflect to a considerable degree what is taking place in many school systems in America as we attempt to keep education in this country abreast of dynamic changes in our society, changes that are local, national and world-wide in scope. The purpose of this report is to summarize these developments briefly and to indicate what lies ahead.

It is at the secondary level, i.e. grades seven through twelve, that the greatest changes have occurred. This was to be expected since it is here that public education has shown the least change both locally and nationally during the past half century. A reorganization of our secondary schools was effected in September whereby the ninth grade was transferred to the Junior High School. This move relieved the badly overcrowded Senior High School but necessitated double sessions at the Junior High School

level as a means of accommodating more than 1,000 pupils in a 600-pupil school, pending completion of a second junior high school building. Construction on the new facility was begun in June, 1960 and the building is expected to be ready for occupancy in September, 1961. Functionally, it will be a modern structure flexibly designed to provide for changes in curriculum and in teaching techniques. Meanwhile, considerable planning and effort have been devoted to renovations in the present Junior High School building necessary to accommodate an expanding program and to permit of advanced methods of instruction. A foreign languages laboratory already has been installed together with a new science laboratory. Cramped facilities of the homemaking laboratories and the industrial arts shops are being expanded to accommodate more pupils. A school library, eliminated when the building was renovated five years ago, will be reinstalled and cafeteria seating converted for use as a study hall.

Fortunately, Federal funds have been available which, by authority of the School Committee, could be used to expedite certain of these changes. These funds are provided under two separate laws, one of which reimburses school systems for the education of children whose parents are employed in United States Government installations and the other for the upgrading of educational services deemed vital to national defense. Following is a report of the funds received and the projects for which the School Committee has authorized their expenditure:

Public Law 874

Purpose: Financial assistance to school systems in which are enrolled pupils whose parents are employed in certain defense facilities.

Entitlement ending June 30, 1960:		$21,829.00
Total funds received to date:		20,737.00
Expenditures:		
Equipment for electronics course - Senior High School	$1,891.00	
Manuals for electronics course - Senior High School	145.00	
Conversion of Room 108 for guidance facilities - Senior High School	835.00	
Other commitments to date:		
Expansion of the Junior High School Language Laboratory from ten to thirty student positions	4,031	
		$6,902.00
Balance to date		$13,835.00

Public Law 864

Purpose: Financial assistance for improvement in guidance facilities and for improvements in facilities for teaching sciences and languages.

Funds received in the school year 1959-1960:		$9,579.84
Expenditures:		
Guidance (Title V)		
I.B.M. Test-scoring machine	$1,275.01	
Post Index files - Junior High School	278.25	

Partial payment for conversion of Room 108 in Senior High School for guidance facilities	651.60	
*Science - Senior High School (Title III)		
Equipment and materials for:	$2,380.74	
1. Chemistry (Advanced Placement)		
2. Physics (P. S. S. C.)		
3. Geology (New course)		
4. Biology		
*Science - Junior High School (Title III)		
Conversion of Room 302 to provide facilities for individual laboratory instruction in Grade 9 Biology and General Science	3,188.73	
*Language (Title III)	1,805.51	
1. Junior High Language Laboratory installation (10 student positions)		
2. Senior High tape recorders and materials		
		$9,579.84
BALANCE		-0-
Quota for the School Year 1960-1961 (Title III)		$2,914.42
Commitments to date:		
Expansion of the Junior High School Language Laboratory from ten to thirty student positions		2,914.42
BALANCE		-0-

*Indicates projects which required, in certain instances, matching of local funds. By law these local funds can be (1) School Department appropriations budgeted for the purpose, or (2) funds received under PL 874 and certain Title III projects.

Summary of Federal Funds Received or for Which Entitlement Has Been Established in the Period September, 1959 to January, 1961

PL 864	1959-1960	$ 9,579.84
PL 864	1960-1961	2,914.42
PL 874	1959-1960	21,829.00
		$34,323.26

The Junior High program of studies has been broadened by the introduction of foreign languages at the seventh grade level. Extensive revisions of the science curriculum have been made and plans completed for making science a major subject in Grades 7 and 8. Biology is being offered to accelerated students at ninth grade level. Typing will be offered next fall for the first time as an elective subject in Grades 7 and 8 both for personal use and as an introductory course for students majoring in business at the Junior High level.

Programs of accelerated instruction for the abler scholastic students begun five years ago are maturing. In each of the major subjects of mathematics, English and science provision is being made for completion

of a six-year sequence in five years. In his twelfth year the student may then elect to take a course for advanced standing in college or elect an extra course in another field for enrichment of his educational background. The first "advanced-standing course" was introduced this year in chemistry and similar courses in mathematics and English will be offered beginning next fall.

Other changes in the Senior High School program include the organization of the curriculum into five major patterns, certain of which are designed for students planning to attend colleges or specialized schools, and others for the students completing their formal education at the high school level. This change recognizes (1) the need for a core program of common learnings essential to every pupil and (2) the varying needs of the individual student. The coming year will see a definite increase in minimum requirements for all pupils in Grades 9 through 12 as a means of using the instructional time of both the teacher and the pupil to greater advantage. To attain these objectives it will be necessary to further extend the length of the secondary school day to five hours and forty minutes beginning September, 1961.

Perhaps the greatest benefit a new Junior High School promises is the opportunity to reduce the size of academic classes, which for lack of classroom space have been too high. The effect of such reductions already is apparent in the Senior High School which this year houses the upper three grades only and thus, for the first time in several years, has sufficient classroom space. Reductions in class sizes in the Junior High School, unfortunately, have been offset somewhat by the abbreviated double sessions. Another year, however, should bring substantial benefits from classes of more nearly normal size and, too, from the broader educational benefits which the added facilities will permit.

Construction of a new elementary school scheduled for occupancy September 1 could not be completed until late in December. Meanwhile, pupils and teachers assigned to this school have been housed in the Lincoln School and in the auditorium at Parkhurst. The opening of this school in January should take care of the housing needs of elementary pupils on the west side of town for several years after which, if necessary, a wing can be added. However, growth in our school population elsewhere in the town, particularly in the Wyman and Mystic districts, soon may necessitate consideration of means to relieve overcrowding in these schools either by additional construction or by redistricting.

Some important experiments have been underway in the elementary schools, certain of which show definite promise of improving instruction at all grade levels. The project in team teaching begun at the Mystic School two years ago will be extended to the junior high schools next year. The results of instruction using the "team learning" method have so impressed our staff that an in-service training course in the use of this technique will be offered by Boston University early in 1961 to more than thirty-five Winchester teachers. The training and employment, as "teaching assistants," of wives and mothers holding college degrees has proved a very successful experiment both as a means of handling overcrowded

classes and of augmenting the dwindling supply of teachers. Mature, serious in purpose and experienced with children, these women after a year of apprenticeship have become excellent teachers, all of whom now are successfully teaching in this or in neighboring school systems. Expansion of this program now operating in three of our elementary schools will be continued to the extent that candidates are available.

Additions to the guidance staff are making possible increasingly efficient counselling services for all pupils. Particularly deserving of recognition in this area are two publications prepared by Bernard J. Silva, Senior Supervisor of Counselling in the High School, one of which is a school orientation booklet for Winchester students and parents. The other, a "Profile" on Winchester High School, is for the use of advisors' offices in interpreting the records of Winchester graduates who are applying for college admission. Hundreds of requests for copies of these publications have been received, testifying to the need and value of these publications as guidance instruments. Working closely with the school counsellors, our reading consultants are assuming this year for the first time responsibility for remedial instruction to elementary school pupils with serious reading problems. At the Junior High School two of our most capable English instructors are assigned part-time to similar duties in an effort to reduce as much as possible the incidence of reading difficulties so disastrous to scholastic progress.

Perusal of this report will give some idea of the challenges, pressures and demands placed upon the professional staff. These show no signs of lessening; in fact, there is every reason to believe they will increase to the point that priorities in our educational planning become necessary. Such priorities must be exercised in selection of subjects offered, the use of school time and in personnel assignments. There can be little question but that major subjects which are the foundation of that intellectual development which is the common need of all men must take precedence, when necessary, over minor and elective subjects. Furthermore, given a limited amount of instructional time, the schools must be freed of non-school responsibilities which impinge upon that time. Finally, the instructional staff should be relieved, as much as possible, of non-instructional duties that can be performed as well or better by non-professional personnel. Meanwhile, efforts must be continued to devise plans and techniques whereby the teacher is used to greater advantage in the instructional situation.

I could not close this report without paying respects to those responsible for whatever success our schools have enjoyed this year. To those citizens who have given so willingly of their time and efforts as members of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administrative Offices, the Building Committee for the Johnson Road-Ridge Street Elementary School, the Citizens' Advisory Committee on Secondary School-College Relations and the Citizens' Advisory Committee on Electronics Education, the School Department and the Town are greatly indebted. The members of the School Committee and the staff are to be commended for their splendid cooperation in planning and implementing significant improvements in the educational ser-

vices of our schools. Such a program would not be possible without the support of citizens sincerely interested in providing quality education for the children and youth of Winchester.

Respectfully submitted,

HARRY V. GILSON
Superintendent of Schools

Exhibit I

LIST OF GRADUATES OF THE HIGH SCHOOL
CLASS OF 1960

Ann Marie Abbott
Susan Alice Ahern
Mary Virginia Alla
Parker Francis Patrick Allen
Elizabeth May Alt
Mary Jane Anderson
Matthew Owen Anderson
Nancy Halliwell Anderson
Ann Louise Arigo
*Carl Baker Arlanson
*Richard Frederic Ashenden
*Dennis Graham Baker
John Winchester Baldwin
Marsha Ann Bassford
David Allen Bates
Peter Belisle
John Perry Nelson Bell
Kathleen Mary Benenato
Matthew Richard Benincasa
David Morrill Bentley
Anne Elizabeth Billman
Shirley Marion Bingham
John Ellis Bird
Thomas Herbert Black
Virginia Marian Blake
George Maynard Bollweg
Martha Ellen Bond
Barbara Cynthia Bowler
Peter Emerson Branch
Stephen Crawford Brock
*Donald Nelson Brown
Sandra Lee Marie Bruno
*Joseph John Butare
James Harrington Butler
Warren Douglas Butt
Donald Stewart Butters
Arthur Tracy Cabot, Jr.
Jean Moulton Caldwell
Joan Hoyt Caldwell
Justin Joseph Callahan, Jr.
Linda Ann Cantella
*Lawrence Peter Capodilupo
Joseph John Capone
Audrey Teresa Caputo
Verna Marie Carlson
Phyllis Jean Carroll
Roberta Lee Carroll
*Susan Jaquith Carter
Vivian Lois Cerulli
*Ronald William Chabot
Susan Ellen Chase
Pauline Ann Churchill
Carol Ann Chute
Achsa Clark
Marion Alice Clogston
Louise Harrison Coady
Alexander Charles Cochran
*Steven Maitland Cochran
Arthur Leo Collins
Paula Potter Collins
Arthur Michael Colucci
Harriet Jean Colucci
John Cyrus Comstock
Charles Stevenson Corey
Elizabeth Anne Costello
Thomas Reginald Cox
Elizabeth Mary Cuff
Brian S. J. A. Cullen
Joseph Leo Cullen
Thomas Matthew Daschbach
Judith Helen Davis
*Paul Richard DelRossi

Marion Joan DeMinico
Roger Joseph DeMinico
*Rosemarie DeTeso
Donna Arleen DiNapoli
Patricia Alice Doherty
Deborah Lee Donovan
*William Leslie Doten, III
Joan Eileen Downey
Albert Joseph Duffy
*Alice Chollet Dunn
Martha Leighton Dyer
*Marcia Eaton
Robert Bruce Eaton
David Bruce Eddy
Deborah Ruth Eddy
Craig Warren Edwards
Edward Robert Ehrgott
Louis William Errico, Jr.
Ronalee Ann Fairfield
Suzanne Lee Ferazzi
*Suzanne Elizabeth Fisher
William Hughes Fitts
John Carl Patrick Foley
Irene Anne Fontaine
Suzanne Lees Foster
*Susan Gail Fox
Paul Harris Francis
Robert Mark Freeman
*Evander French, Jr.
Richard Winslow French, Jr.
Roger Allen French
Nancy Ann Galiazzo
Josephine Marie Gangi
Ruth Ann Garvey
Francis John Gaudioso
Roberta Louise Gibb
Carol Ann Gilberto
Robert Anthony Gillotte
Paul Willard Goddu
Susan Jane Goodwin
John Joseph Gorman, Jr.
Gardner Bradlee Gray
Barbara Anne Gregory
Roger Armstrong Griffin, Jr.
*Dale Alan Grinnell
*Sylvia Karen Gustavson
Lester Carl Gustin, III
*William Thomas Haggerty
Marilyn Andrea Hall
Paul Joseph Harrigan
Russell Saunders Harrington
Joseph Henry Harris, III
John William Harrison, Jr.
Richard Milward Hart
Donald Newell Hendey, Jr.
Roberta Margaret Henry
Muriel Claire Hinds
Carmeline Marsha Holland
Paul Gardner Hopkins
Priscilla Tainter Horn
John Richard Hosmer
*James Alexander Houlding
Lynda Howes
Charles Ayers Huckins, III
Patricia Jane Hussey
Gail Hutchings
Richard Cushing Jameson
Barbara Anne Jellison
John Johnian
Jules Geoffrey Johnson
William Boyle Johnson
Barbara Virginia Kastle
Lauren Charles Keene
*Katherine Keeton
Sherwood Bloss Kelley
Warren Donning Kelley
Dana John Kelly, Jr.
Richard Vincent Kiley, Jr.
Thomas Redington Kimball
Karen Gale Kolligian
Robert Korwatch
William Raymond Laffert
Francis William Lamarche
Jeanne Nosworthy Lamphier
Janice Louise Lane
Nancy Margaret Lane
Linda Kathleen Lantz
Carol Maynard Larson
*Virginia Mae Lawton
Bonnie Louise Lee
William Ames Leighton, III
Frank Robert Leverone
Elinor Lindsey
William Lindsey
George Edward Lizotte
Carol Jane Logan

Joseph Patrick Logan, Jr.
Diane Marie Lucia
*Peter Edward Luitwieler
Robert Bruce MacKay
*Michael Vincent MacKenzie, Jr.
Bonnie Louise MacLellan
Marguerite Rita Magliozzi
Dolores Mary Marasca
*Dorothy Babcock March
Susan Elizabeth Martensen
Ruth Mae Masterson
Dennis Edward McCormack
Joan Lillian McCourt
Dona Mae McCutcheon
Robert Francis McGee
Richard Colgate McLatchy
Beatrice Mary Meehan
Suzanne Meek
Joy-Ann Mitchell
Roger Lee Mitchell
James Mongiello
Mary Nancy Moran
Nancy Gray Morrison
Madelyn Norma Mouradian
Susan Therese Mucera
Roberta Miller Mulford
Stephen Leo Murphy
Suzanne Marie Murphy
*Carole Ann Nelson
*Linda Louise Nelson
Mary Frances Nelson
William Howard Niblock, Jr.
Philip Noyes Nichols
*Regina Edith Nutile
*Sharon Louise Nyere
James Lawrence O'Keefe, Jr.
Margaret Elizabeth O'Leary
Dominic Philip Orgettas
James Nicholas Orgettas
Elizabeth Ann Osborne
Diana Page
Carol Ann Parker
Shelley Katherine Patterson
*David Albert Penner
Camille Frances Perritano
Joseph Anthony Perritano
Gail Pettingell
Hugh Johnson Phillips
Joyce Elizabeth Pollard
Gayle Porter
*Judith Ann Powers
Joseph Meigs Puffer, Jr.
Thomas Leo Purtle, Jr.
Robert Anthony Puzzo
John Joseph Regan
Joanna Blanche Rentel
Grace Ann Rittenhouse
Donald Spencer Roberts
William Hamilton Rogers, III
Daniel Joseph Roketenetz
Mariana Ross
Janet Elaine Rotondi
*Betsy Engle Schaefer
Douglas James Scott
Carl August Segerstrom, III
Mary Lynn Shanley
Francis Anthony Scalesse
David William Shean, III
Nan Shorey
Loretta Concetta Silvestri
Sandra Lee Slone
Hiram Leroy Smith, III
Jane Frances Smith
*Mercedes Margarita Smith
*Victoria Anne Soucek
Chris John Stavaridis
Marline Steers
James Bernard Stevens
John Bennett Stevens
Joseph Bert Stevens
Cynthia Lovering Stewart
Susan Elizabeth Stockwell
Nancy Lou Stone
Peter Richard Sullivan
George Allen Thompson
Rose Therese Thorne
Michael Jude Thorp
*George Lincoln Tisdale
*Christine Elora Trump
Janet Ann Turpin
David Hale Twombly
Karin Ida Uhlig
Deborah Sprague Usher
June Ann Van Dyke
Deborah Dorothy Wadsworth
Kathleen Winifred Walker

Roberta Crowell Watson
*Frances Ann Weafer
Robin Allan Weeks
Sonja Dorothy Weeks
Paul Maurice White, Jr.
Deborah Mabon Whittaker
William Fairhurst Wilson
Richard James Winn
Donna Ellen Woodcock
Eugene Leonard Woods, Jr.
William Edward Young
Carroll Ann Yurek

* National Honor Society

Exhibit II

FOLLOW-UP REPORT — CLASS OF 1960

WINCHESTER HIGH SCHOOL

November 23, 1960

The following information has been gathered during the past several weeks. If any reader notices an error or has later information, a call to PArkview 9-4488 will be very much appreciated.

A. The following graduates are listed under the name of the four-year college or university which they are attending this year.

1. **Amherst**
   Penner, David
2. **Antioch**
   Gibb, Roberta
3. **Baldwin-Wallace**
   Bond, Martha
   Chute, Carol
4. **Bates**
   March, Dorothy
5. **Beaver**
   Coady, Louise
6. **Boston College**
   DeTeso, Rosemarie
   Murphy, Suzanne
   Weafer, Frances
7. **Boston State**
   Downey, Joan
8. **Boston Museum of Fine Arts**
   Lamphier, Jeanne
9. **Boston University**
   Alla, Mary
   Capone, Joseph
   Martensen, Susan
   Silvestri, Loretta
   Roberts, Spencer
   Woodcock, Donna
10. **Bouve-Boston**
    Parker, Carol Ann
11. **Bowdoin**
    Houlding, J. Alex
12. **Bridgewater State**
    Harrigan, Paul
13. **Brown**
    Arlanson, Carl
    Cullen, Brian
14. **Bucknell**
    MacKay, R. Bruce
15. **Case Institute of Technology**
    Kimball, Thomas
16. **Chicago, University of**
    French, Richard W., Jr.
17. **Christian**
    Porter, Gayle
18. **Colby**
    Gray, Gardner
    Leighton, William A., III
    Morrison, Nancy
19. **Colgate**
    Hosmer, John
    Scott, Douglas
20. **Colorado State University**
    Shanley, Mary
21. **Colorado, University of**
    Whittaker, Deborah
22. **Connecticut, University of**
    Fox, Susan
23. **Cornell**
    Doten, William L., III
24. **Curry**
    Clogston, Marion

25. **Dartmouth**
Freeman, Robert
Kelly, Dana J., Jr.
Luitwieler, Peter
26. **Denison**
Ross, Mariana
27. **Fitchburg State**
Howes, Lynda
Osborne, Elizabeth
28. **Framingham State**
Henry, Roberta
Mouradian, Madelyn
29. **Franklin and Marshall**
Anderson, Matthew
30. **Goddard**
Patterson, Shelley
31. **Graceland**
Fisher, Suzanne
32. **Harvard**
Baker, Dennis
Butare, Joseph, Jr.
Chabot, Ronald
DelRossi, Paul
Haggerty, William
LaMarche, William
MacKenzie, Michael, Jr.
33. **Harvey Mudd Coll. of Eng. and Sci.**
Ashenden, R. Frederic
34. **Hiram**
Hall, Marilyn
35. **Hobart**
Smith, Hiram L., III
36. **Jackson**
Gustavson, Silvia
Larson, Carol
37. **Kentucky, University of**
Pettingell, Gail
38. **Lake Forest**
Brock, Stephen
39. **Lehigh**
Weeks, Robin
40. **Lowell Institute of Technology**
Mongiello, James
McCormack, Dennis
41. **Maine, University of**
Cochran, Alexander
Hopkins, Paul
Weeks, Sonja
42. **Maryland, University of**
Comstock, John
43. **Marymount**
Soucek, Victoria
44. **Massachusetts College of Art**
Lantz, Linda
45. **Massachusetts, University of**
Collins, Arthur
DeMinico, Roger
Goodwin, Susan
Gregory, Barbara
Lee, Bonnie
Marasca, Dolores
46. **Massachusetts Institute of Technology**
Harrison, John W., Jr.
47. **Middlebury**
Powers, Judith
48. **Mount Holyoke**
Dunn, Alice
Trump, Christine
49. **Mount Saint Bernard**
Churchill, Pauline
50. **Museum School of Fine Arts**
Holland, Carmeline
51. **New England College**
Twombley, David
52. **New England College of Pharmacy**
Stevens, Joseph Bert
53. **New England Conservatory**
Rentel, Joan
54. **New Hampshire, University of**
Stone, Nancy
55. **Northeastern**
Arigo, Ann
Baldwin, John
Cullen, Joseph
Edwards, Craig
Harrington, Russell
Segerstrom, Carl
56. **Norwich**
Stavaridis, Chris
57. **Ohio Wesleyan**
Stockwell, Susan
58. **Park**
Dashbach, Thomas

59. **Parsons**
Bentley, David
60. **Pembroke**
Eddy, Deborah
61. **Purdue**
Kastle, Barbara
62. **Radcliffe**
Keeton, Kit
Schaefer, Betsy
63. **Regis**
Carroll, Roberta
Cuff, Elizabeth
64. **Salem State**
O'Leary, Margaret
65. **Shimer**
Davis, Judith
66. **Smith**
Carter, Susan
Nutile, Regina
Smith, Mercedita
67. **William Smith**
Slone, Sandra
68. **Springfield**
Jameson, Richard
69. **Texas Agricultural and Mechanical**
Murphy, Stephen
70. **Trinity**
Tisdale, George
71. **Tufts**
Cochran, Steven
French, Evander, Jr.
Grinnell, Dale
Kelley, Warren
Shean, David W., III
72. **Wake Forest**
Bell, John
Corey, Charles
73. **Mary Washington**
Carlson, Verna
74. **Washington, University of**
Nyere, Sharon
75. **Wells**
Alt, Elizabeth
Uhlig, Karen
76. **Wesleyan**
Brown, Donald
77. **William and Mary**
Eaton, Marcia
78. **Yale**
Capodilupo, Lawrence P., Jr.

	% of Winchester High Class of 1960
Attend colleges in Massachusetts	48
Attend colleges in other N.E. States	20
Attend colleges outside N.E.	32

B. The following graduates are listed under the name of the junior college which they attend.

1. **Bennett**
Ahern, Susan
2. **Boston University**
Francis, Paul
Kiley, Richard
Laffert, William
Leverone, Frank
Wilson, William
3. **Cazenovia**
Dyer, Martha
4. **Colby**
Billman, Anne
5. **Centenary**
Collins, Paula
6. **Dean**
Shorey, Nan
7. **Garland**
Foster, Suzanne
Wadsworth, Deborah
8. **Georgetown Visitation**
VanDyke, June
9. **Green Mountain**
Bingham, Shirley

10. **Lasell**
    Mulford, Roberta
    Steers, Marline
11. **Lindsey-Wilson**
    Mitchell, Roger
12. **Mount Ida**
    Donovan, Deborah
13. **Newton**
    Bollweg, George
14. **Ricker**
    Korwatch, Robert
    Scalesse, Francis
15. **Sullins**
    Caldwell, Jean
16. **Vermont**
    Ferazzi, Suzanne
17. **Westbrook**
    Caldwell, Joan
    Rittenhouse, Grace

C. The following graduates are attending preparatory schools.

1. **Assumption**
   Hart, Richard
   Sullivan, Peter
2. **Berwick Academy**
   O'Keefe, James L., Jr.
3. **Columbian**
   Phillips, Hugh
4. **Cranwell**
   Thorp, Michael
5. **Cushing**
   Logan, Joseph P., Jr.
6. **Hebron**
   Purtle, Thomas L., Jr.
7. **Huntington**
   Johnian, John
   Roketenetz, Daniel
8. **Kents Hill**
   Blake, Virginia
9. **Maine Central Institute**
   Bates, David
10. **Manter Hall**
    Hussey, Patricia
11. **Mount Hermon**
    Niblock, William H., Jr.
12. **New Hampton**
    Puffer, Joseph M., Jr.
13. **Newman**
    Gorman, John, Jr.
14. **St. Philip's**
    Regan, John
15. **Tilton**
    Branch, Peter
    Griffin, Roger, Jr.
    Nichols, Philip
    White, Paul M., Jr.

D. The following are attending hospital schools of nursing.

1. **Boston City Hospital**
   Anderson, Nancy
2. **Children's Hospital**
   Chase, Susan
3. **Massachusetts General Hosp.**
   Stewart, Cynthia
4. **New England Baptist Hosp.**
   Bassford, Marsha
5. **Newton-Wellesley Hospital**
   McCourt, Jean
   Pollard, Joyce
6. **Whidden Memorial Hospital**
   Mitchell, Joy-Ann

E. The following are attending technical, business and other types of schools.

1. **Academie Moderne**
   Fontaine, Irene
2. **Bentley School of Accounting**
   Clark, Achsa
   Johnson, William
3. **Bryant and Stratton**
   Orgettas, Dominic
4. **Burdett**
   Benenato, Kathleen
5. **Chamberlain School**
   Fairfield, Ronalee

6. **Chandler School for Women**
   Cantella, Linda
   Gilberto, Carol Ann
   Magliozzi, Marguerite
7. **Culinary Institute of America**
   Huckins, Charles A., III
8. **Franklin Technical Institute**
   Goddu, Paul
9. **Katharine Gibbs**
   Kolligian, Karen
   Masterson, Ruth
10. **Lowell Academy**
    Anderson, Mary Jane
11. **Mansfield Academy**
    DiNapoli, Donna
12. **Massachusetts School of Barbering**
    Colucci, Arthur
13. **New England School of Art**
    Foley, John
14. **Shepard-Gill School of Practical Nursing**
    Colluci, Harriet
15. **Vesper George School of Art**
    Mucera, Susan
16. **Wentworth Institute**
    Benincasa, Matthew
    Butt, Warren
    Butters, Donald
    Gillotte, Robert
    Orgettas, James
    Puzzo, Robert
    Woods, Eugene L., Jr.
17. **Woburn School of Business**
    Lucia, Diane

F. The following graduate is doing work at the post graduate level.

1. Black, Thomas

G. The following graduates are in the armed services.

1. **Air Force**
   Cabot, Arthur
   French, Roger
   Keene, Lauren
2. **Army**
   Gustin, Lester C., III
   Hendey, Donald
   Lindsey, William
   Perritano, Joseph, Jr.
   Thompson, George
3. **Marine Corps**
   Bird, John
   Callahan, Justin J., Jr.
   Johnson, Jules
4. **Navy**
   Eaton, Robert
   McGee, Robert
   McLatchey, Richard

H. The following graduates are working.

Allen, Parker
Belisle, Peter
Bowler, Barbara
Bruno, Sandra
Butler, James
*Caputo, Audrey
Carroll, Phyllis
Cerullo, Vivian
Costello, Elizabeth
Cox, Thomas
DeMinico, Marion
Doherty, Patricia
Eddy, David
*Ehrgott, Edward
*Errico, Louis W., Jr.
Fitts, William
Galiazzo, Nancy
*Ganchi, Paul
Gangi, Josephine
*Garvey, Ruth
Gaudioso, Frank
Harris, Joseph
*Hinds, Muriel
Horn, Priscilla
**Hutchings, Gail
Jellison, Barbara
Kelley, Sherwood
Lane, Janice

*Lane, Nancy
Lawton, Virginia
Lindsey, Elinor
Lizotte, Edward
Logan, Carol
MacLellan, Bonnie
McCutcheon, Dona
Meehan, Beatrice
Meek, Suzanne
Moran, Mary
Nelson, Carole
Nelson, Linda
Nelson, Mary
Perritano, Camille
Rogers, William
Rotondi, Janet
*Smith, Jane
Stevens, James Bernard
Stevens, John Bennett
*Thorne, Rose
Turpin, Janet
Usher, Deborah
Walker, Kathleen
Watson, Roberta
Winn, Richard
Young, William
Yurek, Carroll

*Attending night school
**At home

SUMMARY OF FOLLOW-UP CLASS OF 1960

	No.	% of Total
Four-year colleges	125	45.5
Junior colleges	26	9.4
Preparatory schools	20	7.6
Technical and other	27	9.8
Hospital Schools of Nursing	7	2.5
Post graduate	1	0.4
Armed services	14	5.0
Working	55	19.8
Total	275	100.0

SUPPLEMENT TO FOLLOW-UP REPORT — CLASS OF 1960

Drop-Outs

A comparison of the class lists of the Class of 1960 between the times of entrance and of graduation gives a group of 35 new members and 84 pupils who left the group. There were also other pupils who entered the class at some time during the four years, but again left the group, so their presence had no effect on the over-all change in sizes; therefore, that number has not been included in the statistics.

There were 324 members (174 boys, 150 girls) of the class as freshmen. A total of 275 (132 boys, 143 girls) were graduated in June, 1960.

The following tables show the distribution of drop-outs over the four-year period. (Percentages are based on the size of the class at Grade 9 level.)

Boys

	No.	%		No.	%
To private schools	21	6.5	During or at end of Grade 9	30	9.3
Moved out of town	16	4.9	" " " " " " 10	14	4.3
To work	11	3.4	" " " " " " 11	9	2.8

Graduated before 1960	6	1.9	" Grade 12	3	0.9
Still in W. H. S.	2	0.6			
	56	17.3		56	17.3
		Girls			
To private schools	9	2.8	During or at end of Grade 9	11	3.4
Moved out of town	14	4.3	" " " " " " 10	10	3.1
To work	5	1.5	" " " " " " 11	7	2.1
	28	8.6		28	8.6
		Combined			
To private schools	30	9.3	During or at end of Grade 9	41	12.7
Moved out of town	30	9.3	" " " " " " 10	24	7.5
To work	16	4.9	" " " " " " 11	16	4.9
Graduated before 1960	6	1.9	" Grade 12	3	0.9
Still in W. H. S.	2	0.6			
	84	26.0		84	26.0
		Actual Drop-Outs			
To work	16	4.9			

Exhibit III

ANNUAL REPORT
MEDICAL DEPARTMENT
WINCHESTER PUBLIC SCHOOLS
SEPTEMBER 1959 — JUNE 1960

A report of the Medical Department for the school year 1959-1960 follows:

A. Annual Physical Examinations:

1. The physical examinations of school pupils were begun soon after the opening of school and concluded in June, 1960.
   Examinations of the first, fourth, eighth, tenth and twelfth grades were completed along with all new students who entered school during the current year and all kindergarten children who had not received a pre-school check-up.
   All student candidates for major sports in High School were examined before participating in the athletic program. Tabulation of examinations follows:

Schools	No. of Examinations	Major Defects	Minor Defects	Corrected Under Treatment or Improved
High School	860	69	362	208
Junior High	360	11	140	127
Lincoln School	112	32	111	24
Mystic School	118	11	72	61
Noonan School	178	21	82	5

Parkhurst School	174	13	82	29
Washington School	151	28	60	35
Wyman School	172	6	81	34
Totals	2125	191	990	523

The major defects still remain chiefly dental in nature and the minor defects seem to fall in the order of frequency in the following categories: feet, teeth, posture, nutrition (principally overweight and underweight) and minor skin ailments (acne). Two or more of the defects are found very often in the same pupil.

2. Parents present at examinations:
There were 97 parents present during the examinations of the elementary school pupils.

Lincoln	6	Parkhurst	11
Mystic	26	Washington	7
Noonan	43	Wyman	4

All parents whose children were being examined were informed by letter of the opportunity of being present at the examinations.

3. There were 113 notices sent directly to parents advising that corrective measures should be taken. Most Junior and Senior High School students were advised to seek medical attention for minor defects found, and only when major defects were found were notices sent to parents.

4. **Special Class Examinations:**
The class this year was under the supervision of Mrs. M. Lorette Smith at Noonan School and it consisted of seven students. There was some progress shown in most of the students over the previous years. The class consisted of slow-learners, those with various degrees of mental retardation and a few with definite organic disease.

B. **Pre-School Examinations:**

Pre-school examinations of children entering school in September, 1960, were held during the first week in May. The total number examined in the presence of the parents was 164.

Lincoln	31	Parkhurst	34
Mystic	35	Washington	13
Noonan	35	Wyman	16

C. **Communicable Disease Control:**

The usual incidences of communicable diseases were reported during the school year. Most were of a minor nature.

Polio Control Program:
An effort was made through the Board of Health, when free polio vaccine was available, to bring complete immunization to all school children. 894 students were given the polio injection in June, 1960. There were no cases of poliomyelitis in the public schools this year.

Tuberculosis Control:

All new school personnel met the requirements of X-ray survey of their chests before being hired by the school department. The X-ray of the chest at a state hospital was made available to cafeteria employees and the Manteaux test was given student employees of the cafeteria.

D. **Massachusetts Vision Tests:**

The Massachusetts Vision Test was administered by the school nurses in the following schools from September, 1959, to June, 1960.

School	No. of Examinations
High School	1030
Junior High	408
Lincoln	141
Mystic	207
Noonan	136
Parkhurst	237
Washington	196
Wyman	220
	2575

Defects found in pupils were brought to the attention of parents.

E. **Pure-Tone Audiometric Test:**

The Audiometric test was performed at the following schools:

Schools	Number of Examinations	
	Individual	Group
High School	55	1030
Junior High	25	373
Lincoln	23	150
Mystic	70	185
Noonan	34	123
Parkhurst	55	219
Washington	69	179
Wyman	12	166
	343	2425

Defects found in pupils were brought to the attention of the parents.

F. **School Nurse:**

School nursing duties as follows were performed by the Winchester Visiting Nursing Association during the school year 1959-1960:

Massachusetts Vision Tests	First Aid
Pure-Tone Audiometric Tests	Inspection of Pupils
School Visits	Sanitary Inspections
Notices to Parents	Consultations with parents
Classroom Talks	Conferences

Mrs. Doris Wiklund, supervisor, was assisted by the following nurses:

Mrs. Beth Erviti	Miss Cecilia Canniff
Mrs. Susan Scott	Miss Janet Garzone

Miss Eleanor Madden

G. **Health Instruction:**

Health instruction is included in the regular courses in science and biology. Subjects embraced are mental hygiene, safety, nutrition, dental care and personal hygiene. Various pamphlets are distributed to pupils, also.

H. **Dental Health:**

There were 300 visits to the Dental Clinic by the elementary school pupils during the school year.

I. **Home Tutoring Program:**

There have been 11 students in the Winchester Public Schools who have received home tutoring during the current year because of some affliction which prevented them from attending regular classes.

There were 7 students for whom transportation to and from school was provided because of some physical defect.

J. **Additional Duties of the School Physician:**

1. Availability throughout the day for school emergencies.
2. Consultations with teachers, parents and principals.
3. Sanitary inspection of schools.
4. Examinations for school certificates.
5. School lunch survey and food handlers inspection.
6. Attendance at all football games.
7. Planning in health instruction.
8. Special examinations.

Respectfully submitted,

WILLIAM D. BARONE, M. D.

EXHIBIT IV

MEMBERSHIP BY AGE AND GRADE, OCTOBER 1, 1960

Grade	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total
Kdg.	72	334	6		1													413
I		81	246	13														340
II			51	236	20													307
III				56	264	25	1											346
IV					50	233	20	2										305
V						47	195	35	3									280
VI						1	61	254	18	1								335
SP						2			3	1	3	1						10
VII								62	226	23	4							315
VIII								20	165	143	13							341
IX									51	168	121	16	1					357
X										3	75	229	20	1	2	1		331
XI											1	59	185	22			1	268
XII (Includes 2 P. G. Students)												2	80	179	15			276
Total	72	415	303	305	335	308	277	373	466	339	217	307	286	202	17	1	1	4224

EXHIBIT V

ENROLLMENT TRENDS IN THE WINCHESTER SCHOOLS

	10-1-51	10-1-52	10-1-53	10-1-54	10-1-55	10-1-56	10-1-57	10-1-58	10-1-59	10-1-60
Kindergarten	277	296	281	332	275	328	357	347	377	413
Grade 1	249	279	300	300	317	254	296	315	303	340
Grade 2	240	252	280	304	278	313	257	285	328	307
Grade 3	232	240	246	297	313	279	331	285	297	346
Grade 4	244	233	231	261	300	322	282	324	280	305
Grade 5	215	243	244	238	270	306	317	300	332	280
Grade 6	192	217	254	263	238	274	314	327	317	335
Grade 7	209	191	221	261	255	242	281	320	338	315
Grade 8	188	202	196	223	259	272	245	292	330	341
Grade 9	200	223	255	253	286	319	306	284	327	357
Grade 10	192	179	202	232	218	262	300	300	284	331
Grade 11	206	161	179	203	229	214	248	285	290	268
Grade 12	169	190	150	162	182	206	197	230	283	276
Special	—	—	—	—	12	10	8	8	9	10
Total	2813	2906	3039	3329	3432	3601	3739	3902	4095	4224

Exhibit VI

TOTAL SCHOOL EXENDITURES AND PER PUPIL COSTS

For School Year	Expenditures*	Per Pupil Cost
1950-51	$ 614,318.14	$235.73
1951-52	671,782.96	242.87
1952-53	765,063.37	274.30
1953-54	800,063.26	261.37
1954-55	910,228.73	276.13
1955-56	1,010,283.50	296.71
1956-57	1,116,148.72	314.91
1957-58	1,198,995.91	324.32
1958-59	1,387,888.23	357.61
1959-60	1,517,886.76	371.76

*Exclusive of transportation, school lunches, new equipment and buildings

Report of Water and Sewer Board

WATER DEPARTMENT
Established 1872
Eighty-eighth Annual Report

SEWER DEPARTMENT
Established 1893
Sixty-seventh Annual Report

Charles T. Main, II, Chairman

James F. Dwinell, Jr. Olcott L. Hooper

James D. Halwartz, Superintendent

C. Norman Noonan, Water Registrar

The most important development for this department during 1960 was a 52% increase in the water rate from 23 cents to 35 cents per one hundred cubic feet. The minimum charge remains at $4.00 per six month period. This increase in rate was necessary because of an increase in operating costs and because of the desire of the Town Meeting to make the Department self-supporting. The new rate was authorized at the Annual Town Meeting, and all bills rendered on and after October 1st, 1960 have been charged at the new rate.

The 1960 Annual Town Meeting also instructed the Water and Sewer Board to further study its current method of establishing the water rate and report its recommendations at the next Annual Town Meeting. As the procedure for the establishment of a water rate is somewhat complicated and because there are several accepted methods, the Board, at this writing, is not certain just what its recommendations will be.

The water supply situation for 1960 was normal. The Winchester reservoirs were full going into the high consumption months of June, July and August. At the end of the year the reservoirs contained 323 million gallons compared with the rated capacity of 511.2 million gallons.

Water consumption for the year is estimated at 660 million gallons against 632.5 million gallons in 1959.

Construction of the new interstate highway No. 93 has continued to prevent the start-up of our new Spot Pond Pumping Station which will

be placed in operation as soon as the Boston Edison Company connects the power lines to the building. We have been informed by the power company that we will have power by the early part of the year.

The M.D.C. supply to our West High was curtailed for a short period of time due to distribution troubles in the M.D.C. system. With the expected completion in 1961 or early 1962 of a new water main tunnel now under construction by the M.D.C. from the Wachusett Reservoir which will serve Winchester along with other neighboring towns in the M.D.C. water district, it is hoped it no longer will be necessary to curtail the use of water in any part of Winchester during the high consumption period.

There has been added to our water system 4733 ft. of water main with 28 gates and 15 hydrants. Four broken hydrants have been replaced. Seven hydrants have been moved and 15 hydrants have been raised. Two 12" gates have been inserted and four 6" gates have been inserted in place of broken ones. Ninety-three new water services were installed and 12 renewed.

The program of cleaning certain water mains to restore their carrying capacity was continued during the year. Additional cleaning of mains is planned for the coming year, and funds are being requested in our budget for this purpose. Replacement of some old 6" cast iron mains with 8" transite pipe also is planned.

5962 ft. of 8" sewer mains and 667 ft. of 10" and 652 ft. of 6" mains have been added to our sewer system. 120 new sewer services have been added. The sewer line in Cambridge St., installed by the Star Market, is complete and is in the process of being accepted by the Town.

During the year, Chapter 612 of the Acts of 1959, changing the basis of assessment for usage of the M.D.C. sewerage system, was put into effect and caused a substantial increase in Winchester's share of the costs. A study by your Board, with the aid of the Town Engineer, of the formula and how it had been applied to arrive at Winchester's assessment, led your Board to believe there were errors and inequities. A review of these and corrective action by the M.D.C. seemed to be in order. A statement to this effect was read by your Board at the 1st annual meeting of the Metropolitan Sewerage District held on November 1, 1960. However, it developed at this meeting that the Attorney General's Office had ruled the Act does not permit the M.D.C. to make changes in a Town's apportionment for a period of five years after the enactment of the law. Believing that the M.D.C. should annually review the sewerage construction that affects the apportionments and make subsequent corrections, either greater or less if required, your Board requested that a corrective bill be submitted by Representative Harrison Chadwick at the current session of the legislature. Such a bill has been filed.

Respectfully submitted,

CHARLES T. MAIN, II, Chairman
JAMES F. DWINELL, JR.
OLCOTT L. HOOPER
Water and Sewer Board

Report of the Cemetery Commissioners

The statistics of operation of the Cemetery Department show that in the past year there have been 104 interments and 53 foundations laid as compared with 108 and 71 in the preceding year. We have received $12,837.60 from the sale of graves and lots with $6960.00. for Permanent Care.

A long range plan for development is being studied and will soon be completed with the assistance of the Town Engineer and his staff.

The usual tree work and resurfacing of paths has been done by outside contractors. Special attention has been given to the "sunken garden" near the entrance, with the advice of a retired member of our Board, Mrs. Grace Hight Kirkwood. New plantings have been made and we expect that eventually this area will be one of the most attractive spots in the Cemetery. This coming year we plan to install much needed path signs and directional signs on the road ways for the convenience of the public in finding the best ways in and out of the Cemetery.

This year we have had the usual problems of maintenance of equipment. The problem of removing the leaves has become acute and in this year's budget we are asking for funds to purchase a leaf gatherer to enable our crew to keep abreast of a mounting problem. In years past the farmers have had a use for the leaves which they came for. This is no longer so and other means of disposal have been sought. This past fall burning was tried on the roadways which proved to be bad practice as the surface burned through due to the light construction. To continue this would mean more expense for road building. A vacuum type leaf gatherer feeding into a closed box-like body on our truck seems to us to be the answer to this problem.

Our light truck is now five years old and we had expected to request funds for a new small four wheel drive truck which could be used for snow plowing on the steep and short turn road ways of the cemetery. It was felt that it was more important to have the leaf gatherer this year and the truck will be requested a year from now.

The faithful and efficient service of our Superintendent and his men is very much appreciated by the Commissioners, as is the cooperation this department receives from the other Town Departments in the care of our Cemetery.

Sincerely,

LOWELL R. SMITH, Chairman
JOHN P. CARR
KINGMAN P. CASS
RALPH W. HATCH
STEPHEN B. NEILEY

Report of Board of Retirement

Board of Selectmen
Winchester, Mass.
Gentlemen:

During the year thirty-seven members were added to the Retirement System, seventeen members have withdrawn, six members retired, two active members died, one inactive member returned to active service, three active members were placed on the inactive list, making a total of two hundred ninety-one active, twelve inactive members and seventy-two pensioners at the end of 1960. One pensioner died during the year.

The total paid out for pensions during the year was $99,769.18 of which amount $797.92 was reimbursed by another system and $938.14 was repaid to the system as a result of an adjustment in a disability allowance. The Town appropriated $94,895.71 for the Pension Fund. The amount paid to the pensioners since the system started on July 1, 1939 is $681,941.59. Contributions by members during the year amounted to $56,570.99 and $2,641.76 in special contributions. $8,865.74 was paid out in annuities.

Financial and statistical tables reflecting the activities of the system are attached.

Respectfully submitted,

VINCENT P. CLARKE, Chairman
JAMES A. WAKEFIELD, JR.
JAMES J. COSTELLO
Winchester Contributory Retirement Board

REPORT OF THE WINCHESTER CONTRIBUTORY RETIREMENT BOARD — January 1, 1960 — December 31, 1960

Credits

January 1, 1960 — Ledger Assets			
Cash — Winchester Trust Company		$ 617.16	
U. S. Government Bonds	$ 25,000.00		
Bonds	468,572.67		
Stocks	105,090.00		
Savings Banks	2,124.95		
		$600,787.62	
Accrued Interest		5,051.35	
		$606,456.13	(A)
Regular Contributions			
Group 1 — General Employees		$ 40,337.25	
Group 2 — Firemen and Policemen		16,233.74	
Special Contributions			
Group 1			
Extra Annuity Payment	$ 234.97		
Make-up payments	2,362.79		
		$ 2,597.76	

Group 2		
Make-up payments		44.00
For Expenses		
From Town of Winchester		2,394.00
Pension Fund		
From Town of Winchester		94,895.71
Workmen's Compensation Credit		
From Town of Winchester		6.29
Reimbursement of proportionate share of retirement allowance from Town of Watertown		797.92
Investment Income		
U. S. Government Bonds	$ 750.08	
Bonds	19,802.55	
Stocks	3,864.78	
Savings Banks	391.24	
		$ 24,808.65
Accrued Interest December 31, 1960		6,525.23
Repayment to Pension Fund of Disability Allowance		938.14
		$796,034.82

Disbursements

Pensions Paid		
Groups 1 and 2		$ 98,840.10
Proportionate share paid to another system		929.08
Annuities Paid		
Groups 1 and 2		8,865.74
Refunds		
Group 1 — General Employees		8,242.52
Group 2 — Firemen and Policemen		382.70
Transferred to Other Systems — Groups 1 and 2		830.82
Administrative Expenses		
Personal Services	$ 1,944.00	
Printing and Stationery	135.14	
Custodial Fee — Stocks and Bonds	30.00	
Medical Panel Fees	190.00	
Travel Inside the Commonwealth	30.00	
		$ 2,329.14
Accrued Interest on Bonds Purchased in 1960		$ 732.82
Accrued Interest December 31, 1959		5,051.35
December 31, 1960 — Balance on Hand		
U. S. Government Bonds	$ 25,000.00	
Bonds	517,198.68 (B)	
Stocks	100,666.38	
Savings Banks	10,124.95	
		$652,990.01
Cash — Winchester Trust Company		2,466.05

Loss on Sale of Investments	109.97
Decrease in Market Value of Stocks as of September 30, 1960	7,739.29
Accrued Interest December 31, 1960	6,525.23
	$796,034.82

STATEMENT OF ASSETS AND LIABILITIES AS OF DECEMBER 31, 1960

	U. S. Treasury Bonds, 3¼%, 1978	$ 20,000.00	
	U. S. Treasury Bonds, 3½%, 1998	5,000.00	
			$ 25,000.00
$7,000	Massachusetts Turnpike Authority, 3.30%, 1994		7,355.37
$6,000	International Bank for Reconstruction and Development 4½%, 1977		6,042.68
$9,000	Atchison, Topeka & Santa Fe Railway Co. Gen'l Ref. Mtg. 4%, 1995	9,663.60	
$5,000	Chesapeake & Ohio Railroad Co. Series E, 3½%, 1996	5,010.37	
$4,000	Chesapeake & Ohio RR, Series H, Ref. & Imp., 3⅞%, 1973	3,889.86	
$5,000	Chicago, Rock Island & Pacific RR., Series S, 4⅜%, 1969	5,029.03	
$1,000	Great Northern Railway Co., 2nd Equipment Trust of 1957, 4¼%, 1966	992.03	
$2,000	Great Northern Railway Co., 2nd Equipment Trust of 1957, 4¼%, 1966	1,982.94	
$1,000	Great Northern Railway Co., 2nd Equipment Trust of 1957, 4¼%, 1967	990.93	
$2,000	Great Northern Railway Co., 2nd Equipment Trust of 1957, 4¼%, 1972	1,971.94	
$4,000	Great Northern Railway Co., Gen. Series "P", 2¾%, 1982	3,071.05	
$10,000	Louisville & Nashville RR Equip. Trust, Series "U", 4½%, 1972	9,877.70	
$6,000	Norfolk & Western Rwy. Equipment Trust, Series B, 4⅛%, 1971	5,875.29	
$3,000	Northern Pacific Equipment Trust, 3⅞%, 1968	2,894.74	
$2,000	Northern Pacific Equipment Trust, 3⅝%, 1968	1,892.75	
$9,000	Northern Pacific RR, Series "Q", 4%, 1997	8,598.52	
$6,000	Seaboard Airline, RR Equipment Trust, 3⅜%, 1971	5,985.62	
$3,000	Seaboard Airline, RR Equipment Trust, 3⅜%, 1972	2,992.31	
$6,000.00	Southern Pacific Equipment Trust, 4½%, 1969	5,930.81	

$6,000	Southern Pacific Equipment Trust, 4¼%, 1966	5,935.59	
$9,000	Union Pacific RR, 2½%, 1991	7,154.23	
$9,000	The Virginian Rwy. Co., 1st & Ref. Mtg., Series F, 4%, 1983	9,000.00	
$7,000	Wisconsin Central Rwy. Equipment Trust, 4⅞%, 1967	6,997.33	
			$105,736.64
$7,000	Applachian Electric, 4⅝%, 1987	$ 7,191.57	
$10,000	Atlantic City Electric Co., 3⅞%, 1988	9,155.22	
$9,000	Baltimore Gas & Electric, 1st Mortgage, 3¼%, 1990	8,895.92	
$7,000	Boston Edison Co., 1st Mtg., Series A, 2¾%, 1970	7,041.69	
$9,000	California Electric Power, 4⅝%, 1987	8,978.45	
$10,000	Carolina Power & Light Co., 4⅞%, 1990	10,039.30	
$3,000	Cleveland Electric Illuminating Co., 1st Mtg., 3%, 1989	3,005.78	
$5,000	Cleveland Electric Illuminating Co., 1st Mtg., 3%, 1970	5,140.98	
$7,000	Commonwealth Edison Co., Series Q, 1st Mtg., 3%, 1984	6,939.99	
$9,000	Commonwealth Edison Co., 4¼%, 1987	9,086.70	
$10,000	Consolidated Edison Co. of New York, 3%, 1979	8,266.64	
$7,000	Consumers Power Co., 1st Mtg., 2⅞%, 1975	6,923.33	
$7,000	Detroit Edison Co., Gen'l & Refd. Mtg., Series H, 3%, 1970	7,104.41	
$3,000	Florida Power Co., 3⅞%, 1986	3,042.42	
$7,000	Florida Power and Light, 4⅛%, 1988	7,329.37	
$6,000	Illinois Power Co., 2¾%, 1980	5,855.29	
$2,000	Metropolitan Edison Co., 2⅞%, 1974	2,000.00	
$7,000	Michigan Consolidated Gas, 1st Mtg., 3½%, 1980	7,061.88	
$7,000	Minnesota Power & Light, 3⅛%, 1975	6,246.53	
$10,000	Ohio Edison Co., 1st Mtg., 4½%, 1989	9,887.50	
$4,000	Ohio Power, 1st Mtg., 3⅜%, 1985	4,037.72	
$6,000	Pacific Gas & Electric, 3⅜%, 1985	5,222.62	
$2,000	Penna. Electric Co., 2¾%, 1976	1,934.13	
$6,000	Pennsylvania Electric, 4%, 1988	6,132.89	
$5,000	Philadelphia Electric Co., 1st & Refund Mtg., 2¾%, 1967	4,964.99	
$12,000	Public Service Co. of Oklahoma, 1st Mtg., 5%, 1990	12,150.00	
$10,000	Public Service Gas & Electric Co., 4⅜%, 1986	9,675.00	
$7,000	Southern California Edison Co., Ltd., 1st & Refund Mtg., 3%, 1965	7,080.06	

$2,000	Southern California Edison Co., 3⅝%, 1981	2,031.17	
$6,000	Southern California Edison, 1st Mtg., 4⅞%, 1982	6,370.26	
$9,000	Southwest Gas & Electric, 4⅝%, 1987	9,274.91	
$2,000	Toledo Edison Co., 2⅞%, 1977	1,988.09	
$3,000	Westchester Lighting Co., General Mort'g., 3½%, 1967	3,106.21	
$9,000	Western Mass. Electric, 4⅜%, 1987	9,000.00	
$7,000	Wisconsin Power & Light, 3¼%, 1984	6,965.00	
$10,000	Wisconsin Power & Light, 4⅝%, 1989	10,000.00	
			$239,126.02
$9,000	American Tel. & Tel. Co., 3⅜%, 1973	$ 9,074.64	
$10,000	American Tel. & Tel. Co., 5⅜%, 1986	10,617.40	
$9,000	Chesapeake & Potomac Telephone, 4⅛%, 1993	9,532.19	
$5,000	Chesapeake & Potomac Tel. Co. of W. Va. Deb., 5%, 2000	5,075.00	
$10,000	Chesapeake & Potomac Tel. Co. of W. Va. Deb., 5%, 2000	10,150.00	
$7,000	General Telephone Co. of California, 4½%, 1986	7,153.26	
$5,000	Illinois Bell Telephone Co., 1st Mtg., Series A, 2¾%, 1981	4,970.09	
$4,000	Illinois Bell. Tel., 1st Mtg., Series E, 4¼%, 1988	3,980.30	
$10,000	Michigan Bell Tel. Co., 4¾%, 1992	10,426.09	
$9,000	New York Telephone Co., 3⅜%, 1996	9,022.50	
$9,000	Northwestern Bell Telephone, 4⅜%, 1989	9,076.17	
$9,000	Pacific Tel. & Tel. Deb., 5⅛%, 1980	9,355.50	
$9,000	Southern Bell Telephone, 4%, 1983	8,770.37	
$9,000	Southwestern Bell Tel., 4¾%, 1992	9,074.16	
$9,000	Wisconsin Tel. Co. Deb., 4½%, 1992	9,000.00	
			$125,277.67
$2,000	Allied Chemical Dye, 3½%, 1978	$ 2,063.08	
$2,000	Aluminum Company of America, 3%, 1979	2,005.84	
$2,000	American Tobacco, 3%, 1969	1,946.21	
$2,000	Consolidated Natural Gas Co. Deb., 2¾%, 1968	1,909.89	
$2,000	Firestone Tire & Rubber, 3%, 1961	1,966.50	
$2,000	General Electric, 3½%, 1976	1,890.05	
$2,000	General Motors Corp., 3¼%, 1979	2,060.29	
$2,000	National Dairy Products, 3⅛%, 1976	1,950.91	
$2,000	Procter & Gamble, 3⅞%, 1981	1,966.77	
$5,000	Sears Roebuck & Co., 4¾%, 1983	5,270.20	
$2,000	Standard Oil of New Jersey, Deb., 2¾%, 1974	1,745.07	
$5,000	Standard Oil of Indiana, 4½%, 1983	5,185.48	
$2,000	Swift & Company, 2⅝%, 1972	1,816.84	

$2,000 Union Oil of California, 2¾%, 1970	1,883.17	
		$ 33,660.30
170 shares Bank of America, NT & SA	$ 7,713.75	
150 shares Bankers Trust, New York	6,618.75	
148 shares Chase Manhattan Bank, N. Y.	8,621.00	
128 shares The First National City Bank, N. Y.	9,520.00	
135 shares First National Bank, Boston	9,585.00	
107 shares Irving Trust Co., N. Y.	4,159.63	
100 shares Manufacturers Trust Co., N. Y.	5,762.50	
140 shares Merchants National Bank, Boston	5,867.75	
85 shares Morgan Guaranty Trust Co., N. Y.	8,287.50	
100 shares National Shawmut Bank, Boston	5,300.00	
66 shares Continental Insurance Co.	3,580.50	
55 shares Federal Insurance Co.	3,050.00	
150 shares Fireman's Fund of San Francisco	7,837.50	
60 shares Great American Insurance Co.	2,872.50	
80 shares Hartford Fire Insurance Co.	4,060.00	
120 shares Insurance Co. of North America	7,830.00	
		$100,666.38
Home Savings Bank, Boston	$ 4,000.00	
Provident Institution for Savings, Boston	6,000.00	
Winchester Savings Bank	124.95	
		$ 10,124.95
Balance — Winchester Trust Co.		2,466.05
Accrued Interest — Stocks and Bonds, 1960		6,525.23
		$661,981.29(B)

Liabilities

Annuity Savings Fund	(Schedule A)	$477,071.42
Annuity Reserve Fund	(Schedule B)	102,581.40
Pension Fund	(Schedule C)	77,019.49
Special Fund for Military Service Credit	(Schedule D)	5,230.13
Expense Account	(Schedule E)	78.85
		$661,981.29

ANNUITY SAVINGS FUND

Schedule A

January 1, 1960 — Balance	$433,743.79
Regular Contributions	
Group 1	40,337.25
Group 2	16,233.74
Special Contributions	
Group 1	
Extra Annuity Payment	234.97

Make-up Payments	2,362.79
Group 2	
Make-up Payments	44.00
Interest Credited to the Accounts	12,400.77
	$505,357.31
Charges	
Transferred to the Annuity Reserve Fund	$ 18,829.85
Transferred to Other Systems	830.82
Refunds to Members — Groups 1 and 2	8,625.22
December 31, 1960 — Balance	477,071.42
	$505,357.31

ANNUITY RESERVE FUND

Schedule B

January 1, 1960 — Balance	$ 88,276.08
Transfers from Annuity Savings Fund	18,829.85
Transfer from the Pension Fund	1,025.00
Transfer from Military Service Credit Fund	503.56
Interest Credited to the Account	2,812.65
	$111,447.14
Charges	
Annuities Paid	$ 8,865.74
December 31, 1960 — Balance	102,581.40
	$111,447.14

PENSION FUND

Schedule C

January 1, 1960 — Balance		$ 72,323.00
Adjustments		
Increase in Market Value of Stocks	$ 6,450.00	
Investment Income Account	65.98	
		$ 6,515.98
January 1, 1960 — Adjusted Balance		$ 78,838.98
Appropriation by Town — Pension Fund		94,895.71
Appropriation by Town — Workmen's Compensation Credit		6.29
Proportionate share of member's pension from Town of Watertown		797.92
Repayment to Pension Fund, Disability Allowance		938.14
Interest Income Account, Surplus		10,075.92
		$185,552.96

Charges	
Pensions Paid — Groups 1 and 2	$ 98,840.10
Proportionate share of members' pensions paid to another system	929.08
Deficit between Annuity Reserve Valuation as of December 31, 1959 and Annuity Reserve Fund as of December 31, 1959	1,025.00
Decrease in Market Value of Stocks as of Sept. 30, 1960	7,739.29
December 31, 1960 — Balance	77,019.49
	$185,552.96

MILITARY SERVICE SPECIAL FUND

Schedule D

January 1, 1960 — Balance	$ 5,583.29
Interest Credited to the Account	150.40
	$ 5,733.69
Charges	
Transferred to Annuity Reserve Fund	$ 503.56
December 31, 1960 — Balance	5,230.13
	$ 5,733.69

EXPENSE FUND

Schedule E

January 1, 1960 — Balance		$ 13.99
Appropriation by Town		
Personal Services	$ 1,944.00	
Other Expenses	450.00	
		$ 2,394.00
		$ 2,407.99
Charges		
Personal Services	$ 1,944.00	
Other Expenses	385.14	
		$ 2,329.14
December 31, 1960 — Balance		78.85
		$ 2,407.99

(A) After adjustment to reflect market values

(B) Subject to later adjustments to reflect market values of investments.

SUMMARY OF THE ACTIVE MEMBERS AND INACTIVE MEMBERS

As of December 31, 1960

	Number
Members eligible for Prior Service Credit	
Group 1—Men	30
Women	6
Group 2—Men	7
Members not eligible for Prior Service Credit	
Group 1—Men	107
Women	95
Group 2—Men	59
	304

Note: Two hundred ninety-three members are active and eleven members are inactive.
Five members are in Group 1 who are also listed in Group 2.

Report of Board of Health

The Board of Health hereby submits its annual report for the year 1960.

GENERAL

A high point in the activities of the year was the Winchester Polio Vaccine Program. The physicians of Winchester, in cooperation with the Board of Health, offered doses of polio vaccine at a series of clinics held during June and July. 1,368 doses were administered, and the Board of Health wishes to express its deep appreciation to Doctors Barone, Blanche, Fichera, Fontneau, McLean, McManus, and O'Connor, the Winchester Visiting Nursing Association staff and volunteers, and all others for this fine community effort.

The Board feels that it must once again call to the attention of the town the need for new quarters for its activities. The present second floor quarters in a business block, with only a single exit, are unsafe, inadequate for efficient operation, difficult to keep clean, poorly lighted, unattractive, etc.

The Board of Health is charged with the responsibility of passing on sub-division plans, and reviews such plans, in the light of public health, with a great deal of care. Of the two such plans reviewed, in 1960, one was disapproved in part because of an open waterway running through the area. The other was disapproved on the basis of an air pollution problem. The Board applauds the action of the special town meeting in taking the construction of multiple dwellings, out of the automatic classification, but feels that much more control is necessary to eliminate environmental contaminations that pose present and future health threats.

In accordance with the intent expressed in our last annual report, standards were established this year to be applied in evaluating eligibility

for treatment in the dental clinic. Application of these new standards to the 134 families registered with the dental clinic resulted in notifications of ineligibility, voluntary withdrawals, etc., totaling 53.

Rules and Regulations Governing Agencies Giving Day Care to Children, with standards of satisfactory compliance, were promulgated.

The resignation of Dr. Roy Y. Raymond was accepted as of October 31, 1960, and the Board wishes to make record of his many years of service to the town as dentist.

The Board of Health and its employees participated in professional activities with the objectives of increasing individual competence and enhancing public health. Mr. Saraco is an active member of the National Association of Sanitarians, and is also a member of the Metropolitan Boston Health Officers' Association. Mr. Saraco attended and successfully completed the course on Swimming Pool Sanitation offered by the Massachusetts Department of Public Health.

Dr. Quigley attended and completed a course on Dental Programs in Public Health Clinics. This course was conducted at the Harvard School of Public Health. Dr. Quigley also received a Master's Degree of Dentistry from Tufts University in June 1960.

Mr. Sawyer served as a member of the Steering Committee to establish an association of Boards of Health in Middlesex and Essex Counties, and as chairman of the By-Laws sub-committee.

HEALTH SERVICES

The provision of clinics is the responsibility of the Board of Health, and the nursing services are provided under the provisions of a contract between the Board and the Winchester Visiting Nursing Association. This program is part of a family-centered service, with the WVNA providing nursing service of the Board of Health, the School Committee, and, of course, its own visiting nursing function. The WVNA (1) plans and conducts clinics provided by the Board of Health, (2) visits Winchester homes for case finding and follow-up of tuberculosis patients and contacts, (3) visits homes where a communicable disease exists, (4) visits homes of premature infants, (5) visits homes of pregnant women, infants, and pre-school children, (6) performs parochial school nursing, and (7) maintains records. Dr. Wildasin represents the Board of Health at meetings of the WVNA.

Well Child Conferences

Weekly Well Child Conferences are held for infants and pre-school children. The clinic doctor, Dr. Roger M. Burgoyne, and the WVNA personnel are in attendance at all times at these conferences. The babies and pre-schoolers are weighed, measured, and examined. In 1961 it is planned to add tests for so-called "lazy eyes" and color blindness. Advice and health supervision are given to mothers on feeding, growth and development, and health habits of their children. WVNA staff nurses support and amplify this advice by home visits as required.

Conferences Held	51
Conference Visits	995

Children Attending	473
Physical Examinations	154
Home Visits	1388

Immunizations

Immunizations are administered to protect children against diphtheria, tetanus, whooping cough, smallpox, and poliomyelitis. During the year a PKU test has been employed that is useful in discovering the condition that causes one type of mental retardation, and that is subject to correction by early discovery and treatment.

Triple Antigen	20
Triple Antigen Completed	8
Triple Antigen Booster	178
Polio Vaccine	25
Polio Vaccine Booster	135
Tetravax I	42
Tetravax II	36
Tetravax Completed	34
Smallpox Vaccine	61
Smallpox Revaccination	0
Vaccination Certificate	15
PKU Test	34
Tuberculin Test	199
Positive	1

Tuberculosis Control

202 visits were made to tuberculosis patients and their contacts. Minors were given tuberculin tests at Board of Health clinics, and adults were referred to the North Reading State Sanatorium or Middlesex County Sanatorium as indicated. There were no newly diagnosed cases of tuberculosis in Winchester in 1960, but three people with inactive cases moved into Winchester during the year.

Number of Cases on Winchester Register 12/31/60	41
Number Inactive Cases	39
Number "Open Negative" Cases	1
Number Active Cases	1

Follow-up Care:

Middlesex County Sanatorium	20
North Reading State Sanatorium	4
Veterans' Administration	9
Private Physicians	4
Fernald School	1
Not Under Care	2

Premature Infants

State law requires that all infants weighing five and one-half pounds or less at birth be reported to the Board of Health. Expenses for the care and hospitalization of infants weighing five pounds or less at birth shall

be paid by the Board of Health if the parents or guardian or any other person bound by law to maintain such an infant are unable to do so.

This year 20 premature births were reported with the cost of care and hospitalization of one being paid by the Board.

Parochial School Nursing

The staff of the WVNA assists the parochial school physicians in the annual physical examinations, and, under the direction of the physicians, administers the annual audiometric and vision screening tests. Under the directions of the physicians, visits are made to the parochial schools and the homes of parochial school pupils. Emergency first aid is rendered to parochial school pupils while in school.

Physical Examinations	441
Health Problems	44
Under Care	42

	Children tested	Total Failing	Under Care
Hearing Tests	372	7	7
Vision Tests	379	14	13

DENTAL SERVICES

The Board has given a great deal of time and thought to the reorganization of the dental program. Meetings were held with members of the State Division of Dental Health, with leaders in the field of public health dentistry education, with representatives of the local dental profession, and many visits were made to dental clinics for observation. Basic principles were established emphasizing the best possible treatment for the minimum number of patients and education of the public. As mentioned earlier in this report, standards of eligibility were established and applied. A highly qualified dentist in the field of child dentistry has been employed, and long outdated equipment has been replaced so that the program could get under way.

It is expected that 1961 will see great strides in the new program.

Number of New Patients	42
Number of Recall Patients	574
Number of Patient Visits	624
Number of Completed Patients	406
Number of Clinic Services	3741
Examinations	391
X-rays	49
Prophylaxis	391
Local Anesthesia	14
Fillings	1168
Extractions	13
Other treatments	1461

REGULATION AND INSPECTION

The Board of Health's continuing program of inspection of the approximately 50 food-handling establishments in Winchester in accordance with its Sanitary and Food Regulations, and conducted by an environmental

sanitation service under contract with the Board, has resulted in high standards of cleanliness in plant and product. A total of 458 inspections were made in food handling establishments, including restaurants, grocery and meat stores, hospital, drug and department stores, bowling alleys, theatre, mobile canteens, etc. Instances of unsatisfactory sanitary conditions or bacterial results (253 bacterial swabs were taken) have been corrected through education, hearings before the Board, abatements, etc.

Samples of dairy products sold in Winchester are taken each month, and a complete analysis made for bacterial count, butter fat content, total solids, and coliform. 1,722 such analyses were made in 1960.

The Board again wishes to make record of the fine cooperation of the Board of Selectmen in issuing and renewing common victualer licenses only after inspection and favorable report by the Board of Health.

In May the Board conducted the annual chest X-ray clinic for food handlers and for others who are required to have periodic chest X-rays. 583 people received X-rays, in addition to 18 minors who were tuberculin tested, and for the first time since the program was established no active cases were discovered.

A continuing problem is the reporting of diseases by physicians to the Board of Health as required by law. The very small number of reportable diseases reported during 1960 would indicate that the following figures give only a partial index of the true incidence of these diseases.

Actinomycosis	
Anthrax	
Asiatic Cholera	
Chancroid	
Chicken Pox	22
Diphtheria	
Dog Bite	83
Dysentery, Amoebic	
Dysentery, Bacillary	
Encephalitis, Infectious	
German Measles	33
Glanders	
Gonorrhea	1
Granuloma Inguinale	
Hepatitis, Infectious	
Leprosy	
Leptospirosis	
Lymphocytotic Choriomeningitis	
Lymphogranuloma Venereum	
Malaria	
Measles	41
Meningitis	2
Mumps	15
Ophthalmia Neonatorum	
Plague	
Poliomyelitis	
Psittacosis	
Rabies	
Rocky Mountain Spotted Fever	
Salmonella Carrier	
Scarlet Fever (including Streptococcal Sore Throat)	6
Smallpox	
Syphilis	4
Tetanus	
Trachoma	
Trichinosis	
Tuberculosis (all forms)	
Tularemia	
Typhoid Fever	
Typhoid Carrier	
Typhus Fever	
Undulant Fever	
Whooping Cough	
Yellow Fever	

The following licenses and permits were issued in 1960, and a total of $2008 was turned over to the Town Treasurer:

Rubbish Removal	1942
Sale of Methyl or Wood Alcohol	14
Garbage	2
Ice Cream Manufacturing	2
Milk	70
Stable	3
Private Sewage Disposal Systems	3
Funeral Director	11
Massage	5

Inspections and investigations of complaints increased in 1960. The Agent made 389 inspections and investigations, which accounted for 499 hours out of a total of 1,971 hours.

The rodent control program along the Aberjona River was continued for the third year. The year 1960 saw an increase in rodent complaints in many areas of the town. Almost without exception, investigation of these complaints revealed that the presence of rodents is due to poor sanitary conditions around residences that provide the necessary harborage and food supply to attract rodents.

The Board wishes to acknowledge the fine service rendered by its Agent, Mr. Michael D. Saraco, and the entire staff, and to extend its appreciation to all other boards and the people of Winchester for their cooperation throughout the year.

Respectfully submitted,

RICHARD A. SAWYER, Chairman
LAWRENCE F. QUIGLEY, JR., D.M.D.
HARRY L. WILDASIN, Ph.D.

Report of the Personnel Board

This is a report of Personnel Board Operations in 1960. Final action on some items reported will not be completed until the 1961 Town Meeting has considered recommendations which this Board will submit.

During 1960 the Personnel Board held 35 meetings.

The principal activities in which the Board engaged are briefly described in subsequent sections of this report. They include:

1. Recommendations to the 1960 Annual Town Meeting.
2. Conduct of Special Surveys.
3. Consideration of requests submitted by town authorities, employees, and other municipalities.
4. Updating and review of the Personnel Policy Guide.
5. Participation in the Massachusetts Municipal Personnel Boards Association.
6. Review of the Wage and Salary Schedule and Recommendations to 1961 Annual Town Meeting.

1) Recommendations to the 1960 Annual Town Meeting

Town Meeting Members approved a Personnel Board recommendation for some individual wage and salary changes as well as a general increase of 3% of annual salary or wages for those full-time and part-time town employees other than professional School Department personnel.

Town Meeting Members approved a Personnel Board recommendation for a modification in vacation policy granting three weeks' vacation with pay after 10 years service. They also approved a recommendation (supported by Personnel Board) to grant 4 weeks vacation with pay after 30 years service. In both cases, it applies only to those employees who work on a schedule of 52 weeks per year.

One of the "Special Surveys" (referred to in Item 2) was made on the Fire and Police Departments and a report (dated May 10, 1960) was sent to Town Meeting Members, Finance Committee, and Board of Selectmen.

Based on this report the Personnel Board recommended and the town voted (at a Special Town Meeting, May 19, 1960) to increase the maximum of the Salary Schedule for all regular grades of the Fire and Police Departments.

2) Special Surveys

The Board continued its review of the descriptions of full-time jobs. In the course of this operation revised forms and instructions for preparation of job descriptions were distributed to the Town Departments within the jurisdiction of the Board.

As a result of requests made to the Board, several occupations were reviewed and re-evaluated. The result of these over-all studies indicated that adjustments should be made in some cases.

A detailed comparison was made of representative occupations as a basis for comparing Winchester rates with the rates paid for similar positions in our 16 community towns.

A copy of this Survey with 1960 rates is attached as Appendices A-1, A-2, and A-3. This shows that the increases voted at the Annual Town Meeting in March and at the Special Town Meeting last May have maintained a strong "Middle (M) Position" for Winchester.

For the past several years recommendations for general increases have been based, in part, on the relationship of our Wage and Salary Schedule to that of our Community Towns. At present almost no information is available as to what action will be taken in 1961 by these Community Towns, therefore, the Personnel Board has no basis **at this time** for making any recommendation for a general increase in 1961.

3) Requests Processed

During 1960 the Board evaluated a great many job descriptions involving various town positions.

The Board promulgated decisions or recommendations on various specific questions submitted throughout the year by town authorities or employees. These matters generally involved questions of job evaluations,

classification, entitlement to vacation or salary benefits, consideration of results for extensions of paid sick-leave, as well as such matters pertaining to the interpretation of the Policy Guide.

The Board continued to handle requests involving correspondence and exchanging information with other towns on matters of common interest.

4) Personnel Policy Guide

A revised edition of the Personnel Policy Guide was prepared in 1960 based on a comprehensive review of the history of all personnel practices and policies in effect. Department Heads and Committees and Board Chairmen suggested some changes and most of these have been incorporated.

There are areas where the present policies and procedures vary between departments. In these cases, changes tending toward more uniform policies are being considered.

Every effort is being employed to have a final draft available to present at the Annual Town Meeting. This will set forth present policies and procedures observed by principal town authorities.

5) Participation in Massachusetts Municipal Personnel Boards Association

The Personnel Board participates as a member of the Massachusetts Municipal Personnel Boards Association which provides an excellent centralized source for obtaining information. The Massachusetts Municipal Personnel Boards Association distributes an annual report and wage survey as well as bulletins pertaining to matters of interest to the membership.

6) Review of Wage and Salary Schedule

As a result of the continuing review of the evaluation program, the Board will recommend adjustments in the positions listed below. A few other jobs are still being reviewed and some jobs have been considered wherein no action will be recommended. Details will be published by January 31 as now required by vote of Town Meeting.

Superintendent — Highway Dept.
Superintendent — Water & Sewer Dept.
Asst. Superintendent — Water & Sewer Dept.
Superintendent — Park Dept.
Supervisor Grounds & Buildings — School Dept. (effective 7/1/60)
Professional Librarians
Health Agent (part time)
Director — Welfare Dept.
Social Worker — Welfare Dept.
Town Accountant
Town Counsel (part time)
Plumbing Inspector (part time)
Juvenile Officer — Police Dept.

Board Members recognize with deep appreciation the consideration, cooperation and support of Town Meeting Members and all town authorities, employees and members of other town groups who have participated in matters involving Personnel Board action throughout the year.

MICHAEL M. CONNOLLY
EMMONS S. ELLIS
JOHN G. McELWEE, Chairman
WARREN L. PRICE
DAVID S. WARDWELL

Appendix A-1

CLERICAL

MAXIMUM OF SCHEDULE IN EFFECT 1960

Junior

Group	Town	In Effect
1	Arlington	$3480
2	Natick	3375
	Needham	3319
	Milton	3316
3	Watertown	3215*
	WINCHESTER	3207
4	Danvers	3120(M)
	Concord	3100
5	Melrose	3063*
	Weymouth	3029*
	Andover	3021
6	Wellesley	2946
7	Wakefield	2650*

Principal
(Senior A)

Group	Town	In Effect
1	Melrose	4220*
	Watertown	4185*
2	Milton	4139
	Needham	4132
	Arlington	4102
		4050(M)
3	Weymouth	3990*
	Danvers	3952
	WINCHESTER	3950
4	Natick	3825
	Andover	3811

(M)—"Middle Position"
*—Same Rate as 1959

Appendix A-2

HOURLY-RATED

MAXIMUM OF SCHEDULE IN EFFECT 1960

Unskilled

Group	Town	In Effect
1	Watertown	$1.97
	Arlington	1.97
	Hingham	1.96*
	Danvers	1.95
	Needham	1.95
	Milton	1.94 (12)
	WINCHESTER	1.92
	Stoneham	1.90 (M)
2	Melrose	1.86*
	Weymouth	1.83
	Wellesley	1.83
	Andover	1.82
	Concord	1.80
3	Natick	1.77
	Reading	1.75 (13)
	Wakefield	1.67*

Skilled**

Group	Town	In Effect
1	Natick (A)	2.70 (8)
2	Wellesley (A)	2.63
	Stoneham (A)	2.62
	Needham (A)	2.59
	WINCHESTER (B)	2.56
3	Reading (E)	2.50* (9)
	Arlington (A)	2.47
4	Melrose (C)	2.39 (M)
5	Hingham (D)	2.32
	Wakefield (A)	2.32*
	Concord (B)	2.31
	Milton	2.29 (10)
6	Danvers (E)	2.25
	Watertown (A)	2.25
7	Weymouth (D)	2.20
8	Andover (D)	2.06

Foremen

Group	Town	In Effect
1	Natick	3.00 (1)
	Reading	3.00 (2)
2	Wellesley (G)	2.89
3	Stoneham	2.65
	Melrose	2.64*
	Wakefield	2.64 (3)
	Arlington (G)	2.61
	Watertown	2.58
	WINCHESTER	2.56 (M)
	Needham (G)	2.53
	Concord	2.50
4	Danvers	2.40
5	Milton	2.35 (4)
	Andover	2.33
	Hingham	2.32*
6	Weymouth	2.20

(M)—"Middle Position"

*—Same Rate as 1959

**—Highest Class of Equipment Operator (see list of occupations under Footnotes)

See next page for Footnotes

Footnotes

FOREMEN

1—Foremen of Hiway	Salary	6225/yr	equals	$3.00/hourly	
2—Foremen	"	120/wk	"	3.00	"
3—Public Works Supervisor	"	5500/yr	"	2.64	"
4—Supervisory Foremen	"	94.06/wk	"	2.35	"

G—also general foremen at higher rates

EQUIPMENT OPERATORS

A—Power shovel and/power grader
B—Gradall and/Backhoe
C—"extra" Heavy equipment
D—Heavy equipment
E—"equipment operators"

8—Power shovel	Salary	5625/yr	equals	$2.70/hourly	
9—Mechanic & equipment	"	100/wk	"	2.50	"
10—Mechanic & draftsman	"	91.45/wk	"	2.29	"

LABORERS

12—Labor	Salary	77.68/wk	equals	$1.94/hourly	
13—Common Labor	"	70.00/wk	"	1.75	"

Appendix A-3

MAXIMUM OF SCHEDULE IN EFFECT 1960

Patrolmen and/or Firefighters

Group	Town	In Effect
1	Needham	$5500
2	Natick	5175
	Wellesley	5159
	WINCHESTER	5150
	Arlington	5150
	Milton	5141
3	Melrose	5000* (M)
4	Stoneham	4960
	Reading	4940
5	Watertown	4835*
	Weymouth	4821*
	Danvers	4800
	Concord	4800
	Wakefield	4800
6	Andover	4713
	Hingham	4685*

Fire Lieutenants and/or Police Sergeants

Group	Town	In Effect
1	Needham	6260
2	Wellesley	5960
3	Natick	5800
4	WINCHESTER	5725
	Reading	5720
	Melrose	5708*
	Milton	5692
5	Arlington	5674
		5600 (M)
5	Weymouth	5517*
	Andover	5517
6	Stoneham	5480
	Danvers	5460
	Watertown	5435*
	Concord	5400
	Hingham	5380*
7	Wakefield	4950

(M)—"Middle Position"
*—Same Rate as 1959

STANDARD RATES OF SALARY

Town of Winchester April, 1960

Section 1 — Clerical Employees

	WEEKLY SALARY				
		Steps (Yearly)			
	Minimum	1st	2nd	3rd	Maximum
Classification					
Junior Clerk	$55.27	58.48	61.69	——	61.69
Junior Clerk "A"	61.69	64.07	66.45	——	66.45
Senior Clerk	66.45	68.83	71.21	——	71.21
Senior Clerk "A"	71.21	73.59	76.00	——	76.00
Secretary to Senior High School Principal and Office Manager	78.34	80.72	83.10	85.48	85.48

Temporary Clerk (part time)* $1.00/hr

*Steps—.05/hr after each 6 month's service

.06/hr after 2½ and 3 years' service

Section 2 — Hourly Paid Workers

	HOURLY RATE				
		Steps Yearly			
	Minimum	1st	2nd	3rd	Maximum
Classification					
CLASS I—Foreman	$2.36	2.42	2.49	2.56	2.56
CLASS IIA—Mechanic "A"	2.15	2.21	2.29	2.36	2.36
CLASS IIB—Mechanic "B"	1.98	2.03	2.09	2.15	2.15
*CLASS III—Skilled	1.85	1.91	1.97	2.03	2.03
CLASS IV—Common Labor	1.74	1.79	1.85	1.92	1.92
Temporary Help* (unskilled)	1.25	1.30	1.35	1.40	1.45

*$.10 per hour additional when collecting garbage.

.15 per hour additional when assigned to granolithic work.

$206 per year additional when assigned to Blacksmith & Welder.

: Annual increases as of April 1st payable to employees employed on September 1 of previous year.

*The Department Head will determine the rate within the "Present Range" for "Temporary Help" depending upon their past experience. Where it is necessary to hire temporary help on work that justifies a higher classification than the range for "Temporary Help" the Department Head will determine the appropriate classification depending upon the requirements of the job. The actual hiring rate will be determined by the Department Head within the range of this classification and also based on the past experience and ability of the temporary employee.

Section 3 — **Town Departments**

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Selectmen						
Administrative Assistant	None	——	——	——	——	$6366
Executive Clerk	$3937	4107	4277	4447	——	4447
plus $206 per year for attending meetings after normal working hours.						
Town Accountant						
Accountant	6040	6321	6602	6883	7164	7164
Treasurer-Collector						
Treasurer-Collector	None	——	——	——	——	6216
Asst. Treasurer— 1st Deputy Collector	3937	4107	4277	4447	——	4447
School Department						
Office Manager & Secretary Supt. of Schools	4266	4451	4636	4821	——	4821
Assessors						
Chairman (part time)	2040	——	——	——	——	2040
Assessors (part time) each	1822	——	——	——	——	1822
Deputy Assessor	3937	4107	4277	4447	——	4447
Legal						
Town Counsel (part time)	3493	——	——	——	——	4244*
Veterans' Services						
Director (part time)	1432	——	——	——	——	2191
Inspector of Animals						
Inspector (part time)	440	——	——	——	——	693
Dog Officer - (Part time)	651	——	——	——	——	1021
Veterans' Graves						
Caretaker - (part time)	103	——	——	——	——	103
						*plus fees
Town Clerk						
Town Clerk	None	——	——	——	——	$5202
Registrar of Voters (Town Clerk)	226	——	——	——	——	294
Election & Registration						
Registrars - each (part time)	226	——	——	——	——	294

	Each Election
Wardens	$16.97
Clerks	15.55
Deputy Clerks	14.15
Inspectors	14.15
Deputy Inspectors	14.15

	ANNUAL SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Town Census						
Registrar of Voters (Supervision) $.025 per name (plus $100)						
Asst. Registrar of Voters(temporary) $.075 per name						
Town Meetings						
Checkers $1.00 per hour (minimum payment $2.00)						

	ANNUAL SALARY Steps Yearly						
	Minimum	1st	2nd	3rd	4th	5th	Maximum
Highway & Bridges							
Superintendent includes following duties: Town Engineer Tree Warden	$7859	8253	8647	9041	9435	9829	9829
Supervisor, Disposal Area	——	——	——	——	——	——	990
Asst. Superintendent	5563	5846	6129	6412	6695	——	6695

	ANNUAL SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Engineering						
Town Engineer - see Highway & Bridges						
Asst. Town Engineer	5826	6118	6410	6702	6994	6994
Junior Engineer	5106	5361	5614	5867	6120	6120
Drafts - Transitman	4392	4606	4820	5034	5248	5248
Engineering Asst.	3937	4107	4277	4447	——	4447

	WEEKLY SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Student draftsman	51.50	53.56	56.65	——	——	56.65

	ANNUAL SALARY Steps Yearly					
	Minimum	1st	2nd	3rd	4th	Maximum
Public Welfare						
Director of Pub. Assistance	5476	5746	6016	6286	6556	6556
Social Worker	4170	4345	4520	4695	——	4695
Finance Committee						
Clerk (part time)	875	——	——	——	——	1748
Sealer of Weights & Measures						
Sealer - (part time)	651	——	——	——	——	1021
Parks & Playgrounds						
Superintendent	$4986	5233	5480	5727	5974	5974

	WEEKLY SALARY	
	Minimum	Maximum
Recreation		
Head Playground Supervisor	$70.00	75.00
Playground Supervisor	50.00	65.00
Playground Leader	40.00	45.00
Arts & Craft Supervisor	49.05	49.05
Head Life Guard (and Special Police)	65.00	65.00
Life Guards	55.00	55.00
Caretakers (and Special Police)	50.00	50.00
Locker Girls	25.00	25.00
Tennis Supervisor	35.00	35.00
Basketball Supervisor	15.00	15.00
Softball Supervisor - $280		
Sports Official - $2.50 per game		

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	1st	2nd	3rd	4th	Maximum
Building Department						
Building Commissioner includes following duties:						
Inspector of Gas & Inspector of Wires	5579	5860	6141	6422	6703	6703
Sec'y of Board of Appeals	367	——	——	——	——	367
Inspector of Plumbing (part time)	2076	——	——	——	——	2622
Deputy Inspector (Gas, Wire or Bldg.) $51.50 for each week of substitute service						
Health Department						
Dentist (part time)	2536	——	——	——	——	3641
Dentist Asst. (part time)	948	——	——	——	——	948
Agent (part time)	1953	2040	2127	2214	——	2214
Clerk — $206 additional for issuance of burial permits after normal working hrs.						
Janitor (part time) — $597 per year.						
Library						
Head Librarian	$5580	5861	6142	6423	6704	6704
Asst. Head Librarian	4749	4983	5217	5451	5685	5685
Reference Librarian	4392	4606	4820	5034	5248	5248
Children's Librarian	4392	4606	4820	5034	5248	5248
Catalogue Librarian	4392	4606	4820	5034	5248	5248
Circulation and Young Adult Librarian	4392	4606	4820	5034	5248	5248
Asst. Children's Librarian	4170	4345	4520	4695	——	4695
General Professional Asst.	4170	4345	4520	4695	——	4695

LIBRARY — **PART-TIME TEMPORARY HELP** — Hourly Rates

	STUDENTS	
	High School	**College**
Start	$.80	1.28
At end of 6 mos.	.90*	—
" " " 1 yr.	.95*	1.33
" " " 1½ yr.	1.00*	—
" " " 2 years	1.05*	1.38
" " " 2½ yrs.	1.11*	—
" " " 3 years	1.17*	1.44

*Increase of $.05, if working at Main Desk in Adult Library.

	ANNUAL SALARY	
	Minimum	**Maximum**
Contributory Retirement		
Secretary - (part time)	$1093	1959
Workmen's Compensation		
Agent - (part time)	730	1149

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	**1st**	**2nd**	**3rd**	**4th**	**Maximum**
Water & Sewer Department						
Superintendent includes use of residence and heat, at Reservoir	$5109	5362	5615	5868	6121	6121
Asst. Superintendent	4787	5021	5255	5489	5723	5723
Registrar	3937	4107	4277	4447	——	4447
Cemetery						
Superintendent	4627	4855	5083	5311	5539	5539
Gate Closer $4.00 per week						
Clerk (part time)	439	——	——	——	——	586
Planning Board						
Engineer (part time)	1433	——	——	——	——	2060
Clerk (part time) $2.03 to 2.17 per hour						
Personnel						
Executive Secretary (part time)	None	——	——	——	——	1442

Section 4 — **Town Departments**

	ANNUAL SALARY					
		Steps Yearly				
	Minimum	**1st**	**2nd**	**3rd**	**4th**	**Maximum**
Building Maintenance						
Supervisor School Buildings and Grounds	$4986	5233	5480	5727	5974	5974

			WEEKLY			
Head Custodians:						
Senior High School	86.75	90.03	93.31	96.59	——	96.59
Junior High School	83.21	86.49	89.77	——	——	89.77
Town Hall	83.21	86.49	89.77	——	——	89.77
Custodians:						
All Buildings	79.22	81.60	84.00	——	——	84.00
Asst. Custodians and Janitors - All Buildings	72.08	74.46	76.84	——	——	76.84

Hourly

Cleaners (Schools) part time $1.45

School Cafeteria

Manager*

		Minimum	1st	2nd	Maximum
Cooks & Bakers	Hourly	$1.65	1.70	1.75	1.75
General Workers	Hourly	1.55	1.60	1.65	1.65
Cashiers (part time)	Weekly	25.06	—	—	25.06
Bus boys (part time) (Temporary)	Hourly	.65	.70	.75	.75

*Salary set by School Committee

Section 5A — **Public Safety**

	ANNUAL SALARY Steps Yearly				
	Minimum	1st	2nd	3rd	Maximum
Fire Department					
Chief	None	——	——	——	7700(A)
Captains	None	——	——	——	6400(A)
Lieutenants	None	——	——	——	5725(A)
Lieutenant-Inspector	None	——	——	——	5725(A)
Firefighters - permanent	4950	5050	5150	——	5150(A)

Firefighters - temporary $80.00 per week min., $80.00 per week max.

When assigned to any of the following extra duties:

Auto Mechanic	575*(A)
Fire Alarm Maintenance:	
Supervisor	575*(A)
Lineman	294*
Clerk	309*

Special Duty Assignments — $2.50 per hour (Minimum Payment $10)

*Additional per year

	ANNUAL SALARY	
	Minimum	Maximum
Call Firemen (part time)	$490	490

(A) Rates effective June 1st as result of increases voted at Special Town Meeting in May, 1960

Section 5B — **Public Safety**

	ANNUAL SALARY Steps Yearly				
	Minimum	**1st**	**2nd**	**3rd**	**Maximum**
Police Department					
Chief	None	——	——	——	7700(A)
Lieutenants	None	——	——	——	6400(A)
Sergeants	None	——	——	——	5725(A)
Patrolmen - permanent	4950	5050	5150	——	5150(A)
Patrolmen - temporary	80.00 per week		——	——	80.00/wk

Patrolmen when assigned to any of the following duties:

Special Duty Assignments $2.50/hr. (Minimum payment $10)

1st Photographer & Finger Printer $306*

2nd Photographer & Finger Printer 254*

*Additional per year

Janitor (part time) $503 per year

School Traffic Officers — part time — $33.60 per week

(A) Rates effective June 1st, 1960 as result of increases voted at Special Town Meeting May, 1960

Report of the Town Accountant

December 31, 1960

In accordance with the provisions of Chapter 41, Section 61 of the General Laws, I herewith submit my report of the financial transactions of the Town of Winchester for the year ending December 31, 1960, together with miscellaneous tables and statistics.

Ordinary Operations

The ordinary revenues of the town, including water, exceeded the total expenditures for ordinary operations, including water by $263,738.84. Actual receipts for the year were $110,930.43 in excess of estimates, revenue appropriation balances were $152,224.81, and assessments made after the fixing of the tax rate amounted to $583.60.

On December 31, the general surplus revenue account had a balance of $694,003.82, of which $616,234.52 was available for expenditure. This amount is $17,490.67 less than was available last year.

Water Operations

The Water Department operated with a cash deficit of $58,722.91 for the year.

Debt Operations

The funded debt of the town was increased by $1,430,000.00 during the year. Bond issues for the new Junior High School, $1,200,000.00, and the Incinerator Construction Loan, $440,000.00, were offset by payments on existing debt of $210,000.00. The borrowing capacity of the town, within the debt limit, on December 31, 1960 was $624,585.00.

Post Audit of Departments

In accordance with the provisions of Chapter 41, Section 51 of the General Laws, the accounts of the various town officers and boards entrusted with the receipt, custody or expenditure of money have been examined. In each case, after reconciliation, the records have been found correct.

Examination of Trust Funds

In accordance with the provisions of Chapter 41, Section 53 of the General Laws, the accounts of the Commissioners of Trust Funds and the Town Treasurer have been examined. The securities held by these trustees have been examined and found to be in proper order. The cash balances of the trustees have also been verified.

Financial Transactions

The detail of the financial transactions of the town is set forth in the following exhibits and schedules:

Exhibit A:	Consolidated Balance Sheet
Exhibit B:	Balance Sheet, General Accounts
Schedule B-1:	Schedule of Revenue Balances
B-2:	Schedule of Non-Revenue Balances
B-3:	Receipts for the Year in Detail

B-4: Summary of Expenditures
B-5: Summary of Appropriations, Expenditures and Balances
B-6: General Estimated Receipts Compared with Actual
B-7: Water Estimated Receipts Compared with Actual
B-8: Statement of Changes in Surplus Account
B-9: Computation of Tax Rate
Exhibit C: Balance Sheet, Trust Accounts
Schedule C-1: Trust Fund Summary
Exhibit D: Balance Sheet, Deferred Revenue Accounts
Exhibit E: Balance Sheet, Debt Accounts
Schedule E-1: Changes in Funded Debt
E-2: Analysis of Borrowing Capacity
E-3: Classified Statement of Funded Debt
E-4: Classified Statement of Interest on Funded Debt

Respectfully submitted,

JAMES J. COSTELLO
Town Accountant
January 31, 1961

Middlesex, ss.

Then personally appeared the above named James J. Costello and made oath that the foregoing statement made by him is correct and true to the best of his knowledge and belief.

Before me,
MARION C. BERANGER,
Notary Public

My commission expires November 13, 1965.

EXHIBIT A

CONSOLIDATED BALANCE SHEET, ALL FUNDS

DECEMBER 31, 1960

Assets

Cash	$ 2,333,078.48
Taxes Receivable	76,382.25
Accounts Receivable	147,168.19
Overdrawn Accounts	33,439.39
Investments	1,090,982.86
Apportioned Assessments, Not Due	131,261.36
Amount to be Provided for Retirement of Debt	4,040,000.00
	$ 7,852,312.53

Liabilities, Reserves, Surplus

Appropriation Balances	$ 1,627,283.01
Revenues Available When Collected	278,429.55
Trust Funds	1,094,409.86

Bonds Payable	4,040,000.00
Reserves	118,186.29
Surplus	694,003.82
	$ 7,852,312.53

EXHIBIT B

BALANCE SHEET, DECEMBER 31, 1960

General Accounts

Assets

Cash:		
General:		
Revenue	$ 1,256,208.45	
Non-Revenue	1,076,482.03	
		$ 2,332,690.48
Petty Advances		388.00
Accounts Receivable:		
Taxes:		
Levy of 1958:		
Polls	$ 2.00	
Personal	89.40	
		$ 91.40
Levy of 1959:		
Polls	$ 78.00	
Personal	83.44	
Real Estate	1,507.88	
		$ 1,669.32
Levy of 1960:		
Polls	$ 94.00	
Personal	1,503.36	
Real Estate	73,024.17	
		$ 74,621.53
Motor Vehicle Excise:		
Levy of 1959	$ 2,414.53	
Levy of 1960	47,241.19	
		$ 49,655.72
Special Assessments:		
Sidewalk:		
Unapportioned	$ 2,320.26	
Added to Taxes, 1960	79.10	
Sewer:		
Unapportioned	8,059.34	
Street Betterment:		
Unapportioned	26,921.40	
Added to Taxes, 1959	181.20	
Added to Taxes, 1960	618.65	

Committed Interest:		
Added to Taxes, 1959	36.24	
Added to Taxes, 1960	188.53	
		$ 38,404.72
Special Taxes:		
Estates of Deceased Persons		$ 389.20
Tax Titles		$ 8,706.56
Departmental:		
Police	$ 155.00	
Forestry	33.00	
Sewer Repairs	617.90	
Highways	649.44	
Temporary Aid	4,027.63	
Old Age Assistance	548.97	
School Tuition	1,322.95	
School Rentals	225.00	
Veterans' Benefits, State	8,520.73	
Aid to Dependent Children, State	1,065.89	
		$ 17,166.51
Aid to Highways:		
State	$ 19,000.00	
County	9,500.00	
		$ 28,500.00
Water:		
Rates	$ 1,125.46	
Repairs	1,475.95	
Connections	1,744.07	
		$ 4,345.48
Unprovided for Accounts:		
Underestimated, 1960		
Metropolitan Sewer	$ 7,009.75	
County Tax	10,057.85	
		$ 17,067.60
Snow and Ice, 1960 Expenses		$ 14,984.74
Cemetery, Deposits in Excess of Receipts		$ 1,387.05
		$ 2,590,068.31

Liabilities and Reserves

Payroll Deductions:		
Federal Taxes	$ 65,548.92	
State Taxes	8,681.63	
		$ 74,230.55
Guarantee Deposits:		
Water and Sewer Connections	$ 605.00	
Garbage Contract	1,750.00	
		$ 2,355.00

Agency:		
Dog Licenses	$ 30.50	
Sale of Dogs	24.00	
Massachusetts Hospital Service	2,960.36	
Maurice Dineen Memorial Gift	20.00	
		$ 3,034.86
Tailings:		
Uncashed Checks		$ 40.89
Bequests:		
Schrafft Charitable Trust-Library	$ 1,000.00	
Daniel B. Badger Library Trust	1,827.00	
Mabel H. Carter Cemetery Bequest	600.00	
		$ 3,427.00
Recoveries:		
Disability Assistance	$ 326.20	
Old Age Assistance	704.00	
Veterans' Benefits	341.88	
		$ 1,372.08
Accrued Interest on Loan:		
Junior High School Project Loan		$ 1,033.33
Federal Grants:		
Aid to Dependent Children, Adm.	$ 535.43	
Aid to Dependent Children, Assis.	781.81	
Disability Assistance, Adm.	294.66	
Disability Assistance, Assis.	196.74	
Old Age Assistance, Adm.	1,350.96	
Old Age Assistance, Assis.	575.19	
		$ 3,734.79
Revolving Funds:		
School Lunch	$ 15,883.04	
School Athletics	6,310.49	
Public Law 864, Title III	3,655.40	
Public Law 874	17,865.83	
		$ 43,714.76
Appropriation Balances:		
Revenue	$ 503,351.43	
Non-Revenue	1,076,482.03	
		$ 1,579,833.46
Overestimates, 1960 Assessments:		
Smoke Inspection	$ 6.46	
Metropolitan Parks	3,450.74	
		$ 3,457.20
Receipts Reserved for Appropriation:		
Parking Meter Fees		$ 13,259.97
Reserve Fund, Overlay Surplus		$ 15,631.89
Overlay, Reserved for Abatements:		
Levy of 1958	$ 91.40	
Levy of 1959	1,669.32	

Levy of 1960	1,621.80	
		$ 3,382.52
Revenue Reserved Until Collected:		
Motor Excise Revenue	$ 49,655.72	
Special Assessment Revenue	38,404.72	
Special Tax Revenue	389.20	
Departmental	17,166.51	
Tax Title	8,706.56	
Aid to Highways	28,500.00	
Water	4,345.48	
		$ 147,168.19
Reserve for Petty Cash Advances		$ 388.00
Surplus Revenue:		
General		$ 694,003.82
		$ 2,590,068.31

SCHEDULE B-1

SCHEDULE OF REVENUE APPROPRIATIONS

Planning Board, 1960 Expense	$ 2,000.00
Town Hall, 1960 Expense	1,300.00
Town Hall Alterations	169.35
Town Hall Heating System, etc.	8,017.90
Development Commission	931.15
Police, 1960 Capital Outlay	600.00
Dog Officer, 1960 Expense	50.00
Fire, 1960 Capital Outlay	4,375.00
Fire, Indemnification of Employee	4,445.49
Civil Defense, 1960 Capital Outlay	7,100.00
Dunster Lane, Sewer Extension	369.09
Ridge Street, Sewer Extension	22,000.00
Sanitation, 1960 Expense	106.80
Disposal Survey	338.87
Incinerator Construction	46,200.00
Disposal Site, Fence Construction	250.00
Highway, 1960 Expense	465.78
Highway, 1960 Capital Outlay	1,618.87
Accepted Ways	5,000.00
Accepted Ways, Sunset Road	2,343.17
Accepted Ways, Lake Street	275.00
Chapter 90 Construction	38,000.00
Street Beacons, 1960 Expense	98.69
Snow and Ice, 1960 Expense	4,037.57
Snow and Ice, 1960 Capital Outlay	9,899.00
Waterfield Road Parking Lot	4,362.87
School, 1960 Expense	27,100.00
School, 1960 Capital Outlay	1,400.00

New Junior High School Construction	223,627.54
Wadleigh School Study	3,500.00
Johnson Road - Ridge Street School Construction	44,317.91
Public Library, 1960 Capital Outlay	186.77
Waterways Improvement	12,500.00
Purchase of Land, Cross Street	35.00
Park Headquarters Building	157.54
Water, 1960 Expense	23,000.00
Water, 1958 Expense	1,260.00
Wildwood Cemetery Improvement	1,912.07
	$ 503,351.43

SCHEDULE B-2

SCHEDULE OF NON-REVENUE APPROPRIATIONS

Incinerator Construction	$ 166,971.40
New Junior High School	873,271.40
Johnson Road - Ridge Street School	18,184.62
Water System Improvements, 1956	77.39
Water System Improvements, 1957	17,977.22
	$ 1,076,482.03

SCHEDULE B-3

RECEIPTS FOR THE YEAR IN DETAIL

General Revenue

Taxes

Current Year:		
Poll	$ 10,098.00	
Personal	171,702.18	
Real Estate	3,076,827.69	
		$ 3,258,627.87
Previous Years:		
Poll	$ 24.00	
Personal	482.76	
Real Estate	55,150.45	
		$ 55,657.21
Farm Animal Excise:		
Levy of 1960		$ 5.00
Motor Vehicle Excise:		
Levy of prior years	$ 409.35	
Levy of 1959	70,991.29	
Levy of 1960	301,911.26	
		$ 373,311.90

Federal Grants:		
Aid to Dependent Children, Adm.	$ 1,510.05	
Aid to Dependent Children, Ass.	4,893.50	
Disability Assistance, Adm.	1,075.50	
Disability Assistance, Assis.	3,879.50	
Old Age Assistance, Adm.	6,576.11	
Old Age Assistance, Assis.	46,238.86	
Public Law 864 Title V	2,029.80	
Public Law 864 Title III	7,099.44	
Public Law 874	20,737.00	
		$ 94,038.76
From the Commonwealth:		
Income Taxes	$ 260,127.52	
Corporation Taxes	184,915.94	
Meals Taxes	3,599.06	
School Lunch	20,748.60	
School Building Assistance	4,324.43	
Vocational Education	1,091.17	
Tuition, State Wards	1,398.16	
Exceptional Children	4,062.85	
Adjustment Counselling	4,500.00	
Aid to Dependent Children	3,731.59	
Disability Assistance, Adm.	537.76	
Disability Assistance	4,864.66	
Old Age Assistance	45,147.13	
Veterans' Benefits	5,744.13	
Tuberculosis Subsidy	969.29	
Chapter 90 Construction	16,705.07	
Paraplegic Exemptions	2,107.62	
		$ 564,574.98
County:		
Dog Licenses	$ 1,962.91	
Care of Dogs	70.00	
Chapter 90 Construction	8,296.36	
		$ 10,329.27

Licenses and Permits

Dog Licenses	$ 2,629.00	
Marriage	376.00	
Selectmen's	696.25	
Health	2,035.50	
Police	236.25	
Town Clerk	2,375.75	
		$ 8,348.75

Fines

Court Fines	$ 905.00	
Departmental	7.50	
		$ 912.50

All Other General Revenue				
Tax Titles Redeemed	$	1,330.80		
Parking Meter Receipts		16,398.50		
Estates of Deceased Persons		415.60		
Sale of Dogs		45.00		
			$	18,189.90
Special Assessments				
Sewer:				
Unapportioned	$	1,581.44		
Added to Taxes		1,182.50		
Paid in Advance		303.24		
			$	3,067.18
Sidewalk:				
Unapportioned	$	3,628.48		
Added to Taxes		3,587.84		
Paid in Advance		703.85		
			$	7,920.17
Street:				
Unapportioned	$	5,455.15		
Added to Taxes		16,592.29		
Paid in Advance		5,168.30		
			$	27,215.74
Departmental				
General Government:				
Collector	$	3,676.80		
Selectmen		17.25		
Treasurer		50.00		
Dog License Fees		340.00		
List of Residents		701.00		
Engineering		51.50		
Town Hall		1,920.22		
			$	6,756.77
Protection:				
Police Ambulance	$	850.00		
Police Miscellaneous		6.00		
Fire Department		62.40		
Sealer of Weights and Measures		89.40		
Forestry		1,881.95		
			$	2,889.75
Health and Sanitation:				
Dental Clinic	$	171.75		
Contagious Diseases		524.25		
Sewer Repairs		2,590.14		
Garbage Contract, Guarantee		3,000.00		
			$	6,286.14
Highways and Bridges:				
Sidewalk Miscellaneous	$	427.05		

Highway Miscellaneous	27.75	
Gasoline Tax Refund	420.59	
		$ 875.39
Charities:		
Public Welfare Recoveries	$ 628.00	
Disability Recoveries	326.20	
Old Age Assistance Recoveries	850.00	
Old Age Assistance	2,726.02	
Temporary Aid	2,923.84	
		$ 7,454.06
School:		
Telephone Reimbursements	$ 249.00	
Towel Rentals	3,296.00	
Adult Education	2,744.00	
Summer School	6,743.00	
Sale of Property	499.33	
Miscellaneous Receipts	170.49	
School Lunch	62,973.44	
School Rentals	1,538.50	
School Athletics	8,785.25	
School Tuition	4,790.81	
		$ 91,789.82
Unclassified:		
Claims	$ 416.39	
Town Property Rentals	720.00	
		$ 1,136.39
Parks, Playgrounds, Recreation:		
Concessions	$ 75.00	
Arts and Crafts	140.35	
		$ 215.35
Public Library:		
Library Fines and Fees	$ 5,708.29	
Miscellaneous	74.17	
		$ 5,782.46

PUBLIC SERVICE ENTERPRISES

Water Department

Water Rates	$ 165,297.04	
Water Repairs	1,428.17	
Water House Connections	452.74	
		$ 167,177.95

Cemeteries

Permanent Care Deposits	$ 6,236.00
Sale, Lots and Graves	7,626.00
Interments	2,922.00
Foundations	732.95
Grave Liners	1,200.00

Annual Care, Lots and Graves	141.50	
Cemetery, Miscellaneous Receipts	596.93	
		$ 19,455.38

Interest

Assessments Added to Taxes	$ 5,479.49	
Assessments	49.57	
Interest on Taxes	2,002.69	
Tax Titles	87.32	
Deposits	14,142.77	
		$ 21,761.84

Municipal Indebtedness

Proceeds of Loans	$ 1,640,000.00	
Temporary Loans	500,000.00	
Premiums	1,451.56	
Accrued Interest	1,033.33	
		$ 2,142,484.89

Agency, Trust and Investments

Federal Tax Deductions	$ 346,126.99	
State Tax Deductions	30,575.29	
Massachusetts Hospital Service	1,472.77	
Water and Sewer Deposits	15,876.14	
Receipts for Expenditure	145.05	
Trust Fund Bequests	4,600.00	
Cemetery Trust Distributions	25,922.79	
Trust Fund Principal	29,440.69	
Trust Fund Income	15,716.13	
		$ 469,875.85

Refunds

Current Years	$ 4,690.77	
Prior Years	270.52	
		$ 4,961.29
Totals		$ 7,371,103.56
Cash Balance, January 1, 1959		1,778,839.34
		$ 9,149,942.90

SCHEDULE B-4
SUMMARY OF EXPENDITURES

Account	Personal Services	Other Expenses	Capital Outlay	Other
GENERAL				
Selectmen	$ 8,997.56	$ 2,878.70		
Selectmen, 1959 Outlay			$ 57.25	
General Services	55.27	8,115.62	284.00	
Accounting	14,935.22	1,772.08	167.75	
Accounting, Travel		197.28		
Treasurer	18,575.03	5,425.83	611.30	
Assessors	16,916.00	1,787.68	190.25	
Legal	4,213.00	3,000.00		
Town Clerk	12,355.92	988.93	290.00	
Town Clerk, Travel		225.00		
Elections	10,475.75	4,426.35		
Planning	2,499.31	744.09		
Planning, 1959 Outlay		1,060.00		
Engineering	22,741.00	903.10	187.00	
Engineering, 1959 Expense		2.67		
Town Hall	15,442.82	7,105.44	198.72	
Town Hall, 1959 Expense		65.00		
Town Hall, Alterations		125.00		
Town Hall, Heating, etc.		11,982.10		
Personnel		1,965.47		
Finance Committee	1,736.00	1,764.90		
Development Commission		34.95		
Unpaid Bills		138.04		

SCHEDULE B-4 (Continued)

SUMMARY OF EXPENDITURES (Continued)

Account	Personal Services	Other Expenses	Capital Outlay	Other
PROTECTION				
Police	207,118.19	13,773.28	6,392.00	
Police, Travel		267.38		
Parking Maintenance		2,862.98	413.46	
School Traffic	20,252.67	708.70	85.45	
Dog Officer	1,014.00	330.24		
Fire	195,927.19	13,373.62	261.60	
Fire, Travel		218.00		
Fire, 1959 Expense		13.50		
Fire, Indemnification		5,151.51		
Civil Defense	3,302.46	2,703.37		
Civil Defense, 1959 Expense		135.00		
Sealer	1,014.00	62.54		
Forestry	17,750.13	7,427.11	3,475.96	
Building	12,297.89	2,138.78		
Board of Appeals	363.96	295.97		
HEALTH AND SANITATION				
Health	8,722.78	13,114.03	2,398.00	
Health, 1959 Expense		179.70		
Contagious Diseases		2,640.04		
Contagious, 1959 Expense		57.90		
Sewer	26,238.84	13,378.86		
Dunster Lane Sewer		17,565.30		

Sanitation	55,211.44	5,527.28	1,974.70
Incinerator Construction		13,800.00	
Incinerator Construction — Non-Revenue		19,655.20	253,373.40
Disposal Site Lease		4,000.00	
Disposal Site Fence		750.00	
Inspector of Animals	688.00	50.00	
HIGHWAYS			
Highways	156,517.19	63,599.92	11,458.40
Highways, 1959 Expense		85.60	
Accepted Ways	16,444.94	24,310.72	
Cox Road Acceptance	675.36	1,598.65	
Sunset Road Acceptance	3,358.73	3,898.10	
Chapter 90 Construction		43,898.32	
Street Lights		42,338.88	
Street Beacons	54.83	2,280.02	370.00
Street Beacons, 1959 Expense		8.00	
Snow and Ice	57,802.44	29,289.17	
Snow and Ice, 1959 Expense		1,641.66	
Waterfield Parking Lot	4,072.44	5,564.69	
PUBLIC ASSISTANCE			
Welfare Administration	9,273.00	1,424.20	
Welfare Assistance		9,509.53	
Aid to Dependent Children		4,040.80	
Aid to Dependent Children, Federal Administration	1,062.15	5,983.31	
Disability Assistance		7,053.53	
Disability Assistance, Federal Administration	1,062.15	3,702.31	
Old Age Assistance		72,137.77	
Old Age Assistance, Federal Administration	6,878.70	53,368.65	

SCHEDULE B-4 (Continued)
SUMMARY OF EXPENDITURES (Continued)

Account	Personal Services	Other Expenses	Capital Outlay	Other
VETERANS' AFFAIRS				
Veterans' Benefits, Administration	2,175.00	126.11		
Veterans' Benefits		15,330.11		
Veterans' Quarters		1,860.00		
Veterans' Graves	103.00	974.24		
SCHOOL				
School	1,404,207.63	160,438.32	9,830.92	
School, 1959 Bills		21,117.09	325.00	
School, Travel		1,102.06		
School Athletics	11,179.90	15,197.26		
School Lunch	33,252.41	57,059.62		
Public Law 864 Title V			2,204.86	
Public Law 864 Title III		1,996.23	1,723.35	
Public Law 874		781.77	2,089.40	
School Rentals	1,722.25			
SCHOOL CONSTRUCTION				
Junior High Construction		68,357.89	42,315.30	
Junior High Construction, Non-Revenue		11,114.26	319,316.40	
Johnson Road Construction		2,860.80	37,350.00	
Johnson Road Construction, Non-Revenue		14,013.99	518,556.39	
LIBRARY				
Public Library	66,102.05	25,223.80	684.23	
Library, Travel		182.98		

PARKS AND RECREATION				
Parks	69,823.76	13,546.73	1,327.00	
Leonard Field Bath House	1,136.80	839.91	5,100.14	
EMPLOYEES BENEFITS				
Contributory Retirement Contribution		94,902.00		
Contributory Retirement Expenses		2,394.00		
Workmen's Compensation, Administration	1,141.00	7.00		
Workmen's Compensation		14,823.21		
Non-Contributory Pensions		28,458.19		
UNCLASSIFIED				
Claims and Judgments		1,500.00		
Insurance		26,029.65		
Public Celebrations		1,665.93		
PUBLIC SERVICE ENTERPRISES				
Water	79,115.95	48,893.41	5,535.78	
Water, 1958 Expense		3,994.76		
Water, 1959 Expense		396.41		
Improvements, 1957 Non-Revenue		100.89		
Cemetery	35,756.44	4,090.20	2,603.89	
Wildwood Improvement	5,495.88	2,112.50		
DEBT SERVICE				
Payment of Debt		210,000.00		
Interest on Debt		61,379.86		
Interest on Temporary Loans		3,442.50		
TAXES AND ASSESSMENTS				
Middlesex County				154,429.86
Metropolitan Sewerage				202,463.57

SCHEDULE B-4 (Continued)

SUMMARY OF EXPENDITURES (Continued)

Account	Personal Services	Other Expenses	Capital Outlay	Other
Metropolitan Water				50,399.00
Metropolitan Parks				38,132.74
Tuberculosis Hospital				36,719.92
Retirement System Examination				103.22
Smoke Inspection				648.00
Audit of Accounts				41.76
TEMPORARY LOANS				
Repayment of Loans				500,000.00
AGENCY				
Federal Tax Deductions				338,657.01
State Tax Deductions				29,156.39
Dog Licenses, County				2,630.75
Sale of Dogs				69.00
Water and Sewer Deposits				620.11
Premiums				1,451.56
Accrued Interest				805.14
Town Property Rentals				325.62
Science Fair Agency — School				36.66
Emerson Bequest — Library				100.00
Eustis Bequest — Library				1,010.83
TRUST AND INVESTMENT				
Cemetery Receipts				20,933.15
Cemetery Income				9,459.62

Charity Income				1,247.17
Library Income				5,535.24
School Income				81.47
Principal Transactions				33,505.53
REFUNDED RECEIPTS				
Motor Excise				16,208.66
Real Estate				6,548.14
Personal				51.84
Poll				24.00
Water Rates				138.90
Estimated Receipts—General - Water				70.40
VOUCHERS PAYABLE				14.50
TOTALS				286.50
	$ 2,647,258.43	$ 1,486,936.03	$ 1,231,151.90	$ 1,451,906.06
	Total Expenditures, 1960			$ 6,817,252.42
	Balance, December 31, 1960			2,332,690.48
				$ 9,149,942.90

— SCHEDULE B-5 —

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES

Account	From 1959	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1961	To Revenue or Surplus*
Selectmen, Services		$ 14,543.00		$ 14,543.00	$ 8,997.56		$ 5,545.44
Selectmen, Expense		4,045.00		4,045.00	2,878.70		1,166.30
Selectmen, 1959 Outlay	57.25			57.25	57.25		
General Services, Services		100.00		100.00	55.27		44.73
General Services, Expense		6,390.00	$ 1,813.00	8,203.00	8,115.62		87.38
General Services, Outlay		285.00		285.00	284.00		1.00
Accounting, Services		14,936.00		14,936.00	14,935.22		.78
Accounting, Expense		1,677.00	95.08	1,772.08	1,772.08		
Accounting, Travel		225.00		225.00	197.28		27.72
Accounting, Outlay		170.00		170.00	167.75		2.25
Treasurer, Services		18,603.00		18,603.00	18,575.03		27.97
Treasurer, Expense		2,486.00	3,151.03	5,637.03	5,425.83		211.20
Treasurer, Outlay		615.00		615.00	611.30		3.70
Assessors, Services		16,916.00		16,916.00	16,916.00		
Assessors, Expense		1,798.00		1,798.00	1,787.68		10.32
Assessors, Outlay		191.00		191.00	190.25		.75
Legal, Services		4,213.00		4,213.00	4,213.00		
Legal, Expense		3,000.00		3,000.00	3,000.00		
Town Clerk, Services		13,936.00		13,936.00	12,355.92		1,580.08
Town Clerk, Expense		1,111.00		1,111.00	988.93		122.07
Town Clerk, Travel		225.00		225.00	225.00		
Town Clerk, Outlay		305.00		305.00	290.00		15.00
Elections, Services		8,958.00	1,517.75	10,475.75	10,475.75		

Elections, Expense		3,959.00	490.00	4,449.00	4,426.35		22.65
Planning, Services		2,531.00		2,531.00	2,499.31		31.69
Planning, Expense		3,160.00		3,160.00	744.09	$ 2,000.00	415.91
Planning, 1959 Expense	1,060.00			1,060.00	1,060.00		
Engineering, Services		22,741.00		22,741.00	22,741.00		
Engineering, Expense		904.00		904.00	903.10		.90
Engineering, Outlay		190.00		190.00	187.00		3.00
Engineering, 1959 Expense	2.67			2.67	2.67		
Town Hall, Services		14,210.00	1,300.00	15,510.00	15,442.82		67.18
Town Hall, Expense		8,465.00		8,465.00	7,105.44	1,300.00	59.56
Town Hall, 1959 Expense	65.00			65.00	65.00		
Town Hall, Outlay		200.00		200.00	198.72		1.28
Town Hall, Alterations	294.35			294.35	125.00	169.35	
Town Hall, Heating, etc.		20,000.00		20,000.00	11,982.10	8,017.90	
Personnel, Expense		2,119.00		2,119.00	1,965.47		153.53
Finance Committee, Services		1,736.00		1,736.00	1,736.00		
Finance Committee, Expense		1,875.00		1,875.00	1,764.90		110.10
Development Commission	966.10			966.10	34.95	931.15	
Fiscal Survey Committee	98.10			98.10			98.10*
Unpaid Bills		190.30		190.30	138.04		52.26
Police, Services		206,550.00	645.35	207,195.35	207,118.19		77.16
Police, Expense		13,787.00	3.00*	13,790.00	13,773.28		16.72
Police, Travel		270.00		270.00	267.38		2.62
Police, Outlay		6,992.00		6,992.00	6,392.00	600.00	
Parking Maintenance, Expense		3,101.00		3,101.00	2,862.98		238.02*
Parking Maintenance, Outlay		600.00		600.00	413.46		186.54*
School Traffic, Services		19,993.00	436.80	20,429.80	20,552.67		177.13
School Traffic, Expense		364.00	371.00	735.00	708.70		26.30
School Traffic, Outlay		90.00	90.00	180.00	85.45		94.55

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1959	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1961	To Revenue or Surplus*
Dog Officer, Services		1,014.00		1,014.00	1,014.00		
Dog Officer, Expense		400.00		400.00	330.24	50.00	19.76
Fire, Services		197,591.00		197,591.00	195,927.19		1,663.81
Fire, Expense		13,309.00	64.62	13,373.62	13,373.62		
Fire, Travel		225.00		225.00	218.00		7.00
Fire, Outlay		4,753.00		4,753.00	261.60	4,375.00	116.40
Fire, 1959 Expense	13.50			13.50	13.50		
Fire, Indemnification		1,997.00		1,997.00	1,997.00		
Fire, Indemnification		7,600.00		7,600.00	3,154.51	4,445.49	
Civil Defense, Services		3,186.00	116.46	3,302.46	3,302.46		
Civil Defense, Expense		3,144.00	35.31*	3,179.31	2,703.37		475.94
Civil Defense, Travel		150.00		150.00			150.00
Civil Defense, Outlay		7,670.00		7,670.00		7,100.00	570.00
Civil Defense, 1959 Expense	135.00			135.00	135.00		
Sealer, Services		1,014.00		1,014.00	1,014.00		
Sealer, Expense		65.00		65.00	62.54		2.46
Forestry, Services		18,591.00		18,591.00	17,750.13		840.87
Forestry, Expense		7,430.00		7,430.00	7,427.11		2.89
Forestry, Outlay		4,081.00		4,081.00	3,475.96		605.04
Building, Services		12,224.00	73.89	12,297.89	12,297.89		
Building, Expense		2,311.00		2,311.00	2,138.78		172.22
Board of Appeal, Services		364.00		364.00	363.96		.04
Board of Appeal, Expense		320.00		320.00	295.97		24.03

Health, Services		9,241.00		9,241.00	8,722.78		518.22
Health, Expense		12,799.00	482.55*	13,281.55	13,114.03		167.52
Health, Outlay		50.00	2,353.95	2,403.95	2,398.00		5.95
Health, 1959 Expense	179.70			179.70	179.70		
Contagious Diseases		5,165.00		5,165.00	2,640.04		2,524.96
Contagious Diseases, 1959 Expense	57.90		13.35*	57.90	57.90		
Sewer, Services		25,588.00	637.49	26,238.84	26,238.84		
Sewer, Expense		12,415.00	963.86	13,378.86	13,378.86		
Johnson Road Sewer	37.04			37.04			37.04*
Dunster Lane Sewer	26,107.42			26,107.42	17,565.30	369.09	8,173.03*
Ridge Street Sewer		45,000.00		45,000.00		22,000.00	23,000.00
Sanitation, Services		54,572.00	750.00	55,322.00	55,211.44		110.56
Sanitation, Expense		5,538.00	113.60	5,651.60	5,527.28	106.80	17.52
Sanitation, Outlay		3,000.00		3,000.00	1,974.70		1,025.30
Disposal Survey	338.87			338.87		338.87	
Incinerator Construction	60,000.00			60,000.00	13,800.00	46,200.00	
Incinerator Construction, Non-Revenue			440,000.00*	440,000.00	273,028.60	166,971.40	
Disposal Site, Lease	4,000.00			4,000.00	4,000.00		
Disposal, Fence	1,000.00			1,000.00	750.00	250.00	
Inspector of Animals, Services		688.00		688.00	688.00		
Inspector of Animals, Expense		50.00		50.00	50.00		
Highways, Services		153,845.00	2,672.19 .90*	156,517.19	156,517.19		
Highways, Expense		57,735.00	6,330.80	64,066.70	63,599.92	465.78	1.00
Highways, Outlay		14,500.00		14,500.00	11,458.40	1,618.87	1,422.73
Highways, 1959 Expense	173.88			173.88	85.60		88.28*
Accepted Ways	10,715.48	41,100.00		51,815.48	40,755.66	5,000.00	6,059.82*
Cox Road Acceptance	3,449.73			3,449.73	2,274.01		1,175.72*

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1959	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1961	To Revenue or Surplus*
Sunset Road Acceptance		9,600.00		9,600.00	7,256.83	2,343.17	
Lake Street Acceptance		275.00		275.00		275.00	
Chapter 90 Construction	41,268.49	32,000.00	8,629.83	81,898.32	43,898.32	38,000.00	
Street Lights		41,030.00	1,317.00	42,347.00	42,338.88		8.12
Street Beacons, Services		56.00		56.00	54.83		1.17
Street Beacons, Expense		1,885.00	500.00	2,385.00	2,280.02	98.69	6.29
Street Beacons, 1959 Expense	8.00			8.00	8.00		
Street Beacons, Outlay		360.00	10.00	370.00	370.00		
Snow and Ice, Services		37,000.00	5,817.70	42,817.70	57,802.44	(14,984.74)	
Snow and Ice, Expense		22,000.00	11,326.74	33,326.74	29,289.17	4,037.57	
Snow and Ice, Outlay		10,000.00		10,000.00		9,899.00	101.00
Snow and Ice, 1959 Expense	1,651.04			1,651.04	1,641.66		9.38*
Waterfield Parking Lot		14,000.00		14,000.00	9,637.13	4,362.87	
Welfare Administration, Services		9,273.00		9,273.00	9,273.00		
Welfare Administration, Expense		1,544.00		1,544.00	1,424.20		119.80
Welfare Administration, Travel		140.00		140.00			140.00
Welfare Assistance		10,300.00	126.66*	10,426.66	9,509.53		917.13
Aid to Dependent Children		6,200.00	134.70*	6,334.70	4,040.80		2,293.90
Aid to Dependent Children, Federal Administration	87.53		1,510.05*	1,597.58	1,062.15	535.43	
Aid to Dependent Children, Federal Assistance	1,829.22		42.40* 4,893.50	6,765.12	5,983.31	781.81	
Disability Assistance		7,100.00	21.55*				

			400.00	7,521.55	7,053.53		468.02
Disability Assistance,							
Federal Administration	281.31		1,075.50*	1,356.81	1,062.15	294.66	
Disability Assistance,			19.55*				
Federal Assistance			3,879.50*	3,899.05	3,702.31	196.74	
Old Age Assistance		74,000.00	239.65*	74,239.65	72,137.77		2,101.88
Old Age Assistance,							
Federal Administration	1,653.55		6,576.11*	8,229.66	6,878.70	1,350.96	
Old Age Assistance,			248.15*				
Federal Assistance	1,393.69		52,302.00*	53,943.84	53,368.65	575.19	
Veterans' Benefits,							
Administration, Services		2,175.00		2,175.00	2,175.00		
Veterans' Benefits,							
Administration, Expense		130.00		130.00	126.11		3.89
Veterans' Benefits		13,850.00	1,500.00	15,350.00	15,330.11		19.89
Veterans' Quarters		1,860.00		1,860.00	1,860.00		
Veterans' Graves, Services		103.00		103.00	103.00		
Veterans' Graves, Expense		998.00		998.00	974.24		23.76
School, Services		1,430,353.00	588.03*	1,430,941.03	1,404,207.63		26,733.40
School, Expense		195,974.00	40.26*	196,014.26	160,438.32	27,100.00	8,475.94
School, Outlay		12,215.00		12,215.00	9,830.92	1,400.00	984.08
School, Travel		1,200.00	91.68*	1,291.68	1,102.06		189.62
School, 1959 Expense	22,104.00			22,104.00	21,117.09		986.91*
School, 1959 Outlay	325.00			325.00	325.00		
School, Athletics	9,124.56		233.74*				
			23,329.35	32,687.65	26,377.16	6,310.49	
School Lunch	17,703.03		200.00*				
			88,292.04*	106,195.07	90,312.03	15,883.04	
Public Law 864 Title V	175.06		2,029.80*	2,204.86	2,204.86		

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1959	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1961	To Revenue or Surplus*
Public Law 864 Title III			7,374.98*	7,374.98	3,719.58	3,655.40	
Public Law 874			20,737.00*	20,737.00	2,871.17	17,865.83	
School Rentals		3,000.00		3,000.00	1,722.25		1,277.25
Building Committee, Junior High School	76,782.73	257,518.00		334,300.73	110,673.19	223,627.54	
Wadleigh School Study	3,500.00			3,500.00		3,500.00	
New Junior High School, Non-Revenue			3,702.06*				
			1,200,000.00*	1,203,702.06	330,430.66	873,271.40	
Building Committee, Additional Facilities	270.18			270.18			270.18*
Building Committee, Johnson Road School	84,528.71			84,528.71	40,210.80	44,317.91	
Johnson Road School, Non-Revenue	550,000.00		750.00*	550,755.00	532,570.38	18,184.62	
High School Building	650.14			650.14			650.14*
Junior High Furnishings	18.26			18.26			18.26*
Parkhurst School Repairs	1,948.00			1,948.00			1,948.00*
Parkhurst School Non-Revenue	2,019.05			2,019.05	2,019.05 TR.		
Public Library, Services		69,769.00		69,769.00	66,102.05		3,666.95
Public Library, Expense		23,317.09	1,962.91*	25,280.00	25,223.80		56.20
Public Library, Travel		200.00		200.00	182.98		17.02
Public Library, Outlay		871.00		871.00	684.23	186.77	

Parks, Playgrounds, Services		75,175.00		75,175.00	69,823.76		5,351.24
Parks, Playgrounds, Expense		13,660.00		13,660.00	13,546.73		113.27
Parks, Playgrounds, Outlay		1,327.00		1,327.00	1,327.00		
Waterways Improvements	12,500.00			12,500.00		12,500.00	
Cross Street Land	35.00			35.00		35.00	
Headquarters Buildings	157.54			157.54		157.54	
Leonard Field Bathhouse	8,500.00			8,500.00	7,076.85		1,423.15*
Contributory Retirement, Contribution		94,902.00		94,902.00	94,902.00		
Contributory Retirement, Expense		2,194.00	200.00	2,394.00	2,394.00		
Non-Contributory Pensions		31,635.00		31,635.00	28,458.19		3,176.81
Workmen's Compensation, Administration, Services		1,141.00		1,141.00	1,141.00		
Workmen's Compensation, Administration, Expense		7.00		7.00	7.00		
Workmen's Compensation		10,000.00	51.00*				
			4,772.21	14,823.21	14,823.21		
Claims and Judgments		400.00	1,100.00	1,500.00	1,500.00		
Insurance		25,650.00	379.65	26,029.65	26,029.65		
Public Celebrations		1,675.00		1,675.00	1,665.93		9.07
Reserve Fund		34,825.22	25,174.78 TR	60,000.00	60,000.00 TR		
Water, Services		85,421.00		85,421.00	79,115.95		6,305.05
Water, Expense		112,783.00		112,783.00	48,893.41	23,000.00	40,889.59
Water, Outlay		7,150.00		7,150.00	5,535.78		1,614.22
Water, Travel		200.00		200.00			200.00
Water, 1958 Expense	31,291.96			31,291.96	3,994.76	1,260.00	26,037.20*
Water, 1959 Expense	396.41			396.41	396.41		
Water System Improvements,							

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1959	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1961	To Revenue or Surplus*
1956 Non-Revenue	77.39			77.39		77.39	
Water System Improvements, 1957, Non-Revenue	18,078.11			18,078.11	100.89	17,977.22	
Cemetery, Services		19,301.91	16,484.09*	35,786.00	35,756.44		29.56
Cemetery, Expense		3,975.00	77.84*				
			60.00	4,112.84	4,090.20		22.64
Cemetery, Outlay		2,879.00		2,879.00	2,603.89		275.11
Wildwood Cemetery Improvement			9,520.45*	9,520.45	7,608.38	1,912.07	
Payment of Debt		210,000.00		210,000.00	210,000.00		
Interest on Debt		61,930.00		61,930.00	61,379.86		550.14
Interest on Temporary Loans		4,688.00	1,233.35	5,921.35	3,442.50		2,478.85
TOTALS	$ 997,109.95	$4,268,695.52	$1,973,482.79	$7,239,288.26	$5,427,365.41	$1,612,298.27	$ 199,624.58

SCHEDULE B-6

GENERAL ESTIMATED RECEIPTS COMPARED WITH ACTUAL

Accounts	Tax Levy Estimates	Actual Receipts
Income Taxes	$195,523.75	$260,127.52
Corporation Taxes	157,615.94	184,915.94
Meals Taxes	3,407.34	3,599.06
Motor Excise	335,833.00	357,119.74
Licenses	6,178.00	5,719.75
Fines	344.00	912.50
Assessments	41,869.00	38,203.09
General Government	7,574.00	7,044.72
Protection	2,369.00	2,889.75
Health and Sanitation	11,289.00	16,138.48
Highways	1,530.00	875.39
Charities	10,950.00	12,685.85
Old Age Assistance	52,456.00	56,405.10
Veterans' Benefits	4,192.00	5,744.13
School	29,154.00	31,083.31
Library	5,399.00	5,782.46
Recreation	644.00	215.35
Interest	9,132.00	21,761.84
School Building Assistance	29,545.00	4,324.43
Unclassified	11,362.00	3,338.82
Farm Animal Excise	3.00	5.00
	$ 916,370.03	$1,018,892.23
Excess Receipts, 1960	102,522.20	
	$1,018,892.23	$1,018,892.23

SCHEDULE B-7

WATER ESTIMATED RECEIPTS COMPARED WITH ACTUAL

Accounts	Tax Levy Estimates	Actual Receipts
Water Department	$ 164,623.00	
Excess Receipts, 1960	8,408.23	
	$ 173,031.23	$ 173,031.23

SCHEDULE B-8

STATEMENT OF CHANGES IN SURPLUS ACCOUNT

General Surplus Revenue

Balance, December 31, 1959		$ 692,462.72
Additions:		
Revenue Appropriation Balances	$ 152,224.81	
Excess Estimated Receipts	110,930.43	

Revenue Appropriation Balances,		
Prior Years	46,975.21	
Chapter 90 Construction	25,001.43	
Tax Title Redemptions	1,601.33	
Supplementary Assessments	583.60	
Refunds, Previous Years	325.21	
Recoveries, Previous Years	175.41	
		337,817.43
		$1,030,280.15
Decreases:		
Appropriations	$ 332,793.00	
Additions to Tax Titles	3,460.33	
Adjustments	23.00	
		336,276.33
Balance, December 31, 1960		$ 694,003.82

SCHEDULE B-9

COMPUTATION OF 1960 TAX RATE

(Tax Rate - $64.80)

Charges

Town Appropriations	$4,626,797.66
State, County and District Charges	479,504.58
Overlay, Current Year	36,924.20
Overlay Deficits	16.86
	$5,143,243.30

Credits

Estimated Receipts:		
Motor Vehicle Excise	$ 335,833.00	
Departmental	223,990.00	
Water	164,623.00	
Income Tax	195,523.75	
Corporation Tax	157,615.94	
Meals Tax	3,407.34	
		$1,080,993.03
General Surplus Revenue		618,518.00
Available Funds Appropriated		79,946.14
Overestimates, State and County		8,550.11
Taxes:		
Poll	$ 11,288.00	
Personal Property	173,097.00	
Real Estate	3,179,851.02	
		$3,364,236.02
		$5,143,243.30

EXHIBIT C

BALANCE SHEET, DECEMBER 31, 1960

TRUST AND INVESTMENT ACCOUNTS

Debit

Cash and Securities:	
In Custody of Treasurer	$1,090,982.86

Credit

Philip J. Blank Fund	$ 2,910.72
Elizabeth J. Boyce Fund	598.72
Charles W. Bradstreet Fund	1,018.77
Frederick O. Brown Fund	5,576.44
Cemetery Fund	14,510.33
Abraham Coffin Fund	2,044.71
Frank W. Daniels Fund	505.80
Jere A. Downs Fund	43,139.74
Ernest H. Eustis Fund	1,154.99
Asa Fletcher Fund	33,787.06
Horace O. Green Fund	555.56
F.W.E. and Lettitia Hopper Fund	2,058.79
Nancy S. Howe Fund	1,019.39
Henry F. Johnson Fund	5,072.04
Albion K. P. Joy Fund	2,015.41
Charles E. Kendall Fund	549.85
Marriane F. Keyes Fund	1,183.76
Annie B. Marion Fund	505.22
Charles H. Mason Fund	546.57
Anna M. Mason Fund	15,831.23
Robert C. Metcalf Fund	1,651.71
Howard D. Nash Fund	313.95
Henry C. Nickerson Fund	2,566.34
Wilder Parkhurst Fund	1,095.30
Permanent Care Fund	233,586.74
Norman Prince Fund	2,218.36
Cora A. Quimby Fund	3,421.45
Edgar J. Rich, Lincoln and Lee Fund	33,152.86
Mary Emerson Riley Fund	821.14
Bradlee Rogers Trust	1,000.45
David N. Skillings Fund	511.45
Francis E. Smith, Jr. Fund	507.02
Zachariah Symmes Fund	770.54
Elizabeth Downs Wadsworth Fund	5,296.74
Mary A. Warren Fund	295.12
Sarah A. Watson Fund	2,233.77
William P. Winchester Fund	1,778.30
Nettie Rust Winn Fund	1,062.86

Margaret Cate Wood Fund	1,826.61
Frederick P. Young Fund	305.76
Contributory Retirement Fund	661,981.29
	$1,090,982.86

SCHEDULE C-1

TRUST FUND SUMMARY, 1960

Account	Balance From 1959	Net Changes Increase	Net Changes Decrease	Balance to 1961
Blank	$ 2,823.49	$ 87.23		$ 2,910.72
Boyce	581.22	17.50		598.72
Bradstreet	1,003.76	15.01		1,018.77
Brown	5,563.54	12.90		5,576.44
Cemetery Fund	17,475.39		$ 2,965.06	14,510.33
Coffin	2,012.49	32.22		2,044.71
Daniels	501.60	4.20		505.80
Downs	41,726.64	1,413.10		43,139.74
Eustis	1,115.82	39.17		1,154.99
Fletcher	31,598.02	2,189.04		33,787.06
Green	536.63	18.93		555.56
Howe	1,002.36	17.03		1,019.39
Johnson	4,880.11	191.93		5,072.04
Joy	2,012.69	2.72		2,015.41
Kendall	534.01	15.84		549.85
Keyes	1,150.00	33.76		1,183.76
Marion	502.37	2.85		505.22
Mason, cemetery	530.85	15.72		546.57
Mason, library	12,167.76	3,663.47		15,831.23
Metcalf	1,652.42		.71	1,651.71
Nash	305.20	8.75		313.95
Nickerson	2,478.85	87.49		2,566.34
Parkhurst	1,079.65	15.65		1,095.30
Permanent Care	220,448.22	13,138.52		233,586.74
Post War Rehabilitation	1,654.07		1,654.07	00.00
Prince	2,145.55	72.81		2,218.36
Quimby	3,398.61	22.84		3,421.45
Rich	32,705.62	447.24		33,152.86
Riley	796.06	25.08		821.14
Rogers	1,071.86		71.41	1,000.45
Skillings	501.27	10.18		511.45
Smith	505.36	1.66		507.02
Symmes	761.02	9.52		770.54
Wadsworth	5,281.49	15.25		5,296.74
Warren	287.98	7.14		295.12
Watson	2,152.90	80.87		2,233.77

Wildwood Improvement	2,045.06		2,045.06	00.00
Winchester	1,722.26	56.04		1,778.30
Winn	1,060.20	2.66		1,062.86
Wood	1,813.73	12.88		1,826.61
Young	298.25	7.51		305.76
Contributory	599,940.15	62,041.14		661,981.29
Hopper	00.00	2,058.79		2,058.79
	$1,011,824.53	$ 85,894.64	$ 6,736.31	$1,090,982.86

EXHIBIT D

BALANCE SHEET, DECEMBER 31, 1960

DEFERRED REVENUE ACCOUNTS

Debit

Apportioned Assessments, Not Due:	
Sewer	$ 3,146.80
Sidewalk	17,535.71
Street	110,578.85
	$ 131,261.36

Credit

Apportioned Sewer Assessment Revenue:		
Due in 1961	$ 923.16	
Due in 1962	778.37	
Due in 1963	757.47	
Due in 1964	265.90	
Due in 1965	141.05	
Due in 1966	68.45	
Due in 1967	54.45	
Due in 1968	42.65	
Due in 1969	42.65	
Due in 1970	42.65	
Due in 1971	6.00	
Due in 1972	6.00	
Due in 1973	6.00	
Due in 1974	6.00	
Due in 1975	6.00	
		$ 3,146.80
Apportioned Sidewalk Assessment Revenue:		
Due in 1961	$ 3,145.72	
Due in 1962	2,843.22	
Due in 1963	2,288.02	
Due in 1964	1,791.67	
Due in 1965	1,535.17	
Due in 1966	1,324.17	
Due in 1967	954.27	

Due in 1968	784.67	
Due in 1969	606.47	
Due in 1970	344.62	
Due in 1971	310.72	
Due in 1972	310.72	
Due in 1973	310.72	
Due in 1974	286.45	
Due in 1975	251.55	
Due in 1976	190.20	
Due in 1977	133.35	
Due in 1978	49.05	
Due in 1979	43.20	
Due in 1980	31.75	
		$ 17,535.71
Apportioned Street Assessment Revenue:		
Due in 1961	$ 15,459.18	
Due in 1962	13,444.52	
Due in 1963	11,426.95	
Due in 1964	8,274.55	
Due in 1965	6,779.70	
Due in 1966	6,530.15	
Due in 1967	5,883.80	
Due in 1968	4,957.25	
Due in 1969	4,769.45	
Due in 1970	4,314.60	
Due in 1971	4,183.65	
Due in 1972	4,183.65	
Due in 1973	4,141.80	
Due in 1974	4,118.40	
Due in 1975	3,685.75	
Due in 1976	3,104.10	
Due in 1977	2,564.25	
Due in 1978	1,449.45	
Due in 1979	1,096.65	
Due in 1980	211.00	
		$ 110,578.85
		$ 131,261.36

EXHIBIT E

BALANCE SHEET, DECEMBER 31, 1960

DEBT ACCOUNTS

Debit

Net Funded or Fixed Debt:		
Inside the Debt Limit	$ 2,125,000.00	
Outside the Debt Limit	1,915,000.00	
		$ 4,040,000.00

Credit

Washington School Loan, 1951	$ 110,000.00
Parkhurst School Loan, 1954	105,000.00
High School Loan, 1954	700,000.00
High School Project Loan, 1954	550,000.00
Junior High School Loan, 1955	250,000.00
Water Loan, 1956	85,000.00
Water Loan, 1957	80,000.00
Johnson-Road-Ridge Street School Loan, 1959	520,000.00
Incinerator Loan, 1960	440,000.00
Junior High School Project Loan, 1960	1,200,000.00
	$ 4,040,000.00

SCHEDULE E-1

CHANGES IN FUNDED DEBT

Year ending December 31, 1960

Funded Debt, December 31, 1959		$ 2,610,000.00
Add:		
Junior High School Project Loan	$ 1,200,000.00	
Incinerator Construction	440,000.00	
		$ 1,640,000.00
		$ 4,250,000.00
Deduct:		
Funded Debt maturing during year:		
Washington School, 1951	$ 10,000.00	
Parkhurst School, 1954	10,000.00	
High School, 1954	50,000.00	
High School Project, 1954	40,000.00	
Junior High School, 1955	50,000.00	
Water, 1956	10,000.00	
Water, 1957	10,000.00	
Johnson Road - Ridge Street School, 1959	30,000.00	
		$ 210,000.00
		$ 4,040,000.00

SCHEDULE E-2

ANALYSIS OF BORROWING CAPACITY

December 31, 1960

Valuation 1958, less abatements	$ 47,802,475.00
Valuation 1959, less abatements	49,696,125.00
Valuation 1960, less abatements	51,224,525.00
Motor Excise 1958, less abatements	5,382,085.00

Motor Excise 1959, less abatements		5,832,108.00
Motor Excise 1960, less abatements		5,037,789.00
		$164,975,107.00
Average Valuation for three years, less abatements		$ 54,991,702.00
Statutory Debt Limit, 5% of average		2,749,585.00
Town Debt:		
Outstanding Debt	$ 4,040,000.00	
Debt Outside Limit	1,915,000.00	
		$ 2,125,000.00
Borrowing Capacity, December 31, 1960		$ 624,585.00

SCHEDULE E-3

CLASSIFIED STATEMENT OF FUNDED DEBT

	within statutory limit	outside statutory limit		
Year	General	General	Water	Total
1961	$ 175,000.00	$ 100,000.00	$ 20,000.00	$ 295,000.00
1962	175,000.00	100,000.00	20,000.00	295,000.00
1963	175,000.00	100,000.00	20,000.00	295,000.00
1964	175,000.00	100,000.00	20,000.00	295,000.00
1965	175,000.00	100,000.00	20,000.00	295,000.00
1966	125,000.00	100,000.00	20,000.00	245,000.00
1967	125,000.00	100,000.00	15,000.00	230,000.00
1968	120,000.00	100,000.00	15,000.00	235,000.00
1969	115,000.00	100,000.00	5,000.00	220,000.00
1970	110,000.00	100,000.00	5,000.00	215,000.00
1971	110,000.00	100,000.00	5,000.00	215,000.00
1972	100,000.00	100,000.00		200,000.00
1973	100,000.00	100,000.00		200,000.00
1974	100,000.00	90,000.00		190,000.00
1975	45,000.00	60,000.00		105,000.00
1976	45,000.00	60,000.00		105,000.00
1977	45,000.00	60,000.00		105,000.00
1978	45,000.00	60,000.00		105,000.00
1979	45,000.00	60,000.00		105,000.00
1980	20,000.00	60,000.00		80,000.00
	$2,125,000.00	$1,750,000.00	$ 165,000.00	$4,040,000.00

SCHEDULE E-4

CLASSIFIED STATEMENT OF INTEREST ON DEBT

	within statutory limit	outside statutory limit		
Year	General	General	Water	Total
1961	$ 50,438.75	$ 47,270.00	$ 4,110.00	$ 101,818.75

1962	46,576.25	44,650.00	3,610.00	94,836.25
1963	42,713.75	42,030.00	3,510.00	87,853.75
1964	38,851.25	39,410.00	2,610.00	80,871.25
1965	34,988.75	36,790.00	2,110.00	73,888.75
1966	31,126.25	34,170.00	1,610.00	66,906.25
1967	28,113.75	31,550.00	1,110.00	60,773.75
1968	25,143.75	28,930.00	720.00	54,793.75
1969	22,297.50	26,310.00	330.00	48,937.50
1970	19,532.50	23,690.00	220.00	43,442.50
1971	16,922.50	21,070.00	110.00	38,102.50
1972	14,312.50	18,450.00		32,762.50
1973	11,852.50	15,830.00		27,682.50
1974	9,392.50	13,305.00		22,697.50
1975	7,450.00	11,160.00		18,610.00
1976	6,025.00	9,300.00		15,325.00
1977	4,600.00	7,440.00		12,040.00
1978	3,175.00	5,580.00		8,755.00
1979	1,750.00	3,720.00		5,470.00
1980	325.00	1,860.00		2,185.00
	$ 415,587.50	$ 462,515.00	$ 19,650.00	$ 897,752.50